

OFFICE OF THE PRINCIPAL

GOVT. COLLEGE FOR WOMEN PARADE GROUND JAMMU.

Email: principalgcwparade.com

Phone no: 0191-2544305

Website: www.gcwparade.in

The Joint Director

Information Department

Near Bahu Plaza complex

Jammu.

No: WCP/Coll/2023/707-10

Dated: 02/06/2023

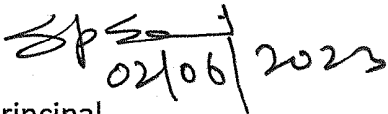
**Subject: Advertisement Admission Notice of Stenographer & Secretarial
Assistant (English) for the session 2023-24.**

Sir,

Kindly find enclosed herewith an Advertisement of Admission Notice of above cited subject for the session 2023-24

The same may pl.be published in the Daily Excelsior, Times of India, Daily Express and any other English newspaper for wide publicity.

Thanking you


Principal

Govt.College for Women

Parade Ground Jammu.

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ADMISSION NOTICE

In pursuance to the admission notification no: DSD/401/Trgs/2023/725-818 Dated:- 01-06-2023 issued by the Directorate of Skill Development, J&K applications are invited from the desirous candidates for seeking admission in Govt. College for Women, Parade Ground, Jammu under NCVT scheme for the academic session 2023-24. Academic session shall commencing from 25TH September, 2023.

The interested female candidates, having passed B.A./B.Sc./B.Com. final, can apply for the trade of Stenographer and Secretarial Assistant (English) of one year duration via online mode available at ITI admission link (<http://itiadmissions.jkdsd.in>) on the official website of Directorate of Skill Development (erstwhile Technical Education) J&K i.e. www.jkdsd.in.

The last date for applying online with effect from 1st June 2023 to 21st June. The admissions are to be made for the session 2023-24 for free seats which are indicated in the portal. The selection list will be made on the merit basis of matriculation.

The candidates have to fill up complete information which include basic details of the students like name, parentage, qualification, etc., online in the portal and have to upload the soft copy of the following documents. No off line applications will be accepted.

1. Marks Certificates of B.A./B.Sc./B.Com. final.
2. Date of Birth Certificate (D.O.B) and marks card of Matriculation
3. Category Certificate if any.
4. Aadhar Card.

(**Domicile Certificate should be produced at the time of admission)

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The candidates, after finalizing the profile and application online will be required to deposit the print out of the system generated application in this office, along with self attested photo copies of above mentioned required documents.

The candidate has to pay a fee of Rs.100/= (Rs. one hundred only) against cash receipt from Stenography Department of the College on any working day between 11.a.m. to 2 p.m.

Important Note:

1. Selection will be made purely on the basis of academic merit obtained by the applicants in their qualifying examination (for free seats only)
2. On successful completion of training under NCVT Scheme, certificate will be awarded by National/State Council for Vocational Training.



Principal
Govt. College for Women,
Parade Ground, Jammu

No: WCP/Coll/2023/707-10

Dated: 02/06/2023

Copy for information to the:

1. The Principal Secretary to Government, Higher Education Department, J&K, Civil Secretariat, Srinagar for information.
2. The Director, Skill Development Dept. J&K, Srinagar for information.
3. The Joint Director, Information Department, Jammu with the request to publish the Admission Notification in the Daily Excelsior, Kashmir Times, Times of India, etc., for wide publicity.
4. The Joint Director, Skill Development Department, J&K, Jammu for information.
5. Notice Board.