

OFFICE OF THE PRINCIPAL

GOVT. COLLEGE FOR WOMEN PARADE GROUND JAMMU.

Email: principalgcwparade.com

Phone No; 0191-2544305

Website: www.gcwparade.in

The Joint Director
Information Department
Near Bahu Plaza complex
Jammu.

No: WCP/Coll/2024/ 1773-75

Dated: 30/5/2024

Subject: **Advertisement of Admission Notice of Stenographer & Secretarial Assistant (English) for the session 2024-25**

Sir,

Kindly find enclosed herewith an Advertisement of Admission Notice of above cited subject for the session 2024-25

The same may pl be published in the Daily Excelsior, Times of India, Amar Ujala for wide publicity. *Advertisement does not contain MCE violation.*

Thanking you

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Principal
30/5/24
Govt. College for Women

Parade Ground Jammu.

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ADMISSION NOTICE

In Pursuance to the Director, Skill Development Department, J&K Jammu Admission Notification issued vide No: DSD/401/Trgs/2024/4785-4875, Dated:- 28-05-2024, Online Applications are invited from the eligible female candidate for seeking admission only in One Trade in Govt. College for Women, Parade Ground, Jammu w.e.f 1st of June, 2024 for the Academic Session 2024-25 commencing from 2nd September, 2024. The lower age of the candidate applying for admission is 14 years, as on 1st of June 2024, with no upper age bar. The candidate who desire to apply for admission in the Trade of **Stenographer & Secretarial Assistant (English), on 10th basis** under (in respect of this institute) have to fill up the admission forms online available at ITI admission portal link (<http://itiadmissions.jkdsd.in>) available on the official website of Directorate Skill Development J&K (www.jkdsd.in) and also on website of this Institute (www.gcwparade.in). The last date for applying online is upto 21st June, 2024.

The candidates have to fill up complete details which include Basic Details of the students like Name, Parentage etc and Qualification details online in the portal and have to upload the soft copy of the following documents.

1. Marks Certificate of Qualifying Examination.
2. Date of Birth Certificate (D.O.B) and marks card of Matriculation.
3. Category Certificate
4. Aadhar Card.
5. Domicile Certificate. (Original Certificate should be produced at the time of admission) in the institute.



The candidates after finalizing the profile and application online will be required to deposit the print out of the system generated application form in this office along with self attested photo copies of uploaded documents.


The candidate has to pay a fee of Rs.100/= (Rs.one hundred only) against cash receipt in Stenography Department of the College on working days between 11.a.m to 2.p.m

Important Note

1. Selection will be made purely on the basis of academic merit obtained by the applicants in their qualifying examination (for free seats only)
2. On successful completion of training under NCVT/Normal scheme, certificate will be awarded by National/State Council for Vocational Training.

Order No: WCP/Coll/2024/1773-75

Date: 30-05-2024


Principal 30/5/24

Govt, College for Women

 Parade Ground, Jammu.

Copy to the:-

1. Director, Skill Development ,J&K, Jammu for favour of information.
2. Joint Director, Information Department with request that admission notification may kindly be published in leading Newspapers preferably Daily Excelsior, AmarUjala, State Times.
3. Joint Director, Skill Development Department, Jammu for information.
4. Notice Board