

**OFFICE OF THE PRINCIPAL**  
**GOVT. COLLEGE FOR WOMEN PARADE GROUND JAMMU**

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E-mail:principalgcwparade.com  
Website: www.gcwparade.in

Phone No: 0191-2544305

**ADMISSION NOTICE**

In pursuance to the admission notification no: DSD/401/Trgs/2022/592-680 Dated:- 17-06-2022 issued by the Director, Skill Development Department, J&K, Srinagar, applications are invited from the desirous candidates for seeking admission in Govt. College for Women, Parade Ground, Jammu under NCVT scheme for the academic session 2022-23, commencing from September, 2022.

The interested female candidates, having passed B.A./B.Sc./B.Com. final, can apply for the trade of Stenographer and Secretarial Assistant (English) of one year duration via online mode available at ITI admission link (<http://itiadmissions.jkdspd.org>) on the official website of Directorate of Skill Development (erstwhile Technical Education) J&K i.e. [www.jkdspd.org](http://www.jkdspd.org).

The last date for applying online is up-to 9<sup>th</sup> of July,2022. The admissions are to be made for the session 2022-23 for free seats which are indicated in the portal.

The candidates have to fill up complete information which include basic details of the students like name, parentage, qualification, etc., online in the portal and have to upload the soft copy of the following documents. No off line applications will be accepted.

1. Marks Certificates of B.A./B.Sc./B.Com. final.
  2. Date of Birth Certificate (D.O.B) and marks card of Matriculation
  3. Category Certificate if any.
  4. Aadhar Card.
- (\*\*Domicile Certificate should be produced at the time of admission)

The candidates, after finalizing the profile and application online will be required to deposit the print out of the system generated application in this office, along with self attested photo copies of above mentioned required documents.

The candidate has to pay a fee of Rs.100/= (Rs. one hundred only) against cash receipt from Stenography Department of the College on any working day between 11.a.m. to 2 p.m.

**Important Note:**

1. Selection will be made purely on the basis of academic merit obtained by the applicants in their qualifying examination (for free seats only)
2. On successful completion of training under NCVT Scheme, certificate will be awarded by National/State Council for Vocational Training.

*SPS*  
18/06/2022

Principal

Govt. College for Women,  
Parade Ground, Jammu

No: WCP/Coll/2022/2040-44

Dated: 18 /06/2022

**Copy for information to the:**

1. The Principal Secretary to Government, Higher Education Department, J&K, Civil Secretariat, Srinagar for information.
2. The Director, Skill Development Dept. J&K, Srinagar for information.
3. The Joint Director, Information Department, Jammu with the request to publish the Admission Notification in the Daily Excelsior, Kashmir Times, Times of India, etc., for wide publicity.
4. The Joint Director, Skill Development Department, J&K, Jammu for information.
5. Notice Board.