

**Minutes of the 7th meeting of Academic Council of the Autonomous Govt.
College for Women, Parade Ground, Jammu.**

Under the chairpersonship of Prof. (Dr.) Hemla Aggarwal, the 7th meeting of the Academic Council of the autonomous Govt. College for Women, Parade Ground, Jammu was held on 25th March, 2019, at 2:00 P.M in the smart class room of college.

Member secretary, Academic Council, GCW Parade, (Dr.) Sonia Khajuria (Deptt. of English), initiated the proceedings of the meeting. The chairperson Prof. (Dr.) Hemla Aggarwal delivered the opening speech.

Following members were present in the meeting.

1. Prof. (Dr.) Hemla Aggarwal (Principal)	Chairperson
2. Prof. (Dr.) Jyotsna Mohan (for HoD Commerce)	Member
3. Prof. (Dr.) Shalika Gupta (for HoD Education)	Member
4. Prof. Aruna Dubey (HoD Home-Science)	Member
5. Prof. Romila Guleria (HoD Music)	Member
6. Prof. (Dr.) Rupinder Kour(for HoD Economics)	Member
7. Prof. B.B. Anand (HoD Pol. Science)	Member
8. Prof. Seema Mir (HoD English)	Member
9. Prof. Daljeet Verma (HoD Urdu)	Member
10. Prof. Hans Raj (HoD Physics)	Member
11. Prof. Avinash K. Gupta (HoD Chemistry)	Member
12. Prof. Seema Kotwal (HoD Botany)	Member
13. Prof. Kamaljeet Kour (for HoD Mathematics)	Member
14. Prof. Surinder Singh Parihar (HoD History)	Member
15. Prof. P.P. Singh (HoD Philosophy)	Member
16. Prof. Raj Jamwal (HoD Hindi)	Member
17. Prof. Neeru Dhalla (for HoD Zoology)	Member
18. Prof. Pragya Khanna (HoD Biotechnology)	Member
19. Prof. Ravinder Kour (HoD Psychology)	Member
20. Prof. Vipul Saraf (HoD Electronics)	Member
21. Prof. (Dr.) Sandhya (HoD Sanskrit)	Member
22. Prof. (Dr.) Shabnam Ara (HoD Sociology)	Member
23. Prof. Snober Chib (HoD Punjabi) (On leave)	Member
24. Prof. Ganga Sharma (HoD Dogri)	Member
25. Prof. Roopali Jamwal (HoD BCA)	Member
26. Prof. Arti Sharma (HoD EVS)	Member
27. Prof. Imran Khan (Deptt. of Geography)(On leave)	Member

Following members of the Academic Council nominated by the Governing body of the college & University of Jammu.

1. Prof. (Dr.) Meena Sharma HoD Chemistry, University of Jammu.
2. Prof. (Dr.) Ram Nandan Dept. of Buddhist Studies, University of Jammu.
3. Prof. (Dr.) M.K. Jyoti Former HoD Zoology, University of Jammu.
4. Prof. (Dr.) Sameeru Principal, GCET Jammu.
5. Mr. Rakesh Gupta President, Chamber of Commerce and Industries, Jammu.
6. Ms. Seeme Shekhar Advocate.

Senior Members on Academic Council nominated by the Principal

1. Dr. Jyotsna Mohan Department of Commerce
2. Dr. Tasleema Department of Zoology
3. Dr. Shivani Suri Verma Department of English
4. Dr. Shabnam Ara Department of Sociology

Prof. Meena Sharma, Prof. Ram Nandan, Prof. Sameeru, and Mr. Rakesh Gupta could not attend the meeting due to urgent official engagements.

Decisions/Resolutions taken (7th meeting of Academic Council)

Item No. 7.1

1. Confirmation of the minutes of 6th Academic Council meeting held on 24th Feb, 2018.
2. Action taken report of 6th Academic Council meeting held on 24th Feb, 2018.

Resolution no. 7.1

1. Confirmed and placed on record.
2. Approved & placed on record.

Item No: 7.2

To seek approval to give the financial aid to the meritorious students who fall under below poverty line, the amount which is presently given @ of 3200/- per student per annum be raised to maximum Rs. 10,000 per annum.

Resolution no. 7.2

The council recommended to draft the norms for financial aid, to be given to the meritorious students who fall under below poverty line. It was also recommended by the council that capping of the students be done before offering financial aid to meritorious students under BPL category. It was decided that instead of giving them the cash amount of Rs. 10,000 per annum, the college would wave off their admission/tuition fee as a financial aid.

Item no. 7.3

To propose one to two fellowships be given to the teachers pursuing higher studies/research. A committee will be constituted to look into all the aspects of fellowships. The committee will comprise of the following members.

- Principal
- HoD of the concerned subject
- Subject expert from outside
- HoD of the concerned subject from University of Jammu

Resolution No. 7.3

1. The item no. 7.3 (a) could not be approved due to some technical reason.
2. Ms. Seema Shekhar & Prof. M.K. Jyoti suggested that rules & regulations governing contingency grant should be framed and placed before Academic Council for approval and then put in force.

Item no. 7.4

To regularize Certificates under Community College.

Resolution No. 7.4

Approved & Placed on record.

Item No. 7.5

To seek approval for the Sports regulations, and regulations regarding proper maintenance and functioning of the hostel.

Resolution no. 7.5

It was decided in the meeting that rules and regulations of sports need to be reframed and then circulated to the council members for the approval so that it may be implemented. However, rules and regulations regarding proper maintenance and functioning of the hostel are approved and placed on record.

Item no. 7.6

1. Seeking approval for the Prizes to be distributed/constituted under the following categories:

SPORTS

- Best sports woman
- Outstanding International Player
- Outstanding National Player

CULTURAL ACTIVITIES

- Best student in cultural activities
- Outstanding International Participant
- Outstanding National Participant

NSS

- Best NSS Volunteer
- Outstanding NSS Volunteer at National level.

NCC

- Best NCC Cadet/Volunteer
- Outstanding NCC volunteer/cadet at International level.
- Outstanding NCC volunteer /cadet at National level.

LITERARY

- Best student in dramatics
- Outstanding student in dramatics at International level.
- Outstanding student in dramatics at National level.

Resolution no. 7.6 (a)

Approved & Placed on record

Item No. 7.6 (b)

To propose that sponsorship may be called for scholarships given to the meritorious students.

Resolution no. 7.6 (b)

Approved & Placed on record

Item no. 7.7

To seek approval to award gold medal to the 1st position holders in each course of study: Arts, Science, Commerce and BCA at UG and PG level respectively.

Resolution no. 7.7

Approved & Placed on record

Item No. 7.8

To seek approval for the names of members of Ethical Committee, which will be formed after getting approval from Academic Council.

Resolution no. 7.8

Approved & Placed on record

Item No. 7.9

To seek suggestions for methodologies for innovative teaching and evaluation techniques.

Resolution no. 7.9

It was suggested by the chairperson in the meeting that teaching faculty should revive small projects in the college, and set up various clubs in courses like , Science,

Commerce, BCA & Humanities in order to enhance and strengthen quality work culture in the institution. She also informed that teachers/students would be given awards for their good quality research work.

Item No. 7.10

To finalize the convocation date for award of degree.

Resolution No. 7.10

Chairperson informed the members of council that, degrees have not yet been prepared by University of Jammu .As soon as the degrees are made by University of Jammu, date will be finalized and circulated to Academic Council for their approval.

Item No. 7.11

To seek approval for new short term courses like GST, Income Tax, Accounts, Beauty & Wellness.

Resolution no. 7.11

Approved & Placed on record

Item No. 7.12

To seek approval for implementing HRD Scheme for Higher Education youth in apprenticeship and skills (SHREYAS) for providing industry apprenticeship opportunities to the semester –VIth students, and for this initiative various industries and service sectors will be explored.

Resolution: 7.12

Approved & Placed on record

Item No. 7.13

To inform the council that the college has signed an MoU with J&K Bank Ltd. for issuance of smart card with unique Id (digitized) to all the students of the college after opening their saving account with the bank, which shall be free of cost service to the students.

Resolution no. 7.13

Informed & placed on record

Item No. 7.14

To inform the council that the college has started an incubation cell and start up programme for developing entrepreneurship among the students.

Resolution no. 7.14

Informed & placed on record

Item No. 7.15

Any other item with the permission of chair

Resolution no. 7.15

- Public Administration and Statistics will be introduced as new subjects at under graduate level from the session 2019-20.
- Teachers/Students, contributing good research work for institution will be given awards as recognition.
- T.A, D.A will be given to faculty attending seminar/conferences outside the state, once modalities are drafted and put before the committee for its approval.
- College Administration would take up the matter of giving one year extension to the students who fail in course/subject, for consecutive five years, with University of Jammu. As soon as University of Jammu approves for one year extension, the cases of these students would be reviewed by college administration as well, and the suitable action would be taken.
- Faculty development programmes on generation of E-content should be organized in college by the faculty.

Discussion & Suggestion:

Item No. 6.5(Action taken report of 6th meeting)

Chairperson Prof. (Dr.) Hemla Aggarwal, informed the members of the council that in previous Governing Body meeting Chairperson, Governing Body advised the college administration to set up research centre in college, the letter has already been sent to University of Jammu for the approval. As soon as the statutes related to 6.5 are made by University of Jammu, Deptt. of Home-Science will start Ph.D programme in college.

Item No. 6.9(Action taken report of 6th meeting)

Chairperson Prof. (Dr). Hemal Aggarwal, informed the members of council that college has started two vocational courses: Junior Web developer, and Accounts Executive-Accounts receivable & Payable, in 2017-18, under RUSA. She has taken up the matter of these two courses with secretary RUSA as the examinations in these courses till date have not been conducted. Secretary RUSA has assured that examination in these courses will be shortly conducted.

Item No. 7.2

1. Ms Seema Shekhar suggested that college should fix up the number of students who would be given the financial aid and ensure that these students do not receive any other aid under other schemes. Institution should also frame rules and regulations for the financial aid given to the meritorious students who fall under BPL. Once these modalities are framed it should be put before members of council for approval and implementation.

Item No. 7.3

1. Prof. M.K Jyoti & Ms. Seema Shekhar shared their concern about item no. 7.3 (a) and asked how one being a regular teaching faculty/employee of the college will be able to get fellowship if he or she is drawing salary while pursuing research projects. Hence, they said that it would not be practically possible for Higher Education to give salary & fellowship to faculty during the period of research project carried out by her/him.
2. Mr. M.K. Jyoti suggested that any teacher who is a permanent faculty of the college should be encouraged to attend Seminars/Conferences at National level. Such teachers should be granted travelling grant from the local funds of the

college. However, rules and regulations governing such grants need to be placed before Academic council for approval and then implemented.

Item No. 7.5

Ms. Seema Shekhar suggested that sports committee should reframe rules and regulations of sports and then circulate it before all the members of council for approval so that it may be implemented.

Item No. 7.9

1. It was decided in the meeting that faculty will give small projects to students in order to inculcate scientific temperament amongst students.
2. Chairperson Dr. Hemla Aggarwal, suggested the members of council (HoDs) to set up various clubs of teachers/students in Science, Commerce, Humanities & BCA respectively, and further affiliate these clubs with recognized Societies to give benefit to students. She added that HoDs of various departments should make proposal before setting up these clubs, for the release of funds. Infact, this healthy practice will also enable faculty to easily publish research papers.
3. Dr.Hemla Aggarwal informed that the outstanding research work by faculty & students will be duly recognized & awarded.

Item No. 7.10

Chairperson informed the council that University of Jammu has not yet compiled the degrees of students. As soon as they do so, date will be finalized and circulated among council for its approval.

Item No. 7.12

Chairperson Prof. (Dr.) Hemla Aggarwal deliberated upon item no. 7. 12 and informed the council that (SHREYAS Portal) was launched by MHRD to enhance skills, and provide apprenticeship opportunities to students of semester-6. She informed that college has been registered on this portal. Students have to register themselves on this portal so that the industries registered on the portal may offer internship to the students for the period of 6 months to 1 year along with the payment during this time span.

Item no. 7.15

1. Chairperson informed the council that Public Administration and Statistics, as a new subject at under graduate level will be introduced from the academic session 2019-20.
2. It was decided in the meeting that modalities will be framed after setting up a committee to give T.A-D.A to faculty of the college, attending the seminars/conferences outside the state provided credit for paper publication by faculty goes to college.
3. Chairperson informed the council that soon administration will put up the cases of weak students who have been failing in semester system to University of Jammu. If University of Jammu grants one year extension to these students, college will also review such cases accordingly.
4. It was suggested by the chairperson in the meeting that subjects like Punjabi, Urdu, Dogri, Hindi (MIL) will only continue in next session if more than 20 students in each are enrolled in each subject.
5. Chairperson stressed on generation of E-Content and publication of good quality research work by the college faculty under faculty development programme.

Chairperson Prof. (Dr.) Hemla Aggarwal welcomed the suggestions put forward by the Academic Council. Meeting concluded with a vote of Thanks by the Member Secretary Prof. (Dr.) Sonia Khajuria (Dept. of English). Minutes of 7th Meeting of the Academic Council are submitted for approval to the chairperson of the Academic Council of College.

**Chairperson
Academic Council
GCW, Parade Jammu.**

**Member Secretary
Academic Council
GCW, Parade, Jammu**

OFFICE OF THE PRINCIPAL,
GOVT. COLLEGE FOR WOMEN PARADE GROUND JAMMU.

In the interest of the college administration the following committees have been constituted for making the **rules & regulations** at the earliest regarding Research, Financial Aid and Sports.

1. RESEARCH COMMITTEE:

- Prof. M.K. Jyoti (expert) – University of Jammu
- Prof. Rajeev Gupta (expert)- University of Jammu
- Prof. Kuldeep Sharma (expert)- University of Jammu
- Prof. Rahul Gupta (expert)- University of Jammu
- Dr. Pragya Khanna – GCW, Parade Jammu

2. FINANCIAL AID COMMITTEE:

- Mr. Slathia (expert)
- Prof. Daljeet Verma
- Prof. Preet Pal Kour
- Prof. Gourav
- Ms. Naveenta Rajput- Accountant

3. SPORTS COMMITTEE

- Dr. Brij Billowria (expert)- University of Jammu
- Prof. Seema Mir
- Prof. Yash Paul Sharma
- Prof. Yogesh Sharma

Principal
GCW, Parade Jammu