

**GOVERNMENT COLLEGE FOR WOMEN  
PARADE  
(AN AUTONOMOUS COLLEGE)**



**DEPARTMENT OF ENGLISH**  
**G. C.W.PARADE GROUND JAMMU**  
**ENGLISH SYLLABUS**  
**UG SEMESTER I/II/III/IV/V/VI**



## Courses offered in Semester I,II,III,IV,V,VI

<b>Semester-I</b>					
S.No.	Semester	Course Type	Course Code	Title	Credits
1	1 <sup>st</sup>	Core Course	UENTC-101	General English Intensive Part-I	06
2	1 <sup>st</sup>	Core Course	UELTC-101	An Introduction to Literature (British Lit-I)	06
3	1 <sup>st</sup>	Core Course	UFETC-101	English Language Skills and Phonetics-1	04+02
4	1 <sup>st</sup>	Ability Enhancement Compulsory Course	UENTACC-101	Communicative English -1	02
<b>Semester-II</b>					
1	2 <sup>nd</sup>	Core Course	UENTC-201	General English Intensive part-II	06
2	2 <sup>nd</sup>	Core Course	UELTC-201	Introduction to Literature (British Literature-II)	06
3	2 <sup>nd</sup>	Core Course	UFETC-201	English Language skills and Phonetics -II	04+02
4	2 <sup>nd</sup>	Ability Enhancement Compulsory Course	UENTACC-201	Communicative English -II	02
<b>Semester-III</b>					
1	3 <sup>rd</sup>	Core Course	UENTC -301	English Core	06
2	3 <sup>rd</sup>	Core Course	UELTC- 301	English Literature	06
3	3 <sup>rd</sup>	Core Course	UFETC-301	Functional English	04+02
4	3 <sup>rd</sup>	Skill Enhancement Course	UENTS- 311	Creative writing in English	04
<b>Semester-IV</b>					
1	4 <sup>th</sup>	Core Course	UENTC- 401	Core English	06
2	4 <sup>th</sup>	Core Course	UELTC- 401	English Literature	06
3	4 <sup>th</sup>	Core Course	UFETC- 401	Functional English	04+02
4	4 <sup>th</sup>	Skill Enhancement Course	UENTS- 411	Media Skills and Communication Skills	04
<b>Semester-V</b>					
1	5 <sup>th</sup>	Discipline Specific Elective	UENTDSE-501	Core English	06
2	5 <sup>th</sup>	Discipline Specific Elective	UELTDSE -501	English Literature	06
3	5 <sup>th</sup>	Discipline Specific Elective	UFETDSE -501	Functional English	04+02
4	5 <sup>th</sup>	Ability Enhancement Compulsory Course	UENTAEC- 501	Communicative English	02
5	5 <sup>th</sup>	Skill Enhancement Course	UENTS -511	Journalism	04
6	5 <sup>th</sup>	Generic Elective	UENTGE-501	Ethical Competence through Literature	04

**Semester-VI**

6 <sup>th</sup>	Discipline Specific Elective	UENTDSE-601	Core English	06
6 <sup>th</sup>	Discipline Specific Elective	UELTDSE -601	English Literature	06
6 <sup>th</sup>	Discipline Specific Elective	UFETDSE -601	Functional English	04+02
6 <sup>th</sup>	Generic Elective	UENTGE- 601	Learning Life Skills through Literature	04
6 <sup>th</sup>	Ability Enhancement Compulsory Course	UENTAEC -601	Communicative English	02
6 <sup>th</sup>	Skill Enhancement Course	UENTS-611	English Language Teaching	04

**GOVT. COLLEGE FOR WOMEN ,PARADE GROUND, JAMMU**

**Core English Language DSC –I  
Semester – I (under –CBCS)**

**Course Title: General English Intensive Part –I**

**Course Code: UENTC101**

**Credit: 6**

**Maximum Marks: 100**

**Semester End Examination: 80**

**Internal Assessment: 20**

**Duration of Examination: 03 Hrs.**

**(Test: 15 Marks, Attendance -5 Marks)**

***Detailed Syllabus for the examination to be held in year 2020, 2021,&2022***

**COURSE OBJECTIVES**

This course aims to

- develop in students the ability and confidence to process, understand and examine different kinds of texts - verbal and written - that they encounter in everyday life
- enable students to identify and understand social contexts and ethical frameworks in the texts they encounter.
- teach skilled comprehension; listening/reading; skimming; summarizing; précis Writing; paraphrasing; note making.
- identify key topics/arguments/ideas.
- Accomplish writing goals: creating an essay; producing topic sentences; developing organized paragraphs; evolving the skill of producing suitable transitions between paragraphs.
- help students identify and use the characteristic features of different types of application letters.
- inculcate confident expression: to enable students to articulate their own views confidently because their language skills sufficiently empower them to converse Information from various textual sources be these verbal or written.
- familiarize the students with different vowel & consonant sounds

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## COURSE CONTENT

### Unit 1

#### Understanding Everyday Texts (Prose)

This unit aims to help students understand that we are surrounded by texts so thinking about texts reading, writing and comprehension are necessary life skills not merely language skills.

- Dinesh Kumar: *Our Muddled Generation*
- E.V Lucas : *Tight Corners*
- M.K. Gandhi : *To Students*
- Abdul Kalam: *Wings of Fire*

### Unit –II

#### Understanding Poetry

Poetic texts centre the use of language in clear and striking ways: students will learn how Poetic language can help them attain brevity, clarity, depth and complexity in verbal and written expression.

- Rabindranath Tagore : *Leave this Chanting'*
- Rudyard Kipling : *If*
- William Wordsworth: *The World is too much with us*
- Karan Singh: *Adventurer*

### Unit –III

#### Understanding Fiction (Short Story)

Narrative texts use language to recreate experience: students will learn how to order their experiences into meaningful narratives

- O' Henry: *The Gift of the Magi*
- Munshi Premchand: *Child*
- Khetrapal : *Cheta* (in translation)

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## Unit –IV

### Writing and Speaking Skills

To examine the process of writing different forms of applications.

To familiarize the students with vowel and consonant sounds so as to give them a systematic, conscious consideration of how speech sounds are made, what they sound like and how they compare with each other.

- Job application/CV
- Leave of absence
- Leave application for marriage

## Unit –V

### Applied Grammar

This unit aims to provide intensive practice of grammar exercises to learners so as to empower them with grammar skills.

- Subject- Verb Agreement
- Antonym and Synonym

### Suggested Readings

- *The Pierian Spring*. Orient Black Swan
- *English Grammar and Composition* by Rajendra Pal, Prem Lata Suri , Snigdha Budhiraja

## Testing and Evaluation

### Internal Assessment

Syllabus to be covered: up to 50%; Time allotted: 1 Hour; Marks % Weightage: 15% (15 Marks)

5 short answer type Questions of 3 marks each shall be given which may include some multiple choice questions, fill in the blanks and short answer type questions (5 x 3= 15)

### External Semester End Examination:

#### Section- A

This section will cover units I to III and will have three long answer type questions for 10 marks each with internal choice. The prescribed word limit will be 250-300 words

(3x 10 =30)

## Section- B

This section will cover units I to III and will have five short answer questions. The candidates will be required to attempt any three. Each question will be for 6 marks and the prescribed word limit will be 60- 80 words. (3x6= 18)

## Section- C

This section will have two questions of 16 marks each. (2x16=32)

The first question will have two parts. The first part would deal with comprehension of unseen passage from Unit –IV and will carry 10 Marks.

The second part will examine the candidate's knowledge of consonant and vowel sounds of monosyllabic words from within the unseen passage through identifying the Sounds of the underlined alphabets of the word and carry 6 marks. The examiner will give 10 words out of which 6 are to be solved.

The second question will also have two parts. The first part will have 15 sentences on subject and verb agreement out of which 10 are to be attempted. This will carry 10 marks. The second part will have 10 questions on Antonyms and Synonyms out of which 6 are to be attempted. This will be carry 6 marks.

## Teaching Plan

3 Weeks – Introduction; unit- I, understanding text.

3 weeks – unit- II, understanding Poetry

3 weeks – unit –III, understanding short stories

3 weeks –unit IV, Writing and Speaking Skills

2 Weeks – unit –V, Applied Grammar

## General Template for Facilitating the Achievement of Course Learning Outcomes

Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
Understanding concepts	Interactive discussion in small groups	Reading material together in small groups initiating discussion topics participation in discussions
Expressing concepts through writing	How to think critically and write with clarity	Writing essay length assignments
Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

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**GOVT. COLLEGE FOR WOMEN PARADE GROUND JAMMU**

**English Literature DSC-2  
Semester – I (under –CBCS)**

<b>Title: An Introduction to Literature (British Literature -I)</b>	<b>Course Code: UELTC101</b>
<b>Credit: 6</b>	<b>Maximum Marks: 100</b>
<b>Semester End Examination: 80</b>	<b>Internal Assessment: 20</b>
<b>Duration of Examination: 03 Hrs.</b>	<b>(Test: 15 Marks, Attendance -5Marks)</b>

**Detailed Syllabus for the examination to be held in year 2020, 2021&2022**

**COURSE OBJECTIVES**

This paper offers an orientation to English literary studies for first- semester students. It focuses on formal aspects, literary terminologies, and critical concepts, introducing and formalizing the critical groundwork that teachers undertake to guide students during the course of the first semester.

**COURSE CONTENT**

**UNIT- I INTRODUCTION TO LITERATURE**

This unit is designed to help students define/ critique the category of literature and to understand the emergence of literary studies.

- Introduction to literature: 'Why read literature', 'The Meaning of Literature', 'Literariness', 'Literary Values', 'Function of Literature', 'Pleasure of Reading', 'Introduction to Major Literary Concepts'(Imagery, Blank Verse, Meter, Personification, Satire, Irony).

**UNIT-II: HISTORY OF ENGLISH LITERATURE:**

This unit aim to introduce students to the tradition of English literature from the age of Chaucer to Renascence.

- Literature in the Age of Chaucer,
- characteristic Feature of the Renaissance and Reformation movement
- Origin of Drama in England
- University Wits.

**UNIT-III: READING POETRY**

The focus of this unit is the intertwined nature of form and meaning in poetry and master the ability for close reading and critical thinking.

- Chaucer: *Selections from Prologue, The Canterbury Tales* (Characters of Wife of Bath and Monk)

**UNIT-IV: SONNET**

The focus of this unit is to initiate the process of introducing and familiarizing the students with the sonnet form. and help inculcate and analytical practice that associates form with content.

- Development of English Sonnet
- Sir Thomas Wyatt: 'Whose List to Hunt'
- Philip Sydney: (*Astrophel and stella*) (Sonnet 63) "O Grammar rules".

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## UNIT-V: READING DRAMA

This unit introduces the students to the form of drama as a crucial literary genre.

- Christopher Marlowe: *Dr. Faustus*.

### Suggested Reading

- W.H. Hudson: *Short History of English Literature*
- W.J. Long : *History of English Literature*
- M.H. Abram: *A Glossary of Literary Terms*
- Peter Widdowson. Extract from 'What is 'Literature'? : Some (non) definitions' (on 'the literary', 'value' and the canon; about 12 pages), in *Literature* (London: Rutledge, 1999) pp.1-25.
- Rita Felski, extracts from 'Conclusion' (about 3 pages), in *uses of Literature* (John Wiley and Sons.2011) pp. 132-35.
- Peter Barry, 'Introduction', *Beginning Theory: An Introduction to Literature and cultural theory*, 2<sup>nd</sup> editions (Manchester: Manchester UP,2002)pp.1-38.

### Testing and Evaluation

#### Internal Assessment Test:

Syllabus to be covered: upto 50% ; Time allotted: 1 Hour; Marks % Weightage: 15% (15 Marks)

5 Short answer type Questions of 3 mark each shall be given which may include some multiple choice questions, fill in the blanks, one word answer questions. (5x3=15)

#### External Semester End University Examination:

This Paper Will Be Divided Into Sections A, B & C.

##### Section A: Multiple Choice Questions

Section A will have 8 MCQs covering all the Units. Students will write the correct answers of any 8 in the answer sheets. (8 X 1=8Marks).

##### SECTION B: SHORT ANSWER TYPE QUESTIONS

Section B will have short answer questions from Unit I to Unit V. Four out of five questions will have to be attempted by the students. (4 X 4=16 Marks)

##### SECTION C: LONG ANSWER TYPE QUESTIONS

Section C will have four long answer type questions from Unit II to Unit V with internal choice from the same unit. Candidate will be required to attempt all in about 250 – 300 words.

(14x4=56 MARKS)

#### Teaching Plan

- 2Weeks – unit- I, Introduction to Literature
- 3 weeks – unit- II, History of English Literature
- 3 weeks – unit –III, Understanding Poetry
- 3 weeks –unit IV, Understanding the Sonnet Form
- 3Weeks – unit –V, Understanding the Drama

### General Template for Facilitating the Achievement of Course Learning Outcomes

Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
Understanding concepts	Interactive discussion in small groups	Reading material together in small groups initiating discussion topics participation in discussions
Expressing concepts through writing	How to think critically and write with clarity	Writing essay length assignments
Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

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# GOVT. COLLEGE FOR WOMEN ,PARADE GROUND, JAMMU

## Functional English

### Semester I (under CBCS)

Title: English Language Skills and Phonetics-I    Course Code: UFETC101  
Credits: Theory (4)+Practical (2)=6    Maximum Marks (Theory): 100  
Maximum Marks (Practical): 50    Semester End Examination: 80  
External Practical Examination:25    Internal Assessment: 20  
Internal Practical Examination: 25    (Test: 15 Marks, Attendance: 5Marks)  
Duration of Examination -3 Hours

**Detailed Syllabus for the Examination to be held in year 2020, 2021, & 2022.**

### **Course Objectives**

- A holistic approach to facilitate the learners to develop effective communication skills in English language with proficiency in basic skills of English Language—listening, speaking, reading, and writing as the outcome.
- In line with contemporary times of globalization, facilitating the learners to gain efficiency in phonetics and develop the associated skills with the use of technology aided methods.
- Using modern pedagogy, facilitating learners to develop English language based skill sets needed for transacting day to day modern business in the competitive world, become self -reliant and be able to meet the demands of job market.

### **COURSE CONTENT**

#### **Unit -I**

#### **Introduction to Phonetics, and International Phonetic Alphabet ( IPA)**

This unit aims to help learners understand the origin and development of English language, become familiar with linguistics, organs of speech, and IPA for gaining proficiency in English language.

- Origin and development of English language.
- Introduction to linguistics: components of linguistics- phonetics, phonology, morphology, syntax, and semantics.
- Organs of speech
- Introduction to International Phonetic Alphabet(IPA), transcription of words, and sentences.

*K. M. Jadhav*

## Unit -II

### Understanding Vowels and Consonants

This unit intends to expose the learners to the nuances associated with the production of vowel and consonant sounds.

- Description and classification of vowel.
- Description and classification of consonants.
- Minimal pairs, phonemes and allophones.
- The concept of general Indian English.

## Unit-III

### Writing skills

This unit aims to make learners familiarize themselves with sub skills of writing and therefore enhance their writing skills.

- Paragraph writing: types, formats and structural organization of different types of paragraphs- informative, descriptive, narrative, and argumentative.
- Note making.
- Letter writing: formal, and informal.

## Unit-IV

### Applied Grammar

This unit provides a conceptual understanding of the elements of grammar to enhance the learners' ability to communicate effectively.

- Syntax: subject – verb agreement, transitive, and intransitive verb.
- Transformation of sentences.
- Question tag.
- Choosing appropriate word from the given options.

### Suggested Readings

- Balasubramanian, T. (2013) A Textbook of English Phonetics for Indian students, Macmillan, New Delhi.
- Sethi, J. and P. V. Dhamija (2007) A Course in Phonetics and Spoken English, Prentice Hall, New Delhi
- Oxford Advanced Learner's Dictionary.
- Jones, Daniel. English Pronouncing Dictionary
- Paul, D.S. English Language and Linguistic

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## Practicum

- Focus would be on the intensive drill in the production of various speech sounds with the help of different organs of speech.
- Students would be intensively exposed to the speech sound of English (Vowels and Consonants).
- Students would be trained to consult standard dictionaries for the purpose of correct pronunciation.

### Testing and Evaluation

#### Internal Assessment (Theory)

Syllabus to be covered: up to 50%; Time allotted: 1 Hour; Marks % Weightage: 15% (15 Marks)

5 short answer type Questions of 3 marks each shall be given which may include some multiple choice questions, fill in the blanks and short answer type questions (5 x 3= 15)

## Practicum

#### Internal-25 Marks

- Test-15 marks
- Presentation/ Viva- voce: 5 Marks
- Attendance -5 Marks

#### External Semester End Examination:

##### Section- A

##### Short Answer types questions

Section A will cover unit- I and II. Students are required to attempt 4 short answer type questions with internal choice. (4x2.5=10 Marks)

##### Section -B

Section B will cover unit -I and II. Students are required to attempt 4 long answer type questions with internal choice. (7.5x 4= 30 Marks)

*Rishi Mehta*

### Section -C

Section C will have 2 questions from unit- III. Students are required to attempt both the questions. There will be no internal choice. However, choice may be given within the question.

(10x2=20 Marks)

### Section -D

Section D will have 2 questions from unit- IV. Students are required to attempt both the questions. There will be no internal choice. However, choice may be given within the question.

(10x2=20 Marks)

### Practicum

#### External -25 Marks

- Test -15 Marks
- Viva - voce - 10 Marks

#### Teaching Plan Theory/ Practical

- 4 weeks – unit- I
- 4 weeks – unit- II
- 3 weeks – unit –III
- 3 weeks – unit- IV

### General Template for Facilitating the Achievement of Course Learning Outcomes

Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
Understanding concepts of basic skills of English Language	Interactive discussion, individual presentation, and small group tasks.	Class test, Viva-voce. Evaluation of individual presentation.
Understanding and gaining efficiency in Phonetics.	Intensive phonetics drill, group discussions, use of audio visual aids.	Class test, listening to individual presentations.
The conceptual understanding of Applied grammar, and use of specific formats of written discourse.	Exposure to application of grammar, and different formats of written discourse.	Class tests

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**Communicative English**  
**Semester – I (under –CBCS)**

**Course Title: Communicative English Part-I**

**Course Code: UCETS-101**

**Credit: 2**

**Maximum Marks: 50**

**Semester End Examination: 40**

**Internal Assessment: 10**

**Duration of Examination: 02 Hrs.**

***Detailed Syllabus for the examination to be held in year 2020, 2021, & 2022***

**COURSE OBJECTIVES**

- Effective communication is an essential skill that needs to be taught in a systematic manner so that students imbibe the fundamentals of communication.
- The ability to think critically is crucial for a good communicator and involves an understanding of the communicative process.
- We need to study the communicative process systematically successfully.

**COURSE CONTENT**

**Unit –I: Listening and Speaking**

The aim of this unit is to help the learners develop their skills of listening, speaking and conversing for acquiring as well as conveying information.

- Listening skills – Active Listening and Passive Listening
- Speaking Skills – Intonation (Sentence), assertion, rhetorical questions, and exclamation.
- Conversation – Formal and Informal

**Unit- II: Reading and Understanding**

This unit intends to expose the learners to develop their skills of Reading and Understanding to facilitate their academic pursuits.

- Reading Comprehension
- Paraphrasing (Poetry)
- Analysis interpretation

**Unit –III: Writing Skills**

This unit aims to develop the skills of writing.

- Making an RTI request.
- Public Notice
- Advertisement

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## Unit –IV: Grammar Skills

This unit provides an understanding of the elements of Grammar to enhance the learner's ability to communicate effectively.

- Parts of speech: using the same word as different parts of speech
- Vocabulary: homonyms, homophones

### Suggested Reading

*Interactive English*. Macmillan Publishers India Ltd.

Baber, Eric. *Business English, Using the Internet*. Delhi: Orient Black Swan.

Wood, J. *Interpersonal Communication: Everyday Encounters*. Boston, MA:

Wadsworth-Cengage Learning, 2010.

Raydu, C.S. *Developing Communication Skills*. Himalaya Publishing House, 2012.

Hewing, Martin. *Advanced English Grammar*. New Delhi: Cambridge University Press, 2010.

## Testing and Evaluation

### Internal Assessment Test:

Syllabus to be covered: up to 50%; Time allotted: 1 Hour; Marks % Weightage: 20 % (10 Marks)

10 short answer type Questions of 1 mark each shall be given which may include some multiple choice questions, fill in the blanks, one word answer questions. (10x1= 10)

### External Semester End Examination:

#### Section A

Five short answer type questions of 1 mark each shall be given which may include multiple choice questions, fill in the blanks, one word answer questions. (5x1=5)

#### Section B

Three medium answer type questions of 5 Marks each. The examiner will set four questions out of which the candidate will be required to attempt any three. (5x3=15)

#### Section c

Two long answer type questions of 10 marks each. The examiner will set three questions out of which the candidate will be required to attempt any two. (10x2= 20)

## Teaching Plan

4Weeks – unit- I

3 weeks – unit- II

3 weeks – unit –III

4 weeks –unit IV

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## General Template for Facilitating the Achievement of Course Learning Outcomes

Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
Understanding concepts of basic skills of Listening, Speaking and converse.	Interactive discussion in small groups and group tasks.	Class test
Understanding and gaining efficiency in reading.	Intensive phonetics drill and assigning tasks.	Class test
The conceptual understanding of specific formats of written discourse	Exposure to different formats of written discourse.	Class test
The conceptual understanding of Applied Grammar	Exposure to Application of Grammar	Class test

*Liby Hafid.*

**GOVT. COLLEGE FOR WOMEN ,PARADE GROUND, JAMMU**

**Core English Language DSC –I  
Semester – II (under –CBCS)**

<b>Course Title: General English Intensive Part –II</b>	<b>Course Code: UENTC201</b>
<b>Credit: 6</b>	<b>Maximum Marks: 100</b>
<b>Semester End Examination: 80</b>	<b>Internal Assessment: 20</b>
<b>Duration of Examination: 03 Hrs.</b>	<b>(Test: 15 Marks, Attendance -5 Marks)</b>

***Detailed Syllabus for the examination to be held in year 2020, 2021,& 2022***

**COURSE OBJECTIVES**

This course aims to

- develop in students the ability and confidence to process, understand and examine different kinds of texts - verbal and written - that they encounter in everyday life.
- enable students to identify and understand social contexts and ethical frameworks in the texts they encounter.
- identify key topics/arguments/ideas.
- help students write paragraphs: producing topic sentences; developing organized paragraphs; evolving the skill of producing suitable transitions between paragraphs.
- help students identify syllable and primary stress in disyllabic and tri syllabic words.
- To enable the students identify the verb and tenses in sentences.
- to familiarize the students with the use of same word as a noun, verb, adjective and adverb.
- inculcate confident expression: to enable students to articulate their own views confidently because their language skills sufficiently empower them to converse Information from various textual sources be these verbal or written.
- familiarize the students with different vowel & consonant sounds

*Rishi Mahapatra*

## COURSE CONTENT

### Unit 1

#### Understanding Everyday Texts (Prose)

This unit aims to help students understand that we are surrounded by texts so thinking about texts reading, writing and comprehension are necessary life skills not merely language skills.

- J C Hill: *Good Manners*
- Charles Lamb: *Dream Children*
- M. K. Gandhi: *Playing the English Gentleman*
- Vinobha Bhave: *The Task of Education*

### Unit –II

#### Understanding Poetry

Poetic texts centre the use of language in clear and striking ways: students will learn how Poetic language can help them attain brevity, clarity, depth and complexity in verbal and written expression.

- William Shakespeare: *My Mistress' Eyes are nothing Like the Sun*
- Nissam Ezekiel: *Night of the Scorpion*
- John Keats: *Ode to Autumn*
- Lal Ded: *Vakh No. 118-121* ( Ranjit Hoskote's Translation)

### Unit-III: Tales from Shakespeare

The aim of this unit is to introduce the students to a work of Shakespeare through a tale from Shakespeare by Charles and Mary Lamb. The purpose of this tale is to illustrate Shakespeare's theme of reality vs illusion and familiarize the students with characterization, plot and setting.

- Charles and Mary Lamb: *Midsummer Night's Dream*

### Unit- IV: Writing & Speaking Skills

The aim of this unit is to help students write paragraphs: producing topic sentences; developing organized paragraphs; evolving the skill of producing suitable transitions between paragraphs.

Help students identify syllable and primary stress in disyllabic and tri syllabic words.

- Paragraph Writing
- Syllables and primary stress: Disyllabic and Tri-syllabic words

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## Unit-V: Applied Grammar

This unit aims to provide intensive practice of grammar exercises to learners so as to empower them with grammar skills

- a. Tenses
- b. Word formation (e.g. noun to verb, adjective, adverb etc.)

### Suggested Readings

- *The Pierian Spring*. Orient Black Swan
- *English Grammar and Composition* by Rajendra Pal, Prem Lata Suri, Snigdha Budhiraja

## Testing and Evaluation

### Internal Assessment Test:

Syllabus to be covered: upto 50%; Time allotted: 1 Hour; Marks % Weightage: 15% (15 Marks)

5 short answer type Questions of 3 marks each shall be given which may include some multiple choice questions, fill in the blanks and short answer type questions (5 x 3= 15)

### External End Semester University Examination:

#### Section-A

This section will cover units I to III and will have three long answer type questions for 10 marks each with internal choice. The prescribed word limit will be 250-300 words.

#### Section-B

This section will cover units I to III and will have five short answer questions. The Candidates will be required to attempt any three. Each question will be for 6 marks and the prescribed word limit will be 60-80 words.

#### Section-C

This section will have two questions of 16 marks each.

The first question will have two parts. In the first part outline of a passage with internal choice will be given which is to be developed by the students into a meaningful paragraph of 100 words. This will carry 10 marks. The second part will examine the candidate's knowledge of sounds, syllables and word stress, and Disyllabic and Tri-syllabic words by identifying the sounds of the underlined alphabets of the word and carry 6 marks. The examiner will give 10 words out of which 6 are to be solved. The second question will also have two parts and will be set from the prescribed text book. Ten sentences will be given with 10 blanks, each having a verb in brackets. Candidates will have to use the appropriate tense form of the given word. This will carry 10 marks. The second part will have 10 Words for the formation of words (e.g. noun to verb, adjective, adverb etc.) out of which 6 are to be attempted. This will carry 6 marks.

*Liby Magalath*

## Teaching Plan

- 3 Weeks – Introduction; unit- I, understanding text.
- 3 weeks – unit- II, understanding Poetry
- 3 weeks – unit –III, understanding Shakespearean Tale
- 3 weeks –unit IV, Writing and Speaking Skills
- 2 Weeks – unit –V, Applied Grammar

### General Template for Facilitating the Achievement of Course Learning Outcomes

Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
Understanding concepts	Interactive discussion in small groups	Reading material together in small groups initiating discussion topics participation in discussions
<ul style="list-style-type: none"> <li>• Expressing concepts through writing</li> <li>• Practice in speaking skills and building confidence among students.</li> </ul>	<ul style="list-style-type: none"> <li>• How to think critically and write with clarity</li> <li>• Role playing</li> </ul>	<ul style="list-style-type: none"> <li>• Writing essay length assignments</li> <li>• Assigning character to different students while enacting Shakespeare's <i>Midsummer Night Dream</i>.</li> </ul>
Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

*Abu Hafiz*

**GOVT. COLLEGE FOR WOMEN ,PARADE GROUND, JAMMU**

**English Literature DSC –II  
Semester – II (under –CBCS)**

**Course Title: introduction to British Literature -II**  
**Credit: 6**  
**Semester End Examination: 80**  
**Duration of Examination: 03 Hrs.**

**Course Code: UELTC201**  
**Maximum Marks: 100**  
**Internal Assessment: 20**  
**(Test: 15 Marks, Attendance -5 Marks)**

***Detailed Syllabus for the examination to be held in year 2020, 2021, & 2022***

**COURSE OBJECTIVES**

The objective of this paper is to introduce the students to new literary forms related with the text and explore poetry, drama and prose in a range of political, philosophical and cultural material of Elizabethan period.

**COURSE CONTENT**

**Unit –I**

This unit aims to expose the students to the idea of political criticism i.e. examining literature through diverse political perspectives. The essay by Raymond Williams will introduce the students with the crucial keyword, "Culture" and demonstrate the inter relatedness of literature with cultural history.

- Raymond Williams "Culture" in *Keywords: A Vocabulary of Culture and Society*.
- Literary concepts: Aside, Climax, Anti- Climax Comic Relief.

**Unit- II: History of English Literature: Elizabethan**

This unit introduces the students with the history of Elizabethan prose, poetry and drama.

- Trends in Elizabethan prose
- Trends in Elizabethan Poetry
- Introduction to the dramatic works of Shakespeare
- Characteristics of Romantic comedy with special focus on Shakespearian comedy.

**Unit- III: Reading Prose**

This unit introduces Francis Bacon as an important Elizabethan prose writer who introduced the essay form from Montaigne.

- Francis Bacon: "Of Youth and Age"

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#### **Unit –IV: Reading Poetry**

The focus of this unit is the intertwined nature of form and meaning in poetry and master the ability for close reading and critical thinking.

- Edmund Spenser: *Prothalamion*
- William Shakespeare: *Sonnet XV*

#### **UNIT- V: Reading Drama**

This unit seeks to study Shakespeare's *As You Like It* as an important play exhibiting the characteristics of Romantic Comedy of the Elizabethan period.

- William Shakespeare: *As You Like It*

### **Testing and Evaluation**

#### **Internal Assessment test:**

Syllabus to be covered: up to 50%; Time allotted: 1 Hour; Marks % Weightage: 15 % (15Marks)

10 Short answer type Questions of 2 mark each shall be given which may include some multiple choice questions, fill in the blanks, one word/ line answer questions. (10x2=20)

#### **External Semester End University Examination:**

This Paper Will Be Divided Into Sections A, B & C.

Section A: Multiple Choice Questions

Section A will have 8 MCQs covering all the Units. Students will write the correct answers of any 8 in the answer sheets. (8 X 1=8Marks).

#### **SECTION B: SHORT ANSWER TYPE QUESTIONS**

Section B will have short answer questions from Unit I to Unit V. Four out of five questions will have to be attempted by the students. (4 X 4=16 MARKS)

#### **SECTION C: LONG ANSWER TYPE QUESTIONS**

Section C will have four long answer type questions from Unit II to Unit V with internal choice from the same unit. Candidate will be required to attempt all in about 250 – 300 words.(14x4=56 MARKS)

#### **Suggested Reading:**

Raymond Williams "Culture" in *Keywords: A Vocabulary of Culture and Society*. (New York: OUP, 1983 rpt) pp.87-93

Boris Ford. *The Age of Shakespeare* U.S.A. Penguin Books Pvt. Ltd, 1993.

H.B. Charlton. *Shakespearean Comedy*. Routledge Kegan and Paul, 1966.

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## Teaching Plan

- 2 Weeks – unit- I, Introduction to Literature
- 3 weeks – unit- II, History of English Literature
- 3 weeks – unit –III, Understanding Poetry
- 3 weeks –unit IV, Understanding the Sonnet Form
- 3 Weeks – unit –V, Understanding the Drama

## General Template for Facilitating the Achievement of Course Learning Outcomes

Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
Understanding concepts	Interactive discussion in small groups	Reading material together in small groups initiating discussion topics participation in discussions
Expressing concepts through writing	How to think critically and write with clarity	Writing essay length assignments
Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

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# GOVT. COLLEGE FOR WOMEN ,PARADE GROUND, JAMMU

## Functional English

### Semester II (under CBCS)

Title: English Language Skills and Phonetics-II

Course Code: UFETC201

Credits: Theory (4) +Practical (2)=6

Maximum Marks (Theory): 100

Maximum Marks (Practical): 50

Semester End Examination: 80

External Practical Examination: 25

Internal Assessment: 20

Internal Practical Examination: 25

(Test: 15 Marks, Attendance: 5Marks)

Duration of Examination -3 Hours

**Detailed Syllabus for the Examination to be held in year 2020, 2021, & 2022.**

### **Course Objectives**

- A holistic approach to facilitate the learners to develop effective communication skills in English language with proficiency in basic skills of English Language—listening, speaking, reading, and writing as the outcome.
- In line with contemporary times of globalization, facilitating the learners to gain efficiency in phonetics and develop the associated skills with the use of technology aided methods.
- Using modern pedagogy, facilitating learners to develop English language based skill sets needed for transacting day to day modern business in the competitive world, become self-reliant and be able to meet the demands of job market.

### **COURSE CONTENT**

Unit –I

#### **Speaking Skills**

This unit aims to help learners understand the concept of syllable, and importance of words stress and intonation pattern etc. in English language.

- The syllable: meaning, types, analysis of speech and the syllable, syllable structure and syllabic consonants.
- Word stress and its functions, and Accent and Rhythm in connected speech.
- Intonation patterns: rising tone, and falling tone
- Transcription of words and sentences with primary stress and tonic accent.

## Unit -II

### Speaking and writing skills

The unit aims to develop confidence in learner by exposing them to difference type of group discussions and also to teach them use specific formats of written discourse.

- Group discussion: factual, a social or political issue, abstract, and case study based.
- Circular writing, Notice writing, Memorandum writing, Email writing and Blog writing.
- Book review, Film review, writing a Business proposal.

## Unit-III

### Applied Grammar

This unit provides a conceptual understanding of the elements of grammar to enhance the learners ability to communicate effectively

- Tenses their uses
- Active and passive voice
- Prepositions

## Unit-IV

### Applied Grammar

This unit gives exposure to learners to use elements of grammar in their day- to- day activities.

- Idioms and phrases
- Difficulties with comparative and superlative
- Confusion of adjective and adverbs
- Corrections

### Suggested Readings

- Balasubramanian, .( 2013) A Textbook of English Phonetics for Indian students, Macmillan, New Delhi.
- Sethi, J. and P. V. Dhamija (2007) A Course in Phonetics and Spoken English, Prentice Hall, New Delhi
- Oxford Advanced Learner's Dictionary.
- Jones, Daniel. English Pronouncing Dictionary
- Paul, D.S. English Language and Linguistic

### Practicum

- Intensive drilling in phonetics skills: concepts of syllable, use of word stress, accent and rhythm in connected speech, and intonation pattern..
- Students would be intensively exposed to the speech sound of English (Vowels and Consonants).
- Students would be trained to consult standard dictionaries for the purpose of correct pronunciation.

## Testing and Evaluation

### Internal Assessment (Theory)

Syllabus to be covered: up to 50%; Time allotted: 1 Hour; Marks % Weight age: 15% (15 Marks)

5 short answer type Questions of 3 marks each shall be given which may include some multiple choice questions, fill in the blanks and short answer type questions (5 x 3= 15)

### Practicum

#### Internal-25 Marks

- Test-15 marks
- Presentation/ Viva- voce: 5 Marks
- Attendance -5 Marks

#### External Semester End Examination:

##### Section- A

##### Short Answer types questions

Section A will cover unit- I and II. Students are required to attempt 4 short answer type questions with internal choice. (4x2.5=10 Marks)

##### Section –B

Section B will cover unit –I and II. Students are required to attempt 4 long answer type questions with internal choice. (7.5x 4= 30 Marks)

##### Section -C

Section C will have 2 questions from unit- III. Students are required to attempt both the questions. There will be no internal choice. However, choice may be given within the question.

(10x2=20 Marks)

##### Section -D

Section D will have 2 questions from unit- IV. Students are required to attempt both the questions. There will be no internal choice. However, choice may be given within the question. (10x2=20 Marks)

## Practicum

### External -25 Marks

- Test -15 Marks
- Viva - voce - 10 Marks

### Teaching Plan

#### Theory/ Practical

4 weeks – unit- I

4 weeks – unit- II

3 weeks – unit –III

3 weeks – unit- IV

### General Template for Facilitating the Achievement of Course Learning Outcomes

Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
Understanding concepts of basic skills of English Language	Interactive discussion, individual presentation, and small group tasks.	Class test, Viva-voce. Evaluation of individual presentation.
Understanding and gaining efficiency in Phonetics.	Intensive phonetics drill, group discussions, use of audio visual aids.	Class test, listening to individual presentations.
The conceptual understanding of Applied grammar, and use of specific formats of written discourse.	Exposure to application of grammar, and different formats of written discourse.	Class tests

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**Communicative English  
Semester-II**

**Course Title: Communicative English part-II**

**Credits: 2**

**Semester End Examination:40**

**Duration of Examination: 2 Hrs.**

**Course Code: UCETS 201**

**Maximum Mark: 50**

**Internal Assessment Test: 10 Marks**

*Detailed Syllabus for the examination to be held in year 2020, 2021, & 2022*

**COURSE OBJECTIVES**

The course has a focus on helping learners develop their skills of Reading, Writing and communication. The learner is made aware of all aspects of effective communication & skills required for acquiring as well as conveying information.

**COURSE CONTENT**

**Unit 1: Reading and Presentation Skills**

The aim of this unit is to help the learner develop the skills of Reading, Public Speaking & Presentation.

- Reading Skills: Decoding, Reading, Techniques, Reading Problems, Close reading
- Public speaking skills (preparation, Vocal Control, time management & handling questions)
- Oral Presentation, Debates, Elocution and Extempore

**Unit-II: Writing Skills**

This unit intends to develop the skills of writing with precision.

- Report Writing
- Writing a Paragraph

**Unit-III: Technical and Modern Communication**

This unit aims to introduce learners to new and modern forms of technical writing like email, blogs etc.

- Preparing a Resume
- Book/ Film Reviews
- E-mails
- Blogs and comments on social media
- Writing and proposal

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## Unit- IV: Grammar Skills

This unit provide an understanding of the elements of grammar.

- Punctuation and Capitalization
- Corrections (Noun, Pronoun, Adjective and Adverb);

### Suggested Reading

*Interactive English*. Macmillan Publishers India Ltd.

Baber, Eric. *Business English, Using the Internet*. Delhi: Orient Black Swan.

Wood, J. *Interpersonal Communication: Everyday Encounters*. Boston, MA:

Wadsworth-Cengage Learning, 2010.

Raydu, C.S. *Developing Communication Skills*. Himalaya Publishing House, 2012.

Hewing, Martin. *Advanced English Grammar*. New Delhi: Cambridge University Press, 2010.

### Testing and Evaluation

#### Internal Assessment Test:

Syllabus to be covered: up to 50%; Time allotted: 1 Hour; Marks % Weightage: 20 % (10 Marks)

10 short answer type Questions of 1 mark each shall be given which may include some multiple choice questions, fill in the blanks, one word answer questions.

(10x1= 10)

#### External Semester End Examination:

##### Section A

Five short answer type questions of 1 mark each shall be given which may include multiple choice questions, fill in the blanks, one word answer questions. (5x1=5)

##### Section B

Three medium answer type questions of 5 Marks each. The examiner will set four questions out of which the candidate will be required to attempt any three. (5x3=15)

##### Section c

Two long answer type questions of 10 marks each. The examiner will set three questions out of which the candidate will be required to attempt any two. (10x2= 20)

### Teaching Plan

4 Weeks – unit- I

3 weeks – unit- II

3 weeks – unit –III

4 weeks –unit IV

### General Template for Facilitating the Achievement of Course Learning Outcomes

Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
Understanding the concepts of basic skills of Reading, Presentations and Speaking	Interactive discussion in small groups and group tasks.	Class test
The conceptual understanding of specific formats of written discourse	Exposure to different formats of written discourse.	Class test
Understanding the concepts of basic skills of modern communication	Group Tasks.	Class test
The conceptual understanding of Applied Grammar	Exposure to Application of Grammar	Class test



**GOVT. COLLEGE FOR WOMEN ,PARADE GROUND, JAMMU**

**English Core**  
**Semester III (under CBCS)**

Course Title: English Core

Credits: 6

End Semester Examination: 80

Internal Assessment: 20

Duration of Examination: 03 Hrs.

Course Code: UENTC -301

Maximum Marks: 100

(Test: 15 Marks, Attendance-5 Marks)

Detailed Syllabus for the examination to be held in year 2021, 2022, and 2023

Course Objectives:

This course aims to

- develop in students the ability and confidence to process, understand and examine different kinds of texts - verbal and written - that they encounter in everyday life.
- enable students to identify and understand social contexts and ethical frameworks in the texts they encounter.
- identify key topics/arguments /ideas.
- Inculcate confident expression: to enable students to articulate their own views confidently because their language skills sufficiently empower them to converse information from various textual sources be these verbal or written.
- Promulgate the four intrinsic linguistic skills (LSRW) in English through an exposure to myriad forms of writings like essay, poetry, short stories including variegated grammatical components.

## Course Content

### Unit –I

#### Understanding Poetry

Poetic texts centre the use of language in clear and striking ways: students will learn how Poetic language can help them attain brevity, clarity, depth and complexity in verbal and written expression.

- **Bertolt Brecht:** The Crutches
- **Gabriel Okara:** Once Upon a time
- **John Keats:** When I Have Fears that I may cease to be

### Unit –II

#### Understanding Fiction (Short Stories)

Narrative texts use language to recreate experience: students will learn how to order their experiences into meaningful narratives.

- **Leo Tolstoy:** How Much Land Does a man Need?
- **Rabindranath Tagore:** Cabuliwallah
- **R.K Narayan:** An Astrologer's Day

### Unit- III

#### One Act Play

This unit aims to enhance the literary and writing skills of the students as well as understanding of literary elements such as, plot, character, conflict and theme.

- **Fritz Karinthy:** Refund
- **Anton Chekov:** Marriage Proposal

### Unit-IV:

#### Understanding Everyday Texts (Prose)

This unit aims to help students understand that we are surrounded by texts so thinking about texts reading, writing and comprehension are necessary life skills and not merely language skills.

1. **A.S Cronin:** Don't Be Sorry for yourself
2. **G.B. Shaw:** Spoken English and Broken English
3. **Subroto Bagachi:** *Go Kiss the World*

## Unit V:

### Applied Grammar

This unit aims to provide intensive practice of grammar exercises to learners so as to empower them with grammar skills.

1. Change of Voice
2. Direct/ Indirect Speech
3. Report Writing

### Suggested Readings:

- Sen, Sanghita, Alankrita Mehendra&PriyadarshiPatnaik. Eds. *Communication and language skills* Cambridge University Press.
- Shahnaaz, Tanseem, C. Savitha&Chery 1 Rao. Eds. *English and communication Skills I*. Cambridge University press

### Suggested E-Resources:

<https://www.enotes.com>bertolt>  
<https://owlcation.com>humanities>  
<https://www.litcharts.com>john>  
<https://youtu.be/5Goe8K1QApA>  
<https://youtu.be/b6nAM424-Sw>  
<https://youtu.be/PjAo91rKyRg>  
<https://youtu.be/i8oTeXzsZY>  
<https://youtu.be/WQPV8oEmAoW>  
<https://www.cram.com>essay>Aj>  
<https://youtu.be/M3rTFZySTTO>  
<https://m.mouthshut.com>Go-Kiss>  
<https://grammar.yourdictionary.com>  
<https://www.ef.com>wwen>direct>  
<https://www.successcds.net>report>

## Testing and Evaluation

### Internal Assessment Test:

Syllabus to be covered: up to 50%. Time allotted: 1 Hour; Marks %Weight age: 15 % (15 Marks)

5 short answer type Questions of 3 marks each shall be given which may include some multiple choice questions, fill in the blanks and short answer type questions. (5x3=15)

### External Semester End Examination:

#### Section A

This Section will cover units I to IV and will have four long answer type questions for 10 marks each with internal choice. The prescribed words limit will be 250-300 words.

#### Section B

This Section will cover units I to IV and will have five short answer questions: The candidates will be required to attempt any four. Each question will be for 5 marks and the prescribed word limit will be 60-80 words.

#### Section C

This section will be of 20 marks

Change of voice (5 marks)

Direct/ indirect speech (5 marks)

Report writing (10marks) with internal choice

#### Teaching Plan:

2 weeks- unit -I, Introduction, Understanding Poetry

3 weeks -Unit-II, Understanding Fiction

3 weeks- Unit-III, One Act Play

2weeks- Unit-IV, Understanding Essays

4 weeks- Unit-V, Applied Grammar

#### General Template for Facilitating the Achievement of Course Learning Outcomes

Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
Understanding concepts	Interactive discussion in small groups	Reading material together in small group: initiating group discussions.
Expressing concepts through writing Practice in speaking skills and building confidence among students.	How to think critically and write with clarity Role playing	Writing essay length assignments Assigning character to different student while enacting one act play
Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class test

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**GOVT. COLLEGE FOR WOMEN ,PARADE GROUND, JAMMU**

**English Literature**  
**Semester III (Under CBCS)**

Course Title: English Literature

Credits: 6

External End Semester Examination: 80

Duration of Examination: 03 Hrs.

Course Code: UELTC-301

Maximum Marks: 100

Internal Assessment: 20

(Test: 15 Marks, Attendance -5Marks)

**Detailed Syllabus for the examination to be held in year 2021, 2022, & 2023**

**Course Objectives:**

The objective of this paper is to acquaint the students with the English milieu and Literature written during seventeenth century with special reference to prose, drama and Cavalier, Puritan and Metaphysical poetry. Through the in-depth study of *Macbeth*, the students will be able to understand Shakespearean tragedy. They will also study the poetry from 1600 to 1660 with a special reference to the prominent poets like John Donne, Andrew Marvel, John Milton and John Suckling.

**Course Content**

**Unit- I:**

**Introduction to literary terms**

This unit will familiarize students with certain literary terms used by the writers to hint at larger themes, ideas, and meaning in a piece of writing.

Aestheticism, Black Comedy, Pastoral, Pathetic Fallacy, Fable, Picaresque, Metonymy, Slipshod, Meiosis, Parable, Mock- heroic, Plot, Metaphysical, Puritanism.

**Unit-II:**

**History**

This unit will introduce the students with the history of Shakespearean tragedy, Puritan prose and poetry and literature in the Age of Charles.

- Development of Tragedy till Shakespeare.
- Literature in the age of Charles I (Prose, Drama, Cavalier poetry, Metaphysical Poetry)
- The Puritan Prose
- The Puritan Poetry

*Lib. Majahid*

### **Unit III:**

#### **Drama**

The aim of this unit is to provide purpose and focus for critical reading, interpretation and analysis of *Macbeth*.

**William Shakespeare: *Macbeth* (Detailed)**

### **Unit- IV:**

#### **Poetry**

The focus of this unit is the intertwined nature of form and meaning in poetry and master the ability for close reading and critical thinking.

- **John Donne:** *Sonnet "Death be not Proud"*
- **John Milton:** *On His Having Arrived at the age of Twenty three*
- **John Suckling:** *A Ballad Upon a wedding*

### **Unit –V**

#### **Prose Satire**

The aim of this unit is to provide purpose and focus for critical reading and analysis of prose satire genre.

- Jonathan swift: *Gulliver's Travels*

### **Testing and Evaluation**

#### **Internal Assessment Test:**

Syllabus to be covered: up to 50%. Time allotted: 1 Hour; Marks % Weightage 15% (15 Marks)  
5 Short answer type questions of 3 marks each shall be given which may include some multiple choice questions, fill in the blanks and short answer type questions. (5x3=15)

#### **External Semester End Examination:**

**The paper will be divided into Sections A,B & C**

#### **Section- A: Multiple Choice Questions**

Section A will have 12 MCQs covering all the units. Students will write the correct answer of any 8 questions. (8x1=8 Marks)

*Richa Mehta*

**Section- B: Short answer type questions**

Section B will have five short answer type questions from Unit I to Unit IV. Two questions will be asked from Unit-III. Four out of five will have to be attempted by the students. (4x4=16 Marks)

**Section- C: Long Answer type Questions**

Section C will have four long answer type questions from Unit II to Unit IV with internal choice from within the same unit. Two questions will be asked from Unit –III with internal choice. Candidate will be required to attempt all the four questions in about 250- 300 words. (14x4=56 Marks)

**Suggested Readings:**

- Abrams, M.H. & Harpham, Geoffrey. *A Glossary of literary Terms*. Eleventh Edition, Engage Learning.
- Jayapalan, N. *History of English Literature*, Atlantic Publishers.
- Trivedi, R.D. *A Compendious History of English Literature*. Vikas Publication House
- Sherburne, G. and Bond, D.F. *A literary History of England: The Restoration and Eighteenth Century (1660-1789)*. Albert Croll Baugh
- Leggett, Alexander. Ed. *William Shakespeare's Macbeth: A Source Book*. Routledge Guides to Literature.
- *John Donne Sonnet "Death be not Proud" and Andrew Marvell To His Coy Mistress* by Daniela Schulze. Grin Publishers.
- Flanagan, Roy. *John Milton: A Short Introduction*. Blackwell Publication.
- Virginia Brackett. *The Facts on File Companion to British Poetry: 17<sup>th</sup> and 18<sup>th</sup> Centuries*. InfoBase publication.

**Suggested E-Resources:**

<https://interestingliterature.com>  
<https://www.britannica.com>art>R>  
<https://unacademy.com>lesson>pr>  
<https://youtu.be/NYyVlevRmog>  
<https://youtu.be/SSbnzH3Lbcc>  
<https://www.sparnotes.com>donne>  
<https://www.encyclopedia.com>arts>  
<https://readingnorton.wordpress.com>

**Teaching Plan:**

3 weeks- unit –I, Introductions to Literary Terms

4 weeks –Unit-II, Understanding of History

4 weeks- Unit-III, Understanding the Drama

3 weeks- Unit-IV, Understanding poetry

**General Template for Facilitating the Achievement of Course Learning Outcomes**

<b>Course Learning Outcomes</b>	<b>Teaching and Learning Activity</b>	<b>Assessment Tasks</b>
Understanding concepts	Interactive discussion in small groups	Reading material together in small groups, initiating discussion topics, participation in discussions
Expressing concepts through writing	How to think critically and write with clarity	Writing assignments
Demonstrating conceptual and textual understanding in tests and exams	Discussing examination based questions and answering techniques	Class tests based on MCQs

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# GOVT. COLLEGE FOR WOMEN ,PARADE GROUND, JAMMU

## Functional English

### Semester III (under CBCS)

Title: Functional English

Course Code: UFETC-301

Credits: Theory (4) +Practical (2) =6

Maximum Marks (Theory): 100

Maximum Marks (Practical): 50

Semester End Examination: 80

External Practical Examination: 25

Internal Assessment: 20

Internal Practical Examination: 25

(Test: 15 Marks, Attendance: 5Marks)

Duration of Examination -3 Hours

### Detailed Syllabus for the examination to be held in year 2021, 2022, &2023

#### Course Objectives:

- A holistic approach to facilitate the learners to develop effective communication skills in English language with proficiency in basic skills of English Language—listening, speaking, reading, and writing as the outcome.
- In line with contemporary times of globalization, facilitating the learners to gain efficiency in phonetics and develop the associated skills with the use of technology aided methods.
- Using modern pedagogy, facilitating learners to develop English language based skill sets needed for transacting day to day modern business in the competitive world, become self-reliant.
- Able to meet the demands of job market.

*Ashu Mehta*

## Course Content

### Unit-I

#### Developing Conversational Ability

This unit aims at developing the conversational ability of the students. It will enable them to use it as an effective form of communication in their day-to-day life.

- Greetings and Introduction
- Participating in small talks- at the office, at the railway station, at the airport, at the travel agency, at the bank, at the doctor's clinic, and at the hospital.
- Talking on the phone- Taking message, making appointments, making enquires/ regarding travel/ hotel booking, apologies, complaining, giving information etc.

### Unit -II

#### Reading and Writing skills

This unit aims to introduce columns opinion and editorial pieces from newspapers, magazines, social media online news and e-zines and will also help the students in examining the process of writing: drafting, editing and revising social posts or Blogs.

- Reading and writing Official letters
- Reading and writing News Reports
- Reading and Writing Notices, Blogs
- Reading Comprehension, Description and Narration (Objects, Places and People)

### Unit III:

#### Language and Literary Skills

This unit will provide a conceptual understanding of the elements of grammar to enhance the learner's ability to communicate effectively. It will also give exposure to learner's to use elements of grammar in their day to day activities.

- Figures of Speech: Simile, Metaphor, Irony, Personification, Hyperbole, Alliteration.  
(Identifying the same in a given passage)
- Idioms and Phrases
- One word substitution

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#### Unit IV

##### Copy writing

This unit will enable the students in creating billboards, magazines and newspapers advertisements, taglines, social media posts, etc.

- Language of Advertisements: Classified and Commercial ads
- Reading of Advertisements

##### Practicum:

1. Role playing /Enactment e.g. Doctor-patient
2. Picture description e.g. framing story based on picture/ visual
3. Field visit: visit to print media
4. Mock TV News Reading

##### Suggested Readings:

- Kamlesh, SusheelaPunitha. *Spoken English: A Foundation course part A&B*
- Mason, Roger. *Speaking on special Occasions.*
- Mohan, Krishana, N.P. Singh. *Speaking English Effectively.*
- Hart, Steve, Arvind R. Nair and VeenaBhambhani. *Embark:English for Undergraduate*
- Tickoo, Champa and Jaya Sasikumar*writing a Purpose.*

##### Suggested E-Resources:

<https://www.essentiallifefskills.net>>t

<https://sites.nationalacademic.org>>...PDF

<https://youtu.be/3ALFDnhwyWg>

<https://www.quicksprout.com>>com

<https://copyblogger.com>>copywriting

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## Testing and Evaluation

### Internal Assessment Test: 15 Marks

Syllabus to be covered: up to 50%; Time allotted: 1 Hour; Marks % Weight age: 15% (15 Marks)

5 short answer type Questions of 3 marks each shall be given which may include some multiple choice questions, fill in the blanks and one word questions (5x3= 15)

Attendance – 05 Marks

### External Semester End Examination:

The paper will be divided into four sections. Each section will have two questions. Each question will be of 10 marks.

**Section A** will have two questions from Unit- I with internal choice. {2x10=20 Marks}

**Section B** will have two questions from Unit- II with internal choice {2x10=20 Marks}

**Section C** will have two questions from unit –III with no internal choice. However choice may be given within the question. {2x10=20 Marks}

**Section D** will have two questions from Unit- IV with no internal choice. However choice may be given within the questions. {2x10=20 Marks}

**Course Code: UFEPC301**

**Credits: 2**

**Total Marks =50**

**Distribution of Marks**

**Internal-25 Marks**

**Test-15 marks**

**Presentation- 5 Marks**

**Attendance -5 Marks**

**External -25 Marks**

**Test-15 Marks**

**Viva - voce - 10 Marks**

**Teaching Plan**  
**Theory / Practicals**  
 4 weeks- Unit –I,  
 4 weeks –Unit-II  
 3 weeks- Unit-III  
 3 weeks- Unit-IV

**General Template for Facilitating the Achievement of Course Learning Outcomes**

<b>Course Learning Outcomes</b>	<b>Teaching and learning Activity</b>	<b>Assessment Tasks</b>
It fortifies the four quint essential skills of language by inducing and honing the ingenuity of listening, speaking, reading and writing.	Interactive discussion, individual presentation and small group tasks.	Class tests, Viva-Voce. Evaluation of individual presentation.
Efficacy in skills which will lead to better listening, discerning, articulation, interaction, comprehension, analysis and interpretation to write lucid and pristine academy English	Group discussions, power point presentations and use of audio visual aids. Activities in Functional English Language Labs are extensively conducted.	Focus on power-point presentations. Seminars, workshops, group activities and poster making.
The conceptual understanding of Applied Grammar and use of specific formats of written discourse	Exposure to application of grammar and different formats of written discourse.	On spot tests on various activities related to reading and writing skills.

# GOVT. COLLEGE FOR WOMEN, PARADE GROUND, JAMMU

## Creative Writing in English (SEC)

### B.A/ B.Sc. Semester III (under CBCS)

Course Title: Creative writing in English  
Credits: 4  
External End Semester Examination: 80  
Duration of Examination: 3 Hrs.

Course Code: UENTS -311  
Maximum Marks: 100  
Internal Assessment 20  
Test: 15 Marks, Attendance -5Marks

Detailed Syllabus for the examination to be held in year 2021, 2022& 2023

#### Courses Objectives:

The aim of this course is to help learners identify, appreciate as well as use language in multiple creative ways. Learners will be sensitized to the creative process and learn to craft language aesthetically. They will be exposed to the various areas where language can be used creatively be it the conventional literary modes such as, poetry, short stories, fiction, non- fiction, autobiographical sketch, biography as well as book review.

#### Unit: I

##### **Introduction to creative writing**

This unit will give basic understanding of writing as form of self expression focusing on theme, content and structure of different genre of writing.

- Writing as a form of self-expression
- General Principles of writing, selecting theme, form, style, content and structure.
- Achieving clarity and authenticity.
- Project work: Essay Writing **(4 Marks)**

#### Unit II:

##### **Fiction**

This unit aims to enhance the writing skills of the students and to familiarize them with the basic elements of Fictional Writing.

*Ashu Mehra*

- **Stages of writing:** beginning, middle and end
- **Basic elements of short story writing:** plot, character, narration, atmosphere
- **Dialogue Writing**
- **Project work:** Short Story Writing (4 Marks)

#### Unit III:

##### Non Fiction

The learners will develop a critical engagement with texts in the process of reviewing films and books. It will also hone the creative and analytical skills of learners in reading, writing and drafting.

- writing autobiography and biography
- Book Review
- **Project work:** Autobiographical sketch or a Book Review (4 Marks)

#### Unit –IV:

##### Effective use of literary and language skills

This unit will enable the learners to refine their language skills by use of various figures of speech and applied grammar.

- Use of imagery, symbols, metaphor, and simile
- Antonyms, Synonyms.
- One word Substitution.
- **Project work:** Proof Reading and editing a passage (3marks)

### Testing and Evaluation

#### Internal Assessment Test:

**Project work: 15 Marks**

**Attendance: 5 Marks**

#### External Semester End Examination:

- Q.1 and Q.2 will be from unit I, with internal choice and each question will be of 10 Marks (2x10=20)
- Q.3. and Q.4 will be from Unit II, with internal Choice and each question will be of 10 Marks (2x10=20)
- Q.5 and Q.6 will be from unit III, with internal choice and each question will be of 10 marks (2x10=20)
- Q.7. A passage will be given to students for editing or proof reading. The passage will be of 10 marks

*Rite Hefarty*

Q.8. There will be three sections, and students have to attempt two sections out of three. Each question will be of 5 marks. (2x5=10)

**Suggested Readings:**

- Paul, D.S. Advanced Writing Skills: Skill Builders.
- Sander, Maximo. How to Write an Autobiography: An Essential Guide to Writing about Yourself in a Memoir or Autobiography.
- Hamilton, Nigel. How to do Biography: A Primer.
- Swan, Michael. Practical English Usage

**Suggested E-Resources:**

- <https://youtu.be/RSoRzTtwgP4>
- <https://youtu.be/ot3jkbmBKsc>
- <https://youtu.be/jpWKp-fnZuU>
- <https://youtu.be/dVwCKdJUq8A>

**Teaching Plan:**

- 3 weeks -unit –I
- 3 weeks –Unit-II
- 3 weeks- Unit-III
- 3 weeks- Unit-IV

**General Template for Facilitating the Achievement of Course Learning Outcomes**

Course Learning Outcomes	Teaching and learning Activity	Assessment Tasks
Demonstrate the ability for creative thinking and creative analysis of literature and media	Interactive discussions in small groups and presentations	Writing short assignments
Demonstrate how a text interacts with the creative reader in the process of interpretation	Review of literary and non-literary texts and to think critically and write with clarity	Short passages for proof reading and editing
Show how figures of speech and applied grammar work in the understanding of texts	Exposure to application of grammar	Practicing grammar exercises



GOVT. COLLEGE FOR WOMEN ,PARADE GROUND, JAMMU

**English Core**  
**Semester-IV (Under CBCS)**

Course Title: English Core  
Credits: 6  
Semester End Examination: 80  
Duration of Examination: 03 Hrs.

Course Code: UENTC-401  
Maximum Marks: 100  
Internal Assessment: 20  
(Test: 15 Marks, Attendance -5Marks)

**Detailed Syllabus for the examination to be held in year 2021, 2022, &2023**

**Course Objectives**

**This course aims to**

- expose the students to varied nuances of literary texts in terms of genre.
- develop in students the ability and confidence to process, understand and examine different kinds of essay, novel and drama.
- close reading of literary texts from the larger perspectives of culture, society and history.
- identify key topics/arguments /ideas.
- inculcate confident expression: to enable students to articulate their own views confidently.
- Promulgate the four intrinsic linguistic skills (LSRW) in English through an exposure to myriad forms of writings like essay, novel, short story including variegated grammatical components.

*Ashu Mahapatra*

## Course Content

### Unit- I

#### Drama

This unit shows how a dramatic text interacts with a reader for meaning and interpretations. Text prescribed in this unit will present a realistic account of war and remove on pretensions of nobility from war.

#### G.B Shaw: Arms and the Man

### Unit- II

This unit will focus on in- depth study of the character and will explain how various aspects of the character relate to other literary elements of the novella

#### Novella

#### Ruskin Bond: Time stops at Shamli

### Unit-III

This unit will focus on the poetic and how it can help the students to attain brevity, clarity, Depth, and complexity in verbal and written form.

William Shakespeare's- Seven Ages of Man

Robert Frost-The Road not Taken

Kamala Das- Punishment in Kindergarten

### Unit –IV

#### Essay Writing

This unit will aim at the process of writing an essay and teach the students how to research a topic and organize their thoughts into an introduction, a body and a conclusion.

### Unit –V

#### Grammar

This unit aims to provide intensive practice of grammar exercises to learners so as to empower them with grammar skills.

Corrections- Preposition Articles

Transformation of sentences (Simple, compound, complex)

One word substitution

### Suggested Readings

Satran, David "The Chocolate Cream Solider and 'Ghastly Failure' of Bernard Shaw's 'Arms and the Man' Shaw 28 (2008) 11-33. JSTOR.

Lee, J. Scott. "Comic Unity in Arms and the Man Shaw 6 (1986): 101 122. JSTOR

Mendelsohn, Michael J. "Bernard Shaw's Soldiers" The Shaw Review 13.1(1970): 29-34. JSTOR.

BAKER, Carlos. Hemingway: The Writer as Artist. Princeton, NJ: Princeton University Press, 1972.

Brenner, Gerry. The Old Man and the Sea: Story of a common Man. Boston: Twayne Publishers.

**Suggested E-Resources:**

[https://egyankosh.gc.in.](https://egyankosh.gc.in)

<https://www.scribd.com>>

<https://www.gutenberg.org>

**Testing and Evaluation**

**Internal Assessment Test:**

Syllabus to be covered: upto 50%; Time allotted: 1 Hour; Marks % Weight age:  
15% (15 Marks)

5 short answer type Questions of 3 marks each shall be given which may include some multiple choice questions, fill in the blanks and short answer type questions (5 x 3= 15)

**External Semester End Examination:**

Question no: 1 will be reference to the context question. Six passages from Unit. I will be set and the candidate will be required to attempt any three. (3x6= 18 Marks)

Question No 2 and 3 will be long answer type questions with internal choice, one each from unit I and unit II. The prescribed word limit will be 250- 300 words (2x10=20 marks).

Question no: 4 will have two short answer type questions with internal choice, one each from Unit-I and Unit-II. Each question will be of five marks. The prescribed word limit will be 60/80 words (2x5=10 marks).

Question No.5 will be from Unit III. The candidates will be required to write an essay on any one of the four given topics of current interest. (10 marks)

**Q No. 6. Will be from Unit IV and will have three parts.**

- a. Seven questions to be set on the clauses. The candidates will be required to attempt all.  
(7x1=7 marks)
- b. Transformation of sentences: this will be "do as directed" type question where students will be required to transform simple, complex, negative and interrogative etc. sentences into the form mentioned within the bracket. Seven sentences out of ten are to be attempted.  
(7x1=7 marks)

- c. One word substitution: The students will substitute the words in Italics in the sentences given with one word from the given cluster of words and rewrite reformed sentences in the answer sheet. Eight sentences will be given. All are to be attempted. (8x1=8 marks).

**General Template for Facilitating the Achievement of Course Learning Outcomes**

Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
Critical analysis of literary texts	Interactive discussion in small groups	Reading material together in small groups initiating discussion topics, participation in discussions
Expressing concepts through writing Practice in speaking skills and building confidence among students.	How to think critically and write with clarity Role playing	Writing essay length assignments
Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

*Rita Hefah*

## English Literature Semester IV (Under CBCS)

Course Title: English Literature  
Credits: 6  
Semester End Examination: 80  
Duration of Examination: 03 Hrs.

Course Code: UELTC 401  
Maximum Marks: 100  
Internal Assessment: 20  
(Test: 15 Marks, Attendance -5Marks)

**Detailed Syllabus for the examination to be held in year 2021, 2022, & 2023**

### **Course Objective:**

**This course aims to**

- introduce the students to the main literary developments in England during the Restoration period.
- the students will be introduced to the emerging genre of prose fiction with reference to the pioneer of the English fiction, Aphra Behn
- the paper will also make students familiar with Restoration poetry through John Dryden and Restoration comedy through William Congreve.

### **Course Content**

#### **Unit I**

##### **Literary Terms:**

**This unit will enable to understand different literary devices and their application in different genres of literature.**

Comedy of manners, Masque, Malapropism, Maxim, Slapstick, Melodrama, Parody, Repartee, Bombast, Grotesque.

#### **Unit II**

##### **History:**

**This unit aims at introducing the students to main literary development in British Literature during the Restoration period.**

History of English Literature (1660-1700)

Characteristics of Restoration Drama.

Characteristics of Restoration Prose and Fiction.

Characteristics of Restoration Poetry.

### Unit III

#### Prose Fiction:

In this unit students will be introduced to the emerging genre of prose fiction with reference to Aphra Behn's *Oroonoko*

Aphra Behn's *Oroonoko*

### Unit IV

#### Poetry:

**This paper will introduce the students to the Restoration poetry through John Dryden.**

John Dryden: *Mac Flecnoc*

### Unit V

#### Drama:

**This paper will introduce the students to the Restoration drama and comedy of manners.**

William Congreve: *Love for Love (Drama)*

#### Suggested readings:

- 1) *A Glossary of Literary terms* Eleventh Edition by M.H. Abrams, Geoffrey Harpham. Cengage Learning.
- 2) *History of English Literature* by N. Jayapalan. Atlantic Publishers
- 3) *A Compendious History of English Literature* by R.D. Trivedi. Vikas Publication house.
- 4) *A literary History of England: The Restoration and Eighteenth Century (1660-1789)* by G. Sherburne and D.F. Bond. Albert Croll Baugh.
- 5) *Life and Death of Mr. Badman and The Holy War* by John Bunyan and John Brown. Cambridge Publication.
- 6) *John Dryden: A Survey and Bibliography of Critical Studies, 1895-1974* by David J. Latt, Samuel Holt Monk. Minnesota Archive Edition.
- 7) *The Critical Heritage: William Congreve* Ed. Howard Erskine-Hill, Alexander Lindsay. Routledge Publication.

### **Suggested E- Resources:**

<https://literaryterms.net/>  
<https://libguides.reading.ac.uk>  
<https://libguides.southernct.edu>  
<https://www.britannica.com>  
[https://www.shmoop.com.poesry](https://www.shmoop.com/poetry)  
[https://www.rsc.org.uk.love.for.love](https://www.rsc.org.uk/love.for.love)

### **Internal Assessment Test:**

Syllabus to be covered: up to 50%. Time allotted 1 Hour; Marks % Weightage 15% (15 Marks)  
5 Short answer type questions of 3 marks each shall be given which may include some multiple choice questions, fill in the blanks and short answer type questions. (5x3=15)

### **External Semester End Examination:**

**The paper will be divided into Sections A, B & C**

#### **Section- A: Multiple Choice Questions**

Section A will have 12 MCQs covering all the units. Students will write the correct answer of any 8 questions in the answer sheets. (8x1=8 Marks)

#### **Section- B: Short answer type questions**

Section B will have five short answer type questions from Unit I to Unit IV. Two questions will be asked from Unit-III. Four out of five will have to be attempted by the students. (4x4=16 Marks)

#### **Section- C Long Answer type Questions**

Section C will have four long answer type questions from Unit II to Unit IV with internal choice from within the same unit. Two questions will be asked from Unit –III with internal choice. Candidate will be required to attempt all the four questions in about 250- 300 words. (14x4=56 Marks)

### **Teaching Plan**

1 week- unit –I, Introduction to literary terms  
3 weeks –Unit-II, Understanding of History  
3 weeks- Unit-III, Understanding Prose  
3 weeks- Unit-IV, Understanding Poetry  
3 weeks- Unit V, Understanding Dram

General Template for Facilitating the Achievement of Course Learning Outcomes

Course Learning Outcomes	Teaching and Learning Activity	Assessment Tasks
Understanding of issues like literature, literariness, literary values and basic literary concepts	Interactive discussion in small groups	Reading critical material together in small groups and initiating discussion.
Appreciate and analysis the select literary poem, drama and prose in the larger socio- cultural context	How to think critically and write with clarity	Writing essay length assignments
Demonstrating conceptual and textual understanding in tests and exams	Discussing exam questions and answering techniques	Class tests

*Riki Hafidul*



## GOVT. COLLEGE FOR WOMEN ,PARADE GROUND, JAMMU

### Functional English

#### Semester IV

Title: Functional English

Credits: Theory (4) +Practical (2) =6

Maximum Marks (Practical): 50

External Practical Examination: 25

Internal Practical Examination: 25

Duration of Examination -3 Hours

Course Code: UFETC-401

Maximum Marks (Theory): 100

Semester End Examination: 80

Internal Assessment: 20

(Test: 15 Marks, Attendance: 5Marks)

**Detailed Syllabus for the Examination to be held in year 2021, 2022, & 2023.**

#### **Course Objectives**

- A holistic approach to facilitate the learners to develop effective communication skills in English language with proficiency in basic skills of English Language—listening, speaking, reading, and writing as the outcome.
- Communicate in ways that meet the needs of the audience and situation.
- Understand the importance of writing in academic life.
- Recognize their own ability to improve their own competence in using the language.
- Using modern pedagogy, facilitating learners to develop English language based skill sets needed for transacting day to day modern business in the competitive world in order to become self-reliant.
- Able to meet the demands of job market.

*Like Me*

## Course Content

### Unit-I

#### Developing Conversational Ability

This unit will aim at developing the conversational ability of the students and enable them to use language for speaking with confidence in an intelligible and acceptable manner.

- Formal Interviews
- Making enquires
- Making request and seeking permissions
- Expressing gratitude and apologizing
- Complaining
- Expressing sympathy and offering condolences
- Congratulating people and responding to congratulations

### Unit-II:

#### Media

This unit will aim at making the students understand the fundamentals of Mass Media and will focus on how to write script and structure them as to make them effective for its listeners.

- Fundamentals of TV & Radio
- Writing Scripts for TV and Radio
- Documentary, Interviews, Children Programmes, Panel Discussion.

### Unit -III: Writing Skills

This unit will make learners familiar with the sub -skills of writing and train them in the use of specific formats of the written discourse.

- Letter writing in E-mail format
- Précis of a given passage
- Speech writing
- Article writing

#### Unit IV: Developing Soft Skills

This unit will focus on soft skills a combination of social skills, communication skills character or personality traits that will enable the students to navigate their environment, perform well and achieve their goals.

- Adaptability
- Time Management
- Stress Management
- Problem solving

#### Suggested Readings:

- Kamlesh, Susheela Punitha. *Spoken English: A Foundation course part A&B*
- Mason, Roger. *Speaking on special Occasions.*
- Mohan, Krishana, N.P. Singh. *Speaking English Effectively.*
- Kumar, K.J. (2012) *Mass communication in India, 4<sup>th</sup> Ed.*, Jaico Publishing House, Mumbai.
- Raman, M & S Sharma (2011) *communication Skills*, OUP, New Delhi, India.
- Ravindran, R.K. (2000) *Media in Development Arena*, Indian Publisher Delhi

#### Suggested E-Resources:

<https://writingcenter.unc.edu/tips-and-tools/book-reviews/>

<https://radio.radio-universitywritingradioscripts/radio.com>

<https://youtube/hkukizdq5w>

#### Internal Assessment Test

Syllabus to be covered: upto 50 %; Time allotted: 1 Hour; Marks % Weightage: 15%

Internal Assessment = 15

Attendance =5

#### External End semester University Examination:

The paper will be divided into four sections: Each section will have two questions. Each Question will be of 10 marks.

Section A will have two questions from Unit –I with internal choice.

Section B will have two questions from Unit –II with internal choice.

Section C will have two questions from Unit- III with no internal choice. However choice may be given within the question.

Section D will have two questions from unit- IV with no internal choice. However choice may be given within the question.

### **Practicum**

Course Code: UFEPC: 401

Credits: 2

Total Marks= 50

Distribution of Marks Internal – 25 Marks

Test- 15 Marks

Presentation – 5 Marks

Attendance- 5 marks

External- 25 Marks

Test- 15 Marks

Viva -10 Marks

Syllabus

Role Playing! Enactment

Field visit to Radio / TV Station

### **Teaching Plan**

#### **Theory / Practicals**

4 weeks- Unit –I,

4 weeks –Unit-II

3 weeks- Unit-III

3 weeks- Unit-IV

*Rishi Mehta*

## General Template for Facilitating the Achievement of Course Learning Outcomes

Course Learning Outcomes	Teaching and learning Activity	Assessment Tasks
It fortifies the four quint essential skills of language by inducing and honing the ingenuity of listening, speaking, reading and writing	Interactive discussion, individual presentation and small group tasks.	Class tests, Viva-Voce. Evaluation of individual presentation.
Efficacy in skills will lead to better listening discerning, articulation, interaction, comprehension, analysis and interpretation to write lucid and pristine academy English	Group discussions, power point presentations and use of audio visual aids. Activities in Functional English Language Labs are extensively conducted.	Focus on power-point presentations. Seminars, workshops, group activities and poster making.
The conceptual understanding of Applied Grammar and use of specific formats of written discourse	Exposure to application of grammar and different formats of written discourse.	On spot tests on various activities related to reading and writing skills.

## SEMESTER-IV

Course Title: Media Studies & Communication Skills  
Credits: 4  
Semester End Examination: 80  
Duration of Examination: 03 Hrs.

Course Code: UENTS- 411  
Maximum Marks: 100  
Internal Assessment: 20

### Detailed Syllabus for the Examination to be held in year: 2021, 2022 & 2023

#### Courses Objectives:

The aim of this course is to help learners identify, appreciate as well as use language in multiple creative ways. Learners will be sensitized to the creative process and learn to craft language aesthetically. They will be exposed to the various areas where language can be used creatively. This course will help them to demonstrate the ability for creative thinking and critical analysis of Mass- Media, and assess their own creative competence.

#### Course Content

##### UNIT –I

##### Communication Concept

This unit will focus on basic communication concepts, its goals, and its use in day to day life.

- Meaning and Importance of Communication
- Functions of Communication
- Types of Communication
- Barriers to communication

##### Unit: II

##### Introduction of Mass Communication & the Mass Media

This unit will focus on different elements and functions of mass- media and will help the students to also enhance their knowledge of emerging trends in mass media.

- Definition and characteristics of the Mass Communication
- Elements & Function of Mass Communications
- Forms/ Tools of Mass Communication
- Emerging Trends in Mass Media

*Rishi Mehra*

### **Unit: III**

#### **Media Writing**

**This unit will focus on the basic fundamentals of media writing and help the learners to show their creative skills in writing, drafting and reading.**

- Feature Writing { definition, characteristics and techniques}
- News Writing { How to write news report}
- Writing- for T.V and Radio
- Announcing for T.V. and Radio {role of an announcer, skills and qualities required for an announcer}

### **Unit- IV: -**

#### **Recent Trends in Mass Media**

**This unit will focus on recent trends in mass media, Cyber Media.**

- Social Media {types}
- Impact of Cyber and Social Media {definition, characteristics, cyber writing- style and format}

#### **Visit:**

**Visit to Radio Mirchi, 98.3 & 91.9 Red FM, 92.7 Big FM, Parsar Bharti Radio Kashmir Jammu**

**& students will be asked to prepare a report on their visit.**

#### **Internal Assessment Test:**

Syllabus to be covered: upto 50% .Time Allotted: 1 Hour; Marks % Weight age: 20 % (20 Marks)  
5 short answer type Questions of 3 mark each shall be given which may include some multiple choice questions, fill in the blanks, one word answer questions. (5 marks shall be allotted for attendance)

*Rishi Mehra*

**External End Semester Examination:**

**Testing and Evaluation**

**Internal Assessment Test:**

Project work: 15 Marks

Attendance: 5 Marks

**External Semester End University Examination**

Q.1 and Q.2 will be from unit I, with internal choice and each question will be of 10 Marks  
(2x10=20)

Q.3. and Q.4 will be from Unit II, with internal Choice and each question will be of 10 Marks  
(2x10=20)

Q.5 and Q.6 will be from unit III, with internal choice and each question will be of 10 marks  
(2x10 =20)

Q.7. A passage will be given to students for editing or proof reading. The passage will be of 10 marks

Q.8. will have three sections students will have to attempt two sections out of three. Each question will carry 5 marks.  
(2x5=10)

**Teaching Plan**

2 weeks -unit –I

2 weeks –Unit-II

3 weeks- Unit-III

3 weeks- Unit-IV

*Lily Mehta*



**GOVT. COLLEGE FOR WOMEN ,PARADE GROUND, JAMMU**

**Core English**  
**Semester-V (Under CBCS)**

Course Title- English Core  
Course Type - Discipline Specific Elective  
Maximum Marks: 100  
Semester End Examination: 80  
Duration of Examination: 03 Hrs

Course Code: UENTDSE- 501  
Credits: 6  
Internal Assessment: 20  
(Test: 15 Marks, Attendance -5Marks)

**Detailed Syllabus for the Examination to be held in year: 2020, 2021 & 2022**

**Objectives:** The objective of the course is to develop reading and comprehension skills of the students by a study of selected texts. This course is designed to familiarize the students with some basics of literature and language to equip them to appreciate various genres of literature and nuances of language

**Unit-1 Novel** R.K. Narayan: The Guide (non detailed)

**Unit-2 poetry:** The following poems are prescribed

- a. William Blake: The Tyger
- b. Alfred, Lord Tennyson: The Lady of Shallot
- c. Robert Browning: The last Ride Together
- d. Nissim Ezekiel: The Poet, Lover and Birdwatcher
- e. William Shakespeare: Poet, Lover, Lunatic

**Unit-3 Essay Writing**

**Unit-4 Grammar/ Language skills**

- a. Syllable and primary stress in Monosyllabic, disyllabic and polysyllabic words
- b. Prepositions
- c. Words commonly miss pelt
- d. Homophones
- e. Homonyms
- f. Corrections (Noun, Pronoun, adj. propositions)

*Ashi Mehra*

## Mode of examination:

### Internal Assessment Test:

Syllabus to be covered: upto 50%; Time allotted: 1 Hour; Marks % Weight age:  
15% (15 Marks)

5 short answer type Questions of 3 marks each shall be given which may include some multiple choice questions, fill in the blanks and short answer type questions (5 x 3= 15)

### External Semester End Examination

Q.No.1 will be a reference to the context type question from Unit-2 .The candidates will attempt any three out of five questions. (5x3=15 marks)

Q.2 will have two long answer type questions with internal choice from Unit 1 (word Limit 250 word each) (7x 2=14 marks)

Q.3. will have one long answer type questions with internal choice from Unit-2. (Word limit 350 word) (10x1=10 Marks)

Q. No. 4. The candidate will be required to write an essay on any one of the four given topics of current interest (10x1=10 works)

Q.5. Shall be divided as:

- a. **Syllable and primary stress:** seven words will be given. Five to be attempted. The candidate is required to give the syllable division with a hyphen (-) and mark the primary stress (') (5x1=5)
- b. **Prepositions:** Five fill in the blanks shall be given. All to be attempted (5x1=5)
- c. **Words commonly miss pelt:** five sentences with one miss pelt word each to be given. All to be attempted (5x1=5)
- d. **Homophones:** The candidates shall use all the five pairs of homophone in sentences to bring out the difference in their meaning. (5x1=5 marks)
- e. **Homonyms:** The candidates shall use all the five pairs of homonyms in sentences to bring out the difference in their meaning. (5x1=5 marks)
- f. **Corrections:** Six sentences will be set. The candidates are required to attempt all. (6x1=6 marks)

*Ashu Mehta*

**GOVT. COLLEGE FOR WOMEN, PARADE GROUND, JAMMU**

**Functional English**

**Semester V**

Course Title: - Functional English  
Course Type –Discipline Specific Elective  
Maximum Marks: 100  
Semester End Examination: 80

Course Code. UFETDSE-501  
Credits: 4+2  
Internal Assessment: 20  
(Test: 15, Attendance 5 Marks)

Duration of Examination: 3 Hrs.

**Detailed syllabus for Examination to be held in 2020, 2021 and 2022**

**Unit I: - Communication:** channels of communication, elements of communication, formal communication, downward, upward, horizontal, diagonal communication. Informal communication; grapevine, consensus. Communication barriers. Meaning of written communication, merit and limitations of written communication, objectives and essentials of written communication, merits and limitations of oral communications, principles and essentials of oral communication.

**Unit II: - Non Verbal Communication**

Meaning and nature of non-verbal communication, characteristics of non-verbal communications functions of non-verbal communication, types of non-verbal communication: facial expressions, eye behaviors, kinesics and body movement, personal appearance, haptics, proxemics, paralanguage.

**Unit-III: - Reading and Reading Techniques**

Reading: - Meaning and nature, reading and reading comprehension, types of reading, reading techniques: skimming, scanning and sensitizing, developing effective reading skills.

*Handwritten signature*

#### **Unit IV: - Communication through Mass Media**

Characteristics of mass communication, functions and effects of mass media, future of mass media, forms of mass communication emerging trends in the fields of media: digitalization, computer, email internet, multi-media, role of satellite communication.

#### **Mode of Examination:**

#### **Internal Assessment test: 15Marks**

Syllabus to be covered: up to 50%; Time allotted: 1 Hour; Marks % Weightage: 15 % (15 Marks)

5 short answer type questions of 3 marks each shall be given which may include fill in the blanks, multiple choice questions and short answers type questions. (5x 3=15)

#### **External Semester End Examination:**

The paper will be divided into four sections. Each section will have two questions. Each question will be of 10 marks.

**Section A** will have two questions from **Unit-I** with an internal choice. {2X10=20 Marks}

**Section B** will have two questions from **Unit- II** with an internal choice. {2X10=20 Marks}

**Section C** will have two questions from **Unit-I** with an internal choice. {2X10=20 Marks}

**Section D** will have two questions from **Unit-I** with an internal choice. {2X10=20 Marks}

#### **Practicum**

**Course Code: UFEPC501**

**Credits: 2**

Total Marks =50

*Kishu Mehta*

## **Distribution of Marks**

### **Internal-25 Marks**

Test-15 marks

Presentation: 5 Marks

Attendance -5 Marks

### **External -25 Marks**

Test -15 Marks

Viva - voce - 10 Marks

### **Syllabus**

1. Practical training in overcoming the communication barriers
2. Enhancing the non- verbal communication skills
  - a) Gestures ( b) Facial expression (c) Eye movement( d) body Movement
3. Improving reading skills
  - a) Reading comprehension in the classroom
  - b) Improving reading speed from skimming to scanning
4. Power point presentation and one report on contemporary topics like social, global, sports and political.

### **Suggested Reading**

1. Green all, Simon Michael· Swan, *Effective ReadingTeacher's Book: Reading Skills for AdvancedStudents*. Cambridge University press, 2010.
2. Barker, Larry, *Communication*
3. Rayudu, C.S, *Communication*. Himalaya Publishing House

## English Literature Semester-V (Under CBCS)

Title: English Literature  
Course type- Discipline Specific Elective  
Maximum Marks: 100  
Semester End Examination: 80  
Duration of Examination: 03 Hrs.

Course Code: UELTDSE-501  
Credit: 6  
Internal Assessment: 20  
(Test: 15 Marks, Attendance -5Marks)

### *Detailed Syllabus for the Examination to be held in Dec: 2020, 2021& 2022*

**Objectives:** The objectives of teaching this paper is to acquaint the learners with yet another important period in the history of English literature which finds various important literary movements and diverse literature written in English. Augustan age is important for its prose productions & for a consequent revolt in form of a movement called Romanticism. The period under study also saw emergence of an indigenous genre which flourished as the most popular genre ever since called novel. We have also prescribed some representative work of this period. Learners are advised to read other works also to get a thorough knowledge about this period. =

#### **Unit-I Literary Terms**

Augustan Age, Heroic Couplet, Romanticism, Medievalism, Imagism, Age of Transition, Ottava Rima, Negative Capability, Satire, Verse- Satire, Mock- epic, Romance, Novella, Novel, Plot, Characterization, Gothic novel & Sentimental novel.

#### **Unit II History of English Literature: 1700 to 1830**

- Background to the Neo- Classical Age
- Trends in Neo- Classical Poetry
- Characteristics of Neo- Classical Prose
- Features of Romantic School of Poetry
- Rise & Development of English Novel during Neo- classical period

**Unit III: Prose**

Jonathan Swift: *A Modest Proposal*

Joseph Addison: *Exercise of Fan*

Samuel Johnson: (*The Miseries of life*)

Charles Lamb: (*New Year's Eve*)

**Unit IV: Novel**

Henry Fielding: *Tom Jones*

**Unit V: Poetry**

William Blake: London

Percy Bysshe Shelley: Song to the Men of England

John Keats: (Ode to a Nightingale)

Wordsworth – Daffodils

**Mode of Examination:**

**Internal Assessment test: 15Marks**

Syllabus to be covered: up to 50%; Time allotted: 1 Hour; Marks % Weightage: 15 % (15 Marks)

5 short answer type questions of 3 marks each shall be given which may include fill in the blanks, multiple choice questions and short answers type questions. (5x 3=15)

**External End Semester Examination:**

The paper will be divided into sections A B & C

**Section A: Multiple Choice Questions**

Section A will have 12 MCQ'S covering all the units. Students will write the correct answer of any 8 question in the answer sheets (8x1=8 marks)

**Section B Short Answer Type Question**

**Section B:** will have short answer type questions from **Unit- I to unit V**. Four out of five will have to be attempted by the students {4x4=16marks}

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### Section C long Answer type question

Section –C will have four long answer type questions from unit- II to V unit with internal choice from the same unit. Candidate will be required to attempt all the questions in about 250-300 words. (14x4=56 words)

### Suggested Reading

1. *A Critical History of English Literature* vol.-II by David Daiches
2. *English Literature* by William J. Long (Kalyani Publishers)
3. *A Dictionary of Literary and Thematic Terms* by Edward Quin
4. *Poetry the Basics* by Jeffrey Wainwright (Routledge)



## SEMESTER-V

Title- Journalism  
Course Type- Skill Enhancement course (SEC)  
Maximum Marks: 100  
Semester End Examination: 80

Course Code: UENTS- 511  
Credits: 4  
Duration of Examination: 03 Hrs.  
Internal Assessment: 20

**Detailed Syllabus for the Examination to be held in year: 2020, 2021, & 2022**

### Unit-1

1. Introduction
2. What is news?
3. Headlines

### Unit-2

1. The Reporter
2. News Editor

### Unit-3

1. The Sub Editor
2. Anatomy of Editing
3. Language & style

### Unit-4

1. Design and make up
2. Picture Editing
3. Captions

### Prescribed Text:

Basic Journalism- Rengaswami Parthasarathy Macmillan

### Project Report on:

- a. Designing of the front page of newspaper (10marks)
- b. Visit to a printing press & writing a report on it (5 Marks)

## Mode of Examination

### Internal Assessment Test:

Syllabus to be covered: upto 50% .Time Allotted: 1 Hour; Marks % Weightage: 20 % (20 Marks)  
5 short answer type Questions of 3 mark each shall be given which may include some multiple choice questions, fill in the blanks, one word answer questions. (5 marks shall be allotted for attendance)

### External End Semester

- Q.1 and Q.2 will be from unit I, with internal choice and each question will be of 10 Marks(2x10=20)
- Q.3. and Q.4 will be from Unit II, with internal Choice and each question will be of 10 Marks(2x10=20)
- Q.5 and Q.6Will be from unit III, with internal choice and each question will be of 10 marks (2x10=20)
- Q.7 & 8 shall be from Unit- IV & the question will be of 10 Marks each. (2x10=20)

### Suggested Readings: Book recommended

1. News Reporting and Editing by M.K. Verma.
2. Mass Communication Principles and Practices by B.K. Chaturvedi & Dr. S.K Mittal
3. Mass Communication:- Theory and Practice in 21<sup>st</sup> Century by Diwakar Sharma.
4. Creative Writing for Mass Media by M.H. Syed.
5. News Editing & Reporting by Madhu Selvaraj

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**Generic Elective (GE)  
Semester-V**

Course Title: Ethical competence through Literature      Course Code- UENTGE-501  
Course Type- Generic Elective      Credit: 4  
Maximum Marks: 100      Internal Assessment: 20  
Semester End Examination: 80      (Test: 15 Marks, Attendance -5Marks)  
Duration of Examination: 3.Hrs.

**Objective:** Ethical competence can be understood as the sensitivity of individuals to moral issues in their organizational structures (family, educational institutions, workplace, corporate or nation) followed by moral judgment and actions. Today, every domain is in dire need of individuals with high ethical competence and any course in ethical competency is taken as an additional qualification in the corporate sector. The objective of the course is to introduce the students to few ethical values through literature to inculcate the competency for (1) conscious decision and action within a given (2) responsibility situations; (3) to feel obliged to one's own moral principles and (4) to act responsibly taking into account legal standards as well as economical, ecological consequences.

**Unit- I Altruism**

Definition of Altruism and characteristics of Altruism

Novella: *A Christmas Carol* by Charles Dickens

**Unit-II Perseverance**

Definition and meaning of perseverance

**Poems:**

*Success* by Henry Longfellow

*Stopping by the woods on a snowy evening* by Robert Frost

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### Unit-III Problem Solving

Definition; Barriers to problem solving

#### Poems:

*Problems* by Langston Hughes

*Life with problems* by Hasmukh Amathalal

### Unit- IV Fortitude in Leadership

#### Poems:

*If* by Rudyard Kipling

*The Man in the Arena* by Theodore Roosevelt

### Mode of Examination

#### Internal Assessment Test:

Syllabus to be covered: up to 50%. Time allotted: 1 Hour; Marks %Weightage: 15% (15Marks)

10 short answer type Questions of 2 marks each shall be given which may include some multiple choice question, fill in the blanks and short answer type questions. (10x2=20).

#### External End Semester University Examination

##### Section A

Ten short answer type questions of 1 mark each from the entire syllabus shall be which may include multiple choice question, fill in the blanks, one word answer questions. (10x1=10).

##### Section- B

Two medium answer type questions of 5 mark each. The examiner will set three questions out of which the candidate will be required to attempt any two. (2x5=10).

##### Section-C

Section c will have four long answer type questions from unit-1 to unit-IV with internal choice from the same unit. Candidate will be required to attempt all in about 250-300 words. (4x15=60 Marks)

#### Suggested Reading

Clark, G.L., and E.P. Jonson (eds.) 1995. Management Ethics. Pymble, News South Wales, Australia: Harper Educational.

Cooper T. (ed.) 1994. Handbook of Administrative Ethics. New York: Marcel Dekker. Fraenkel, J.R. 1977. How to Teach About Values. Englewood Cliffs, NJ: Prentice Hall Gawthrop, L.1998

- Public Service and Democracy: Ethical Imperatives for the 21<sup>st</sup> Century London: Chatham House.
- Langford, J.W. and A. Tupper (eds.) 1993. Corruptions character and conduct oxford: Oxford University Press.
- Preston, Noel (ED.) 1994. Ethics. Sydney: Federation Press.
- Rest, J., and D. Narvaez (eds.) 1994 Moral Development in the professions. Hillsdale, N.J: Lawrence Erlbaum Associates.
- Senge, P.M. 1995. The Fifth Discipline. London: Random House

**GOVT. COLLEGE FOR WOMEN ,PARADE GROUND, JAMMU**

**CORE ENGLISH  
SEMESTER-VI**

Course Title: English Core  
Course Type - Discipline specific elective  
Maximum Marks: 100  
Semester End Examination: 80  
Duration of Examination: 03 Hrs.

Course Code: UENTDSE- 601  
Credits: 6  
Internal Assessment: 20  
(Test: 15 Marks, Attendance -5Marks)

**Detailed Syllabus for the Examination to be held in year: 2020, 2021 & 2022**

**Objective:** - The Objective of the course is to train the learners as efficient language users. They will be studying and analyzing complex works like drama and novel along with a study of grammar.

**Unit-1.Novel:R K Narayan : *Vendor of Sweets* (Non-detailed study)**

**Unit-2. Drama: T.S Eliot : *The Family Reunion* (Detailed Study)**

**Unit-3.Precis Writing**

**Unit-4. Grammar**

- A. Ordering of jumbled sentence in correct sequences
- B. Parts of Speech
- C. Corrections (verb, articles, conjunctions)
- D. Idioms & Phrases
- E. Punctuation
- F. Change of narration

**Mode of Examination:**

**Internal Assessment Test:**

Syllabus to be covered: upto 50%; Time allotted: 1 Hour; Marks % Weightage:  
15% (15 Marks)

5 short answer type Questions of 3 marks each shall be given which may include some multiple choice questions, fill in the blanks and short answer type questions (5 x 3= 15)

### External Semester End Examination

Q No. 1 Shall be a reference to the context type question from Unit-2. The candidates will attempt any three out of six passages. (5×3=15 marks)

Q No.2 Will have two long answer questions with internal choice from Unit -1.

(7×2=14 marks)

Q No. 3 Will be a long answer question with internal choice from Unit -2. (Word Limit= 300 words) (10×1=10 marks)

Q No. 4 will be from Unit 3. The candidates will be required to write an essay on any one of the four given topics of current interest. (10×1=10 marks)

Q No. 5 shall have six parts:

- a. **Ordering of jumbled sentences:** Five problems will be set on sentences and their sequence. The sentences might be in jumbled form. The students will identify and correct the sequence. (5X1=5 marks)
- b. **Parts of Speech:** Five words out of eight to be used as different parts of speech as directed by the examiner (5X1=5 marks)
- c. **Correction:** five incorrect sentences to be corrected (5X1=5 marks)
- d. **Idioms and Phrases:** the candidate shall attempted five out of six Idioms and phrases and use them in sentences of their own. (5X1=5 marks)
- e. **Punctuation:** a running passage of six to eight sentences will be set on the students will be required to punctuate the given passage. (6x1=6 marks)
- f. **Change of narration:** The candidate shall attempted five out of seven sentences ( 5x1=5)

**ENGLISH LITERATURE**  
**SEMESTER-VI (Under CBCS)**

**Title: English Literature**

**Course Code: UELTDSE- 601**

**Course Type- Discipline Specific Elective**

**Credit: 6**

**Maximum Marks-100**

**Semester End Examination: 80**

**Internal Assessment: 20**

**(Test: 15 Marks, Attendance -5Marks)**

**Duration of Examination: 03 Hrs.**

**Detailed Syllabus for the examination to be held in year 2020, 2021 & 2022**

**Objectives:** The aim of this paper is to acquaint the learners with the major literary developments of this period ranging from Victorian age, Georgian age, and Edwardian age to the modern age. They will be required to have an indepth knowledge of the development of various genres during the period under study. The learners will also have an exposure to the genre of short fiction written extensively during this period. Some corresponding authors and their works have also been prescribed for better understanding of this age. The teachers are required to involve students in extra-readings of other works & authors falling in this age in co-curricular /classroom activities.

**Unit I: Literary Terms**

Elegy, Rhetoric , Stream of consciousness, Poetic Drama, Absurd drama, Magic realism, Naturalism, Point of view, Short Story, Pre-Raphaelite Brotherhood, Oxford Movement, Bloomsbury Group, Modernism .

**Unit II: History of English Literature: 1830-2000**

- Background to Victorian and Modern Age
- Development of poetry from Victorian to Modern age.
- Development of novel from Victorian to Modern age.
- Development of drama from Victorian to Modern age.

**Unit III: Short Story**

William Somerset Maugham: The Force of Circumstance  
H.H. Munro: A Matter of Sentiment

D.H Lawrence: The Prussian Officer  
Ruskin Bond: The Kitemaker

**Unit IV: Drama**

Oscar Wilde: The Importance of Being Earnest

**Unit V: Poetry**

Robert Browning: Prospice  
Thomas Hardy: The Darkling Thrush  
Matthew Arnold: Dover Beach  
W.B Yeats: Adam's Curse



### Mode of Examination

#### Internal Assessment test:

- Syllabus to be covered: up to 50%; Time allotted: 1 Hour; Marks % Weightage: 15 % (15Marks)
- 5 Short answer type Questions of 3 marks each shall be given which may include some multiple choice questions, fill in the blanks and short answer type questions (5 x 3= 15)

#### External Semester End Examination

The paper will be divided into sections A, B, & C.

#### Section-A Multiple Choice Questions

Section- A will have 12 MCQs covering all the Units. Students will write the correct answers of any 8 in the answer sheets. (8x1=8 Marks)

#### Section-B Short Answer type Questions

Section- B will have short answer questions from Unit- I to Unit- V. Four out of five questions will be have to be attempted by the students (4X4=16 Marks)

#### Section-C Long Answer type Questions

Section –C will have four long answer type questions from Unit II to Unit- V with internal choice from the same unit. Candidate will be required to attempt all in about 250- 300 words (14x4=56 Marks)

#### Suggested Reading:

11. *History of English Literature* by Legouis and Cazamian (Mac Millan India Ltd)
12. *A Critical History of English Literature* Vol-II by David Daiches
13. *English Literature* by William J. Long (Kalyani Publishers)
14. *A History of English Literature* by Michael Alexander; MacMillan Press Ltd. 2000
15. *The Short Oxford History of English Literature* by Andrew Sanders: Clarendon Press, Oxford 1994
16. Peck, John & Martin , Coyle . *A Brief History of English Literature* New York, Palgrave, 2004.
17. *A Glossary of Literary Terms* By M H Abrams
18. *A Dictionary of Literary & Thematic Terms* By Edward Quinn

19. Rose Murfin & Supriya M. Ray. *A Bedford Glossary of Critical and Literary Terms*. New York : Macmillan, 1998.
20. *Handbook of English Literary History* By Arunodoy Bhattacharya ( Booksaway Kolkata )
11. *Poetry the Basics* by Jeffrey Wainwright (Rutledge)
12. Swift, Jonathan. "A Modest Proposal." Abrams M H, Greenblatt S, and Stilling, J. 2000. *The Norton Anthology of English Literature*, 8th Edn, Norton, New York.

**GOVT. COLLEGE FOR WOMEN, PARADE GROUND, JAMMU**  
**FUNCTIONAL ENGLISH**  
**SEMESTER-VI (Under CBCS)**

Title: Functional English  
Course Type- Discipline Specific Elective  
Semester End Examination: 80  
Maximum Marks: 100  
Duration of Examination: 03 Hrs.

Course Code: UFETDSE-601  
Credits: 4+2  
Internal Assessment: 20  
(Test: 15 Marks, Attendance -5Marks)

**Detailed Syllabus for the Examination to be held in year 2020, 2021, & 2022.**

**Unit I: - Announcing for Electronic Media:** Importance of announcer as communicator, fundamentals of anchoring radio and T.V. news. Audience report, overcoming microphone and camera fright, a study of the main causes of microphone and camera fright, microphone and camera consciousness.

**Unit II: - Voice analysis and improvement:** The importance of voice improvement, speech personality, analyzing the speech: voice analysis, pitch volume, tempo, vitality, energy, voice quality, resonance vs thinness. Speech delivery: communication apprehension, principles of speech delivery; physical delivery, vocal delivery, improving vocalization style of speech delivery.

**Unit III: - Formal and Informal letter writing, summary and Note Making, CV/Resume writing, Job Application, interview, Group Discussion.**

**Unit IV: - Listening and Feedback:** The listening process, The hearing/ listening distinction, stages of listening process, types of listening, variables affecting listening, developing effective listening skills, feedback in listening, types of feedback, functions of feedback, effects of feedback.

**Mode of Examination:**

**Internal Assessment test: 15Marks**

Syllabus to be covered: up to 50%; Time allotted: 1 Hour; Marks % Weightage: 15 % (15 Marks)

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5 short answer type questions of 3 marks each shall be given which may include fill in the blanks, multiple choice questions and short answers type questions. (5x 3=15)

**External Semester End Examination:**

The paper will be divided into four sections. Each section will have two questions. Each question will be of 10 marks.

Total Marks =50

Distribution of Marks

**Internal-25 Marks**

Test-15 marks

Presentation: 5 Marks

Attendance -5 Marks

**External -25 Marks**

Test -15 Marks

Viva - voce - 10 Marks

**Syllabus**

**1. Voice training**

a) Pitch b) Volume c) Tempo d) Nasal resonance

These voice improvement techniques should be used to improve the voice personality of the candidate.

2. Practical training in facing the camera and the microphone

*Ashu Negrol*

- a) Reducing camera fright b) Reducing microphone fright
- c) Anchoring radio and T.V. news.

3. One power point, one video shoot on topics of current relevance.

### **Suggested Readings**

1. Hargie, Owen. Ed. *The Handbook of Communication Skills*. New York: Routledge, 2006.
2. Barker, Alan. *Improve Your Communication Skills*. London: Kogan Page, 2013.
3. Baker, Joanna and Heather Westrup. *Essential Speaking Skills*. London: VSO Books, 2003.
4. Bygate, Martin. *Speaking*. New York: OUP, 2003.
5. Stuart W. Hyde: *Television and Radio announcing*,
6. C. S. Rayudu: *Communication*.
7. Larry L Barker: *Communication*.
8. Francois Grellar *Developing Reading Skills*. Cambridge University Press.
9. Krihan Menon: *Developing Communication Skills*.

## SEMESTER-VI

Course Type- Skills Enhancement course (SEC)  
Course Title - English Language Teaching  
Maximum Marks: 100  
Semester End Examination: 80

Course Code: UENTS- 611  
Credits: 4  
Duration of Examination: 03 Hrs.  
Internal Assessment: 20

**Detailed Syllabus for the Examination to be held in year: 2020, 2021, 2022.**

### Unit-I

1. A Brief History of Language Teaching
2. Role of Language and importance of Language Skills

### Unit- 2

1. Oral and situational language teaching
2. Method of teaching (Translation, Direct)

### Unit-3

1. The Audio-lingual method
2. Audio visual aids

### Unit- 4

1. Structural Approach
2. Content based instruction

### Mode of Examination

#### Internal Assessment Test:

Syllabus to be covered: upto 50% .Time Allotted: 1 Hour; Marks % Weight age: 20 % (20 Marks)  
5 short answer type Questions of 3 mark each shall be given which may include some multiple choice questions, fill in the blanks, one word answer questions. (5 marks shall be allotted for attendance)

### External End Semester

- Q.1 and Q.2 will be from unit I, with internal choice and each question will be of 10 Marks (2x10=20)
- Q.3. and Q.4 will be from Unit II, with internal Choice and each question will be of 10 Marks (2x10=20)
- Q.5 and Q.6 Will be from unit III, with internal choice and each question will be of 10 marks (2x10=20)
- Q.7 & 8 shall be from Unit- IV & the question will be of 10 Marks each. (2x10=20)

### Suggested Readings: Book recommended

1. Teaching of English by Chadda
2. Teaching of English by R.N. Sharma
3. Methodology of teaching English by M.S. Sachdeva
4. The second language curriculum by Robert Keith Johnson

## Generic Elective (GE) Semester-VI

Course Title: Learning Life Skills through Literature      Course Code- UENGE-601  
Course Type- Generic Elective      Credit: 4  
Maximum Marks: 100      Internal Assessment: 20  
Semester End Examination: 80      (Test: 15 Marks, Attendance -5Marks)  
Duration of Examination: 3.Hrs.

**Objective:** The objective of this course is to acquaint the students with the meaning and types of life skills through literature: and their appropriate and critical use in every day life situations for the enhancement of critical analysis ability for academic , personal and professional achievement. The students will be encouraged to read the prose and the play in detail, observe and discuss the applications of life skills in the given text and formulate their own critical responses with reference to the life skills discussed in Unit-I to III.

### Unit- I

**Life Skills:** Introduction, Definition, Why We Need Life Skills.

Types of Life Skills: Definition and Features

Self-Awareness

Interpersonal Relationship

Effective Communication

Empathy

Decision Making

### Unit-II

**Types of Life Skills:** Definition and Features

Creative Thinking

Critical Thinking

Problem Solving



Negotiation Skills

Coping with Stress and Emotions

### Unit-III

Teaching Life Skills through Prose and Poetry

M. K.Gandhi: To Students

Robert Frost: Road not Taken

### Unit- IV

William Shakespeare: Othello

### Mode of Examination

#### Internal Assessment Test:

Syllabus to be covered: up to 20%. Time allotted: 1 Hour; Marks %Weightage: 15% (20Marks)

10 short answer type Questions of 2 marks each shall be given which may include some multiple choice question, fill in the blanks and short answer type questions. (10x2=20).

#### External End Semester University Examination

##### Section A

Ten short answer type questions of 1 mark each from the entire syllabus shall be which may include multiple choice question, fill in the blanks, one word answer questions. (10x1=10).

##### Section- B

Two medium answer type questions of 5 mark each. The examiner will set three questions out of which the candidate will be required to attempt any two. (2x5=10).

##### Section-C

Section c will have five long answer type questions from unit-1 to unit-V with internal choice from the same unit. Candidate will be required to attempt all in about 250-300 words. (5x12=60 Marks)

#### Suggested Reading:

Dr. Rajesh Kumar I.Bhat. Life Skills. A Course in Applied Problem Solving.

Ellen Glinsky. Mind in the Making: The Seven Essential Life Skills Every Child Needs.

Eman. Teaching High Order Thinking Skills Through Literature.

Jessica Stillman: 7 Life Skills Everyone Should Learn.

Malcom Gladwell: The Story of Success.

Malcom Gladwell: The Tipping Point: How Little Things Can Make a Big Difference.

Carol S.Dweck. Mindset: The Psychology of Success.