Government College for Women, Parade Ground, Jammu

Admission Brochure 2023-24

Contents

From the Principal's Desk

As the Principal of Govt. College for Women, Parade Ground, it gives me immense pleasure to invite you to take an initial peek into the heart that beats behind the appealing façade of the institution. Since its inception in 1944, the College has been striving towards maintaining high academic standards and excellence. This institution happily brings together sound academic achievements with an extensive and vibrant co-curricular programme. Our mission is to inculcate the love of knowledge in our students and for this, we aim to develop the skills and demeanour of lifelong 'learning', essential for making them responsible global citizens. This will make them immensely capable of facing the future with resilience and optimism. On a deeper level, we try to instil the values of respect and trust in relationships that are the foundation of real success.

From the previous session. this institution has successfully implemented the 'National Education Policy 2020' for our students. Under NEP, our college switched from theoretical dominated courses to practical skill courses as per the aspirations of the students and potentialities available in the UT of J&K.

I heartily welcome all the fresher students to our college and ensure that we will do everything possible to equip you with the possible teaching resources, practical exposure and training methods so that you are able to shape up your life and career for a challenging world out there. In this institution, we believe in inspiring minds, improving their intellectual capacity and building characters which our students will treasure for their lifetime. Additionally, we endeavor to inculcate social values and principles of personal excellence and care for others.

Dr. S. P. Sarswat
Principal

1. College Profile

Before a student throws herself into college life, fancies herself learned and assumes airs of erudition by the time she is about to leave college, a deeper understanding of the genesis and evolvement of the institution of higher learning she was a part of is as important for her as is knowing about the history of the nation she belongs to, or of the family she is a part of. This becomes even more imperative when the institution in reference was established prior to independence, takes pride in having been founded by an empress and has a rich history of more than 77 years. A journey back in time is, thus, necessitated and must be undertaken at the outset of her academic stay and this is precisely the reason why this introductory profile is a key part of the prospectus.

The eminence that presently defines this institution of higher learning is the result of a thought that had its genesis in the pre-independence era. Established as the first Women college of Jammu Province by Maharani Tara Devi during the rule of then Maharaja Hari Singh, and named appropriately as Maharani Mahila College, this institution has seen good days and has gone through several permutations to reach thus far. The Mahila Education Society (registered body of the then prominent and respectable women of Jammu), at the instance of MAHARANI TARA DEVI, laid the foundation of MAHARANI MAHILA COLLEGE on 1st of June, 1944 which was later taken over by the Govt. of J&K on 25th November,1953 and was renamed as Govt. College for Women, Parade Ground, Jammu. It continued to be the only women college of Jammu province up to 1971.

Honouring the mandate of NEP is the responsibility of every academic institution and GCW Parade Ground is, accordingly, eager for a paradigm shift to this effect. With the stress shifting to introduction of a number of vocational courses and research components, GCW Parade Ground is all set to add to its distinction of being the only college in the province offering the largest number

of courses spread over 26 subjects. More than 5000 students are pursuing their degrees in various disciplines including PG in Home Science, Computer Applications, Zoology, English and Music.

With ever changing scenario of higher education across the world, it becomes pertinent for an educational institution to be commensurate with market demand for placement of students. As such, a number of value added courses have been started. GCW Parade Ground, with its student centric academic philosophy, employs varied methods of experiential and participatory learning so as to ensure active participation of the students in the teaching-learning process. This college has been acting as a platform for organization of national and state-level seminar to sensitize the latent talent within students. In addition, various student clubs are actively functioning to inculcate values, ethics and social responsibility amongst the students.

Having been identified by DBT as College with Potential for Excellence, the College has added to its infrastructure and paraphernalia to boost academics and sports activities alike. Under the DBT scheme of Star College for improving critical thinking and 'hands on' experimental work in the cutting edge-technologies needed for modern biological studies at undergraduate (college) level in life sciences, the college has been provided the financial assistance for up-gradation of science teaching. More recently, keeping in consideration various aspects of NAAC, Higher Education Department, J&K Govt. has proposed to establish advanced multidisciplinary research laboratories in various colleges of J&K under HUB and SPOKE model wherein GCW Parade Ground has been selected as the Hub for Life Sciences, Music & Fine Arts and Languages with several degree colleges as its Spokes. The hubs are envisioned to house a central facility that can cater to the requirements of researchers in respective fields. Consequent upon this, state of the art laboratories have been established that shall cater to the needs of students and researchers thus defying the thought that research is only meant for universities. SEFA standard labs for biological sciences, recording studio for Mass, Media and Communication lab, and facilities for language labs are some of the new attractions added. The already functional auditorium is being upgraded into an echo proof auditorium with latest technology available. A first of its kind for colleges in J&K, underground parking facility has been created to cater to the ever increasing load of vehicles. An state of the art multi storied building rests on the parking portion and houses lecture rooms fitted with latest audio-visual aids, a conference hall equipped with facilities in vogue, a reading room for students and lounge for VIPs.

GCW Parade Ground has always been an advocate of amalgamation of traditional in-class learning with modern day flexible learning methodologies that involve the use of technological paraphernalia to augment the teacher's knowledge and content delivery. Recently, latest smart boards with associated teaching learning units have been installed in almost all the lecture rooms and laboratories. Hassle free shifting of teaching from offline mode to online mode by devising own Learning Management System and by subscribing to GSuite and other teaching apps has been a hallmark of this college in these testing times of COVID pandemic.

The rich history of 77 years cannot be abridged for the purpose of profiling. This institution takes pride in achievements that have been of monumental proportions, courtesy the dedication and owning by its students and staff. It is up to you all not only to keep the standards, but to set new too. Let us all strive to prevent this institution from becoming a monument of proportions only.

2. Principals who contributed to the growth of the College

S.No	Name	Period
1.	Prof. Saraswati Shah	10-1954 to 03-1959
2.	Prof. Mehmunda Ahmed Alishah	04-1959 to 09-1959
3.	Prof. Saraswati Shaw	09-1959 to 08-1961
4.	Prof. Krishna Mohan	08-1961 to 06-1980
5.	Prof. Vidya Gupta	07-1980 to 07-1981
6.	Prof. Raj Dulari Razdan	07-1981 to 04-1982
7.	Prof. Shakuntala Tapasvi	04-1982 to 08-1986
8.	Prof. Nirmal Kanta Chakku	08-1986 to 03-1989
9.	Prof. Rita Langer	03-1989 to 04-1993
10.	Prof. Suwaren Lata Sharma	05-1993 to 08-1997
11.	Prof. Chander Prabha Rajput	09-1997 to 04-1998
12.	Prof. Chanchal Pandoh	05-1998 to 11-1999
13.	Dr. Kiran Sharma	12-1999 to 08-2000
14.	Prof. Kiran Bakshi	08-2000 to 01-2003
15.	Prof. Vijay Lakshmi	02-2003 to 09-2005
16.	Prof. Indira S. Rathore	10-2005 to 02-2007
17.	Prof. Usha Jayee	03-2007 to 06-2008
18.	Prof. Dr. Savitri Sharma	09-2008 to 04-2010
19.	Prof. Dr. Kiran Bakshi	04-2010 to 06-2012
20.	Prof. (Dr.) Hemla Aggarwal	06-2012 to 04-2015
21.	Prof. (Dr.) Renu Goswamy	08-2015 to 08-2016
22.	Prof. (Dr.) Aruna Dubey	09-2016 to 04-2012
23.	Prof. (Dr.) Anita Sudan	04-2017 to 08-2017

24.	Prof. Dr. Geetanjali A. Rana	08-2017 to 10-2017
25.	Prof. (Dr.) Hemla Aggarwal	10-2017 to 08-2019
26.	Dr. Chander Shekhar	09-2019 to 01-2020
27.	Prof. (Dr.) S.P Sarswat	01-2020 - till date

3. List of Staff

List of Teaching Staff (Gazetted)

S.No.	Name of the Faculty	Designation	Subject
1	Dr. Ritu Magotra	Associate Professor	English
2	Prof. Renu Angurana	Associate Professor	English
3	Dr. Samriti Manchanda	Associate Professor	English
4	Dr. Anju Bala	Associate Professor	English
5	Dr.Sonia Khajuria	Associate Professor	English
6	Dr. Seema Malpotra	Associate Professor	English
7	Dr. Shivani Suri Verma	Assistant Professor	English
8	Prof. Irshad Hussain Shah	Associate Professor	English
9	Prof. Menaka Thappa	Associate Professor	English
10	Prof. Archana Dubey	Assistant Professor	English
11	Prof. Anuradha Kalsi	Assistant Professor	English
12	Prof. Nusrat Chowdhary	Assistant Professor	English
13	Dr. Iesha Sharma	Assistant Professor	English
14	Prof. Ghanjit Singh	Associate Professor	Botany
15	Prof. Shayat Kumar	Associate Professor	Botany
16	Prof. Tahira Firdous	Assistant Professor	Botany
17	Dr. Avinash Kumar Gupta	Associate Professor	Chemistry

18	Dr. Arun Kumar	Associate Professor	Chemistry
19	Dr. Rajesh Kant	Associate Professor	Chemistry
20	Prof. Anjali Abrol	Associate Professor	Chemistry
21	Dr. Puja Nanda	Associate Professor	Chemistry
22	Dr. Faheem Rasool	Assistant Professor	Chemistry
23	Dr. Gurpreet Kour	Assistant Professor	Chemistry
24	Prof. Roop Krishan Pandit	Associate Professor	Zoology
25	Prof. Dharvinder Kumar	Associate Professor	Zoology
26	Prof. Shobhna Sambyal	Associate Professor	Zoology
27	Dr. Alpana Vohra	Associate Professor	Zoology
28	Prof. Rewa Lakhnotra	Associate Professor	Zoology
29	Dr. Shabnam Tahira	Associate Professor	Zoology
30	Dr. Vikas Dogra	Assistant Professor	Zoology
31	Dr. Pervaiz Ahmed Pervaiz	Assistant Professor	Zoology
32	Dr. Bhawandeep Kaur	Assistant Professor	Zoology
33	Dr. Pallavi Jamwal	Assistant Professor	Zoology
34	Prof Slony Gupta	Assistant Professor	Zoology
35	Prof. Komal Bangotra	Assistant Professor	Zoology
36	Prof. Seema Jolly	Associate Professor	Home Science
37	Dr Anamika Baru	Associate Professor	Home Science
38	Dr. Mahak Tufchi	Assistant Professor	Biotechnology
39	Dr. Ruchika Sharma	Assistant Professor	Biotechnology
40	Prof. Tishu Devi	Assistant Professor	Biotechnology
41	Prof. Vipul Saraf	Associate Professor	Electronics
42	Dr. Snobar	Assistant Professor	Punjabi

43	Dr. Mamta Sharma	Assistant Professor	Sanskrit
44	Dr Mohd Majeed	Assistant Professor	Urdu
45	Dr. Anupma Sharma	Assistant Professor	Hindi
46	Dr Raj Kumari	Assistant Professor	Hindi
47	Dr. Dinesh Jamwal	Assistant Professor	Philosophy
48	Dr. Ramesh Chander	Assistant Professor	Philosophy
49	Prof. Anu Devi	Assistant Professor	Dogri
50	Prof. Arti Devi	Assistant Professor	Dogri
51	Prof. Roopali Jamwal	Assistant Professor	Computer Applications
52	Dr. Preeti Dubey	Assistant Professor	Computer Applications
53	Prof. Shelly Kalsi	Assistant Professor	Computer Applications
54	Dr. Rupinder Kour	Associate Professor	Economics
55	Dr.Shivani Manchanda	Assistant Professor	Economics
56	Mr. Mohd. Qayoom	Assistant Professor	Economics
57	Dr. Shalika Gupta	Assistant Professor	Education
58	Prof. Preeti Mahajan	Assistant Professor	Education
59	Prof. Shivani Slathia	Assistant Professor	Education
60	Prof. Priya Darshni	Assistant Professor	Environmental Science
61	Dr. Harmanmeet Kour	Assistant Professor	Environmental Science
62	Prof. Neha Gupta	Assistant Professor	Environmental Science
63	Prof. Anjeela Qureshi	Assistant Professor	History
64	Dr. Ainee Ambreena	Assistant Professor	History
65	Dr. Sushma Chib	Associate Professor	Mathematics
66	Prof. Anita Sharma	Associate Professor	Mathematics
67	Dr. Jagdish Lal Sharma	Associate Professor	Mathematics

S.No.	Name	Designation	Department
68	Dr. Jasmeet Kaur	Associate Professor	Music
69	Dr. Naveen Sharma	Assistant Professor	Music
70	Dr. Ranjeet Singh Katoch	Assistant Professor	Music
71	Dr. Balbir Kumar	Associate Professor	Physics
72	Prof. Kuldeep Raj	Associate Professor	Physics
73	Dr. Rakesh Kumar Pandit	Assistant Professor	Physics
74	Prof. Neena Kumari	Associate Professor	Political Science
75	Dr. Shandilya Perminder Kour	Associate Professor	Political Science
76	Prof. Shrotika Rajput	Assistant Professor	Political Science
77	Dr. Ravinder Kour	Associate Professor	Psychology
78	Dr. Piyali Arora	Assistant Professor	Psychology
79	Prof. Silony Chirag	Assistant Professor	Psychology
80	Dr. Palak Malhotra	Assistant Professor	Psychology
81	Dr. Asha Rani	Assistant Professor	Sociology
82	Prof. Jyotika Bhasin	Associate Professor	Commerce
83	Dr. Sunita Raina	Assistant Professor	Commerce
84	Prof. Neha Gupta	Assistant Professor	Commerce
85	Prof. Jyoti Bahl	Assistant Professor	Commerce
86	Prof. Meenakshi Jamwal	Assistant Professor	Commerce
87	Dr. Renu Bala	Assistant Professor	Commerce
88	Prof. Sonam Chadgal	Assistant Professor	Anthropology
89	Prof. Mohd. Arif Ahmed	Assistant Professor	Public Administration
90	Suman Lata	PTI	PTI

List of Non-Teaching Staff

S.No.	Name of the Official	Designation

1	Vacant	Section Officer
2	Mrs. Parveen Akhter	Head Assistant
3	Mrs. Himshikha Jaswal	Accountant
4	Mrs. Rakhi Pandita	Accounts Asst.
5	Sh. Sudesh Kumar	Senior Assistant
6	Smt. Jyoti Choudhary	Senior Assistant
7	Sh Suresh Kumar	Junior Assistant
8	Mr. Ashmeet Bhatia	Junior Assistant
9	Sh. Rakesh Kumar	Junior Assistant
10	Mr. Sandeep Kumar	Junior Assistant
11	Mr. Vishal Singh	Tabla Assistant
12	Sh. Pawan Kumar	Carpenter
13	Vacant	Pharmacist
14	Ms. Anita Bangotra	Stenographer
15	Mr. Aman Singh	Lab. Assistant
16	Mr. Kuldeep Badyal	Lab. Assistant
17	Sh. Jamit Singh	Lab. Assistant
18	Smt Nishu Gupta	Lab. Assistant
19	Sh. Ghulam Rasool	Lab. Assistant
20	Ms. Komika Sharma	Lab. Assistant
21	Smt. Neeru Silony	Lab. Assistant
22	Smt. Nisha Devi	Lib. Assistant
23	Mr. Manish Kumar	Jr. Lib. Assistant
24	Sh Manoj Malhotra	Plumber
25	Ms Meena Sharma	Hostel Warden

List of Non-Teaching Staff (Class-IV Staff)

S.No.	Name	Designation
1	Sh. Chaman Lal	Orderly
2	Sh. Swaran Kumar	Orderly
3	Mr. Akashdeep Sharma	Orderly
4	Ms. Vaishali Kaith	Orderly
5	Smt. Sudesha Devi	Lab. Bearer
6	Smt. Kiran Bala	Lab. Bearer
7	Sh. Kumar Singh	Lab. Bearer
8	Mrs. Ruksana Parveen	Lab. Bearer
9	Mr. Abhi Sharma	Lab. Bearer
10	Ms. Richu Sharma	Lab. Bearer
11	Smt. Chand Mohini	Lib. Bearer
12	Mr. Arya Chadha	Lib. Bearer
13	Sh. Kulbir Singh	Chowkidar
14	Mr. Rahul Sharma	Chowkidar
15	Mr. Rahul Sharma	Chowkidar
16	Sh. Goverdhan Singh	Gardener
17	Sh. Percilla	Safaikaramchari
18	Smt. Santosh	Safaikaramchari
19	Sh. Sonu	Safaikaramchari
20	Mr. Vicky	Safaikaramchari

4. Courses offered

S.NO	MAJOR	MINOR
Major- Minor Combinations to Choose From		
**COMMERCE STREAM**		
01	COMMERCE	Statistics, Economics, Computer Application, Mathematics, Public Administration
**SCIENCE STREAM**		
01	Physics	Math, Electronics, Computer Application, Geography, Chemistry
02	Chemistry	Math, Botany, Zoology, Biotechnology, Anthropology, Computer Application, Geography, Electronics, Physics
03	Botany	Zoology, Chemistry, Biotechnology, Anthropology, Geography
04	Zoology	Botany, Chemistry, Biotechnology, Anthropology, Geography
05	Biotechnology	Botany, Chemistry, Zoology
06	Geography	Chemistry, Botany, Zoology, Anthropology, Physics, Mathematics,
07	Mathematics	Physics, Chemistry, Computer Application, Electronics, Statistics, Geography,
08	Anthropology	Zoology, Botany, Geography, Chemistry
**COMPUTER STREAM**		
Computer Application		Mathematics, Statistics, Electronics, Physics, Economics, Commerce.

		ARTS STREAM
01	Economics	History, Geography, Statistics, Mathematics, Anthropology, Sociology, Psychology, Home Science, Political Science, Education, Commerce, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English, Computer Application , Hindi, Urdu, Dogri, Punjabi
02	History	Economics, Geography, Statistics, Mathematics, Anthropology, Sociology, Psychology, Home Science, Political Science, Education, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English ,Hindi, Urdu, Dogri, Punjabi
03	Sociology	Economics, History, Geography, Statistics, Mathematics, Anthropology, Psychology, Home Science, Political Science, Education, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English ,Hindi, Urdu, Dogri, Punjabi
04	Political Science	Economics, History, Geography, Statistics, Mathematics, Anthropology, Sociology, Psychology, Home Science, Education, Philosophy, Anthropology, Music, Sanskrit, English Literature, Functional English ,Hindi, Urdu, Dogri, Punjabi
05	Mathematics	Economics, Commerce, History, Geography, Sociology, Psychology, Home Science, Political Science, Education, Philosophy, Public Administration, Music, Sanskrit, English Literature, Anthropology, Functional English ,Hindi, Urdu, Dogri, Punjabi
06	Public Administration	Economics, Commerce, History, Geography, Statistics, Mathematics, Anthropology, Sociology, Psychology, Education, Philosophy, Home Science, Music, Sanskrit, English Literature, Functional English , Hindi, Urdu, Dogri, Punjabi
07	Education	Economics, History, Geography, Statistics, Mathematics, Anthropology, Sociology, Psychology, Home Science, Political Science, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English ,Hindi, Urdu, Dogri, Punjabi
08	Psychology	Economics, Commerce, History, Geography, Statistics, Mathematics, Anthropology, Sociology, Home Science, Political Science,

		Education, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English ,Hindi, Urdu, Dogri, Punjabi
09	Sociology	Economics, History, Geography, Statistics, Mathematics, Psychology, Home Science, Political Science, Education, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English ,Hindi, Urdu, Dogri, Punjabi
10	Home-Science	Economics, History, Geography, Statistics, Mathematics, Anthropology,Sociology, Psychology, Political Science, Education, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English ,Hindi, Urdu, Dogri, Punjabi
11	Sanskrit	History, Sociology, Home Science, Political Science, Education, Philosophy, Functional English, English Literature, Music , Hindi, Urdu, Dogri, Punjabi
12	Geography	Economics, History, Statistics, Mathematics, Anthropology, Sociology, Psychology, Home Science, Political Science, Education, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English ,Hindi, Urdu, Dogri, Punjabi
13	Anthropology	History, Geography, Statistics, Mathematics, Psychology, Home Science, Political Science, Education, Philosophy, Public Administration, Music,Sanskrit, English Literature, Functional English, Economics ,Hindi, Urdu, Dogri, Punjabi
14	Philosophy	History, Geography, Statistics, Mathematics, Anthropology, Psychology, Home Science, Political Science ,Education, Sociology, Public Administration, Music, Sanskrit, English Literature, Functional English, Economics ,Hindi, Urdu, Dogri, Punjabi
15	English Literature	History, Geography, Statistics, Mathematics, Anthropology, Sociology, Psychology, Home Science, Political Science, Education, Philosophy, Public Administration, Music, Sanskrit, Functional English, Economics ,Hindi, Urdu, Dogri, Punjabi
16	Music	History, Geography, Statistics, Mathematics, Anthropology, Sociology, Psychology, Home Science, Political Science, Education,

		Philosophy, Public Administration, Sanskrit, English Literature, Functional English, Economics ,Hindi, Urdu, Dogri, Punjabi
17	Hindi	History, Geography, Statistics, Mathematics, Anthropology, Sociology, Psychology, Home Science,Political Science, Education, Commerce, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English, Computer Application
18	Urdu	History, Geography, Statistics, Mathematics, Anthropology, Sociology, Psychology, Home Science,Political Science, Education, Commerce, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English, Computer Application
19	Dogri	History, Geography, Statistics, Mathematics, Anthropology, Sociology, Psychology, Home Science,Political Science, Education, Commerce, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English, Computer Application
20	Punjabi	History, Geography, Statistics, Mathematics, Anthropology, Sociology, Psychology, Home Science,Political Science, Education, Commerce, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English, Computer Application

If the number of admissions in any "Major" subject is less than 40, the same shall not be started and the students enrolled in that subject shall have to shift to other subjects available.

5.   Intake Capacity of The Subjects Offered (Under NEP)

S.No.	Subject	Intake for Major	Intake for Minor
1.	English Literature	80	80
2.	Botany	80	80
3.	Chemistry	80	80
4.	Zoology	80	80
5.	Home Science	50	50
6.	Biotechnology	40	40
7.	Electronics	-	30
8.	Sanskrit	80	80
9.	Philosophy	80	80
10.	Economics	80	80

11.	Education	80	80
12.	History	80	80
13.	Mathematics	80	80
14.	Music	40	40
15.	Physics	80	80
16.	Political Science	80	80
17.	Psychology	80	80
18.	Sociology	80	80
19.	Commerce	160	160
20.	Anthropology	80	80
21.	Public Administration	80	80
22.	/ Computer Applications	40	40
23.	Statistics	-	40
24.	Geography	80	80

Basket of Skill Courses to choose from

S.No.	Skill Course	Department	Intake Capacity
1	Mass Communication and Media Production	MCMP	180
2	Yoga	Philosophy	90
3	Fitness Management and Personal Training	Fitness club	60
4	Computer Applications	Computer Applications	60
5	Data entry Operator	Computer Applications	120
6	Bakery	Home Science	120
7	Fashion Designing and Technology	NEP	180
8	Bhartiya Yog Padhati	Sanskrit	60

9	Translation	English / Hindi/ Dogri/ Urdu/ Punjabi	90
10	Vocal and Instrumental Music	Music	20
11	Soft Skills and Personality Management	English	30
12	Roof Top Gardening	Botany	40
13	Computational Skills	Statistics	30

Subject Specific Pool:				
S.No.	Skill Course	Department	Intake capacity	Open to students from these streams
1	Data Analysis	Economics	80	Economics, Commerce, BCA, Non-medical
2	Digital Marketing	Commerce	160	Economics, Commerce
3	Web Designing and Mobile Application	Computer Applications	60	Computer Applications
4	Tally	Computer Applications	60	Computer Applications, Economics, Commerce
5	Remote sensing and GIS	Geography	40	Geography, Physics
6	Internet of things	Electronics	20	Electronics, Physics
7	Aquarium Fish keeping	Zoology	40	Zoology, Biotechnology, Botany

**Reservations of seats shall be done as per Government norms**

6. Pre-Admission Guidance and Counselling Team

The college has constituted Guidance and Counselling Team for Admission to guide the students in the process of seeking admission and selection of the right course in compatibility with their abilities.

From Session 2023-2024, the admission in Semester 1st shall be done through e-Samarth Portal based on CUET. Candidates who have not appeared in CUET or have failed will be considered on 2nd preference subject to the availability of seats.

Admission Process For Undergraduate Level

Submission of Pre-Admission Application form (online):

- Candidate is required to fill Pre-Admission Application form online and submit it within the stipulated time as per the notification.
- After submission of Pre-Admission application, Merit list will be uploaded on the college website.
- Admission forms will be filled by the candidate and submitted along with the required documents.

Admission Criteria

- Re-appear cases in 12th Standard are not eligible for admission.
- A student who has passed Higher Secondary Part-II examination (Class 12th) of the J&K Board/CBSE/ any other equivalent examination, is eligible for admission.
- Student is eligible to take up any subject provided the candidate had taken up the same subject in Higher Secondary Part-II (10+2 pattern) or an equivalent examination in the following:

  a) Biology as a subject in 10+2 to be eligible to take up Botany or Zoology or Biotechnology

  b) Mathematics and Physics as subjects to be eligible to take up Electronics as Minor and Physics as Major.

  c) Mathematics as a subject to be eligible to take up Mathematics.

  d) To be eligible to take up Commerce Stream the candidate is required to have Commerce Stream in the 10+2 Class. If not, 50% as aggregate in other subjects.

  e) Mathematics as a subject in 10+2 to be eligible to take up Computer Application.

  f) To be eligible to take up Home Science, the candidate is required to have passed 10+2 examination equivalent to Science/Arts Subjects from a recognized board.

  g) To be eligible to take up Anthropology, the candidate is required to have passed 10+2 examination equivalent to Science/Arts Subjects from a recognized board.

  h) For taking Geography, preference will be given to students who have Geography as a subject in 10+2. Candidates without Geography must have atleast 60% aggregate marks or above.

Candidates need to fill their form with extreme care because no editing will be allowed once

the fee is submitted.

Note

- Candidates need to browse college website for the detailed list of courses.
- Change of subjects/stream is not encouraged but in case any difficulty is faced, the student will be allowed to change the stream/subject combination within one week after the commencement of classes.
- Details about the seats reserved for various sections of the students seeking admission in different UG Programmes for the academic session 2023-24.

7. Documents Required

For State Board Students

- Marks card /Diploma of 10th class (3 self attested photocopies).
- Marks card of 12th class (3 self attested photocopies).
- Provisional and Character Certificate in original from the institution last attended.
- Two self attested passport size photographs.
- Category Certificate issued by the concerned SDM/ Tehsildar only (if applicable)
- Photocopy of Adhaar Card.

For CBSE Student

Besides the above mentioned documents, the following are required

- Eligibility Certificate
- Migration Certificate in original, along with photocopy.
- Transfer Certificate in original, along with photocopy

* Original Documents shall be required to be seen at the time of verification for confirmation of Admission

- Diploma/ marks sheet of 10th Std
- Marks sheet of 12th Std
- Migration Certificate
- Transfer Certificate
- Category certificate (if any)
- Domicile Certificate

8. Fee Structure for Undergraduate Classes

FEE STRUCTURE COMMERCE		
MAJOR	MINOR	FEE STRUCTURE
COMMERCE	Statistics, Economics, , Mathematics, Public Administration	8766
COMMERCE	Computer Application	11806
FEE STRUCTURE SCIENCE STREAM		
Physics	Math, Chemistry	8766
Physics	Electronics	11426
Physics	Computer Application	11806
Physics	Geography	8871
Chemistry	Math, Physics	8766
Chemistry	Botany, Zoology, Anthropology, , Geography,	8871
Chemistry	Electronics,	11426
Chemistry	Biotechnology,	12186
Chemistry	Computer Application,	11806
Botany	Zoology, Geography Anthropology	8976
Botany	Chemistry	8871
Botany	Biotechnology	12291
Zoology	Botany, Anthropology, Geography	8976
Zoology	Chemistry	8871
Zoology	Biotechnology	12291
Biotechnology	Botany, Zoology	12291
Biotechnology	Chemistry	12186
Geography	Chemistry, Physics, Mathematics	8871
Geography	Botany, Zoology, Anthropology	8976
Mathematics	Physics, Chemistry, Statistics	8766
Mathematics	Geography	8871

Mathematics	Computer Application	11806
Mathematics	Electronics	11426
Anthropology	Zoology, Botany,	8976
Anthropology	Chemistry	8871
Computer Application	Mathematics, Statistics, Physics, Commerce, Economics	11806
Computer Application	Electronics	14466
FEE STRUCTURE ARTS STREAM		
Economics	History, Statistics, Math, Sociology, Psychology, Home Science, Political Science, Education, Commerce, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English	8766
Economics	Geography, Anthropology	**8871**
Economics	Computer Application	**11806**
History	Economics, Statistics, Math, Sociology, Psychology, Home Science, Political Science, Education, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English	**8766**
History	Geography, Anthropology	**8871**
Sociology	Economics, History, Statistics, Math, Psychology, Home Science, Political Science, Education, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English	**8766**
Sociology	Geography, Anthropology	**8871**
Public Administration	Economics, Commerce, History, Statistics, Math, Sociology, Psychology, Education, Philosophy, Home Science,	**8766**

	Music, Sanskrit, English Literature, Functional English	
Public Administration	Geography, Anthropology	**8871**
Education	Economics, History, Statistics, Math, Sociology, Psychology, Home Science, Political Science, Philosophy,Public Administration, Music, Sanskrit, English Literature,, Functional English	**8766**
Education	Geography, Anthropology	**8871**
Psychology	Economics, Commerce, History, Statistics, Math, Sociology, Home science, Political Science, Education, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English	**8766**
Psychology	Geography, Anthropology	**8871**
Sociology	Economics, History, Statistics, Math, Psychology, Home Science, Political Science, Education, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English	**8766**
Sociology	Geography, Anthropology	**8871**
Home Science	Economics, History, Statistics, Math, Sociology, Psychology, Political Science, Education, Philosophy, Public Administration, Music Sanskrit, English Literature, Functional English	**8766**
Home Science	Geography, Anthropology	**8871**
Math	Economics, Commerce, History, Sociology, Psychology, Home Science, Political Science, Education, Philosophy, Public Administration,	**8766**

	Music Sanskrit, English Literature, Functional English	
Math	Geography, Anthropology	**8871**
Political Science	Economics, History, Statistics, Math, Sociology, Psychology, Home Science, Education, Philosophy, Music, Sanskrit, English Literature, Functional English	**8766**
Political Science	Geography, Anthropology	**8871**
Anthropology	History, Statistics, Math, Psychology, Home science, Political Science, Education, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English.	**8871**
Anthropology	Geography	**8976**
Sanskrit	History, Sociology, Home Science, Political Science, Education, Philosophy, Functional English, English Literature, Music	**8766**
Geography	Economics, History, Statistics, Math, Sociology, Psychology, Home Science, Political Science, Education, Philosophy, Public Administration, Music, Sanskrit, English Literature, Functional English	**8766**
Geography	Anthropology	**8979**
Philosophy	History, Statistics, Math, Psychology, Home Science, Political Science, Education, Sociology, Public Administration, Music, Sanskrit, English Literature, Functional English, Economics	**8766**

Philosophy	Geography, Anthropology	**8871**
Music	History, Statistics, Math, Sociology, Psychology, Home Science, Political Science, Education, Philosophy, Public Administration, Sanskrit, English Literature, Functional English, Economics,	**8766**
Music	Geography, Anthropology	**8871**
English Literature/ Hindi/Urdu/Dogri/ Punjabi	History, Statistics, Math, Sociology, Psychology, Home Science , Political Science, Education, Philosophy, Public Administration, Music, Sanskrit, Functional English, Economics,	**8766**
English Literature	Geography, Anthropology	**8871**
Hindi/Urdu/Dogri/ Punjabi	Geography, Anthropology	**8976**
Hindi/Urdu/Dogri/ Punjabi	Computer Applications	**11806**

Note: For CBSE students, Additional fee amounting to Rs. 970/- shall be applicable.

9. Refund of Fee

Fee shall be refunded to any student desirous of cancellation of admission as per the UGC Guidelines in force at the time of cancellation.

10.   Academic Calendar for the session 2023-2024

Month	Tentative Schedule of Activities
July	UG Admissions
August	☐Closure of admission programme by mid of August ☐Commencement of Class work ☐Orientation programme for freshers

September	☐ Teacher's Day Celebration ☐ Hostel Admissions ☐ Celebration of Hindi Diwas on 14th September ☐ Enrollment of students in NCC, NSS and Red Cross
October	☐ Celebration of 2nd October in the memory of Mahatma Gandhi and Lal Bahadur Shastri ☐ Celebration of UNO day on 24th October ☐ Regular Sports/NCC/NSS activities
November	☐ Internal Assessment Examinations at the beginning of the month ☐ Celebration of National Education Day on 11th November ☐ College Educational Trips ☐ College Picnics (Tentative) ☐ Celebration of College Foundation Day on 25th November ☐ Celebration of NCC day on 29th November
December	☐ Semester End Examinations at the beginning of the month ☐ World Aids Day Celebration/Red Ribbon activity ☐ World Human Rights Day on 10th December
January	☐ Winter Break (1st to 10th January) ☐ College Tours during winter break ☐ Organization of NCC/NSS winter camp of NCC cadets and NSS volunteers. ☐ Celebration of Republic Day ☐ Literary activities of Science, Language and Clubs ☐ Commencement of class-work for Even Semesters
February	☐ Activities related to Career Counselling ☐ Remedial Classes ☐ Guests Lecture/Science Day on 28th February
March	☐ Internal Assessment Test ☐ Celebration of International Women's Day on 8th March ☐ Holi Break
April	☐ Seminars/Debates/Symposium competitions

	☐ Celebration of World Health Day on 7th April
	☐ Celebration of B.R. Ambedkar Remembrance Day on 14th April
May	☐ Semester End Exams
June to July	☐ Summer Break from 1st June to 15th July

11.   Examination and Assessment

For an autonomous institution of higher learning, the examination wing is undisputedly the most important component whose working defines the quality of the institution. Over the past few years, the examination wing of GCW Parade Ground Ground has established itself as the strongest component of college on the basis of integrity, transparency and professionalism.

Timely declaration of results and subsequent solution of any discrepancies / problems arising out of the same have helped students to a greater extent. A strong student support system in the form of dedicated Examination Wing Help desk has been established.

Following is a brief outline of the organisation and working of Examination Wing of GCW Parade Ground Ground, Jammu:

Examination process:

The whole process of Examinations of various semesters of UG and PG has following components:
• Conduct
• Coding
• Evaluation
• Declaration of results

Examination calender

- Examinations of 1st, 3rd and 5th semester (Regular/Private) are conducted in the month of November-December.
- Examinations of 2nd, 4th and 6th semester (Regular/Private) are conducted in the month of April

-May.

- Supplementary Examinations of 5th and 6th semester are conducted in the month of July-August.

Internal Assessment

- For being eligible to sit in examination students are required to have a minimum of 75% attendance in each theory paper and minimum of 15 marks practical in each semester.
- Internal Assessment (Theory) shall be for 20 marks. There will be one of 15 marks in each theory paper and weight age for attendance is 5 marks.
- Internal and External (Practical) Examination shall be for 50 marks in all. 25 marks reserved for internal practical examination and 25 marks for external practical examination.

12.   Student Aid and Scholarships:

There is a provision in the college for awarding scholarships to the poor and deserving eligible students. For this purpose, the College students are also benefited through students Aid Fund and the same is available for the benefit of the financially weaker students. Students desirous of seeking the said have to apply for the same, supporting their applications with documentary evidence to the convener of the concerned committee. Besides the above, the Department of Social Welfare J&K, and SC/ST Tribunal etc. also provide aid to the students belonging to the socially and economically weaker sections of the society.

Following national and state level scholarships are available to the students for the year 2023-   2024 for which they need to apply directly to the department concerned as and when notification is issued by the agency in this regard.

S. No	Name of the Scholarship Scheme	Name of Ministry	Eligibility
1.	Post Matric Scholarship Schemes Minorities	Ministry of Minority Affairs	- Candidates who are eligible and belong to minority can apply for this scholarship. - Candidates must belong to Indian Citizenship. - Class 11th & 12th, UG, PG, M. Phil, Ph.D. or Diploma students are eligible. - Candidate's family income from all sources should not be more than 2 lakh per annum. - Candidates must have secured at least 50% marks in the previous examination.

2.	Merit cum Means scholarship for Professional And Technical Courses.	Ministry of Minority Affairs	• Must belong to Minority communities (Muslims, Sikhs, Christians, Buddhists, Jain and Parsis / Zoroastrians) • Must be pursuing a technical or professional course at undergraduate or post graduate level from are cognized institution • Must have secured at least 50% marks or equivalent grade in the previous final examination • Must belong to the family where the annual income is not more than INR 2.50 lakh from all the sources • Must get admission on the basis of the competitive entrance examination or must have scored at least 50% in class 12th or graduation (in case of direct admission)
3.	PadoPradash	Ministry of Minority Affairs	A student of Minority community pursuing higher studies abroad, coming within the income ceiling of the Rs.6.00 lakhs per annum and availed loan from a scheduled Bank under Educational Loan Scheme of the Indian Banks' Association for the purpose is eligible for award of interest subsidy / benefit under the scheme.
4.	Moulana Azad National Fellowship scheme.	Ministry of Minority Affairs	• The applicants must belong to minority communities as notified under Section 2 (c) of the National Commission for Minorities Act,1992. • The applicants must have taken admission in M.Phil ./ Ph.D. courses as regular and full-time students. • The applicants must have cleared UGC NET/CSIR NET to be eligible for MANF. • The students must have obtained at least 55% marks athe post graduate level. • The annual family income of the candidates applying for Maulana Azad National Fellowship must not be more than **INR 6 Lakh from all sources**.

			● Also, transgender candidates are eligible to apply for this fellowship and the reservation for such candidates are provided as per the norms of the Government of India.
5.	Post Matric Scholarship for Students with Disabilities	Department of Empowerment of Persons with disabilities	Have passed matriculation or higher secondary or any higher exam of a recognized Board of Secondary Education or University Have more than 40% disability certified by the competent authority Have an annual family income of less than INR 2.50lakh
6.	Post Matric Scholarship for ST Students	Ministry of Social Justice & Empowerment	● The students who belong to ST category are eligible to apply. ● The annual family income should not exceed INR 2 Lakh per annum. ● They must be pursuing post-matric and post- secondary courses in recognized Schools/Institutes/Universities
7.	Post Matric Scholarship for SC Students	Ministry of Social Justice & Empowerment	● Scholarships will be paid to the students whose parents/guardians' income from all sources does not exceed Rs. 2,50,000/- per annum. ● The scholarships are open to nationals of India only. ● These scholarships will be given for the study of all recognized post-matriculation or post-secondary courses pursued in recognized institutions, with exceptions ● Only those candidates who belong to Scheduled Castes so specified in relation to the State/Union Territory to which the applicant actually belongs ,i.e., where he/ she is permanently settled, and who have passed the Matriculation or Higher Secondary or any higher

			examination of a recognized University or Board of Secondary Education, will be eligible. A scholarship holder under this scheme will not hold any other scholarship/stipend.
8.	Post Matric Scholarship for ST Students	Ministry of Tribal Affairs	● The students who belong to ST category are eligible to apply. ● The annual family income should not exceed INR 2 Lakh per annum. ● They must be pursuing post-matric and post-secondary courses in recognized Schools/ Institutes/Universities
9.	National Overseas Scholarship for students studying abroad	Ministry of Tribal Affairs	● **For Master Degree:** The candidate should have scored a minimum of 55% or an equivalent grade in a related Bachelor's degree. 2 years of work experience in the concerned field is preferable.
10.	National Fellowship and scholarship for higher education of ST students	Ministry of Tribal Affairs	● The candidate belonging to ST should have passed the post-Graduation examination for being eligible for the Fellowship. ● The candidate must be registered for regular and full time M.Phil./Ph.D. courses in University/Institute/Colleges recognized byUGCunderSection2(f) of the UGC Act/ICAR by fulfilling conditions of admission of that University/Institute/Colleges. ● The ST students once considered eligible for the Fellowship shall not be entitled for any other fellowship of the Centre or State Government for the same study. ● For Ph.D. Degree: The candidate should have scored a minimum of 55% or an equivalent grade in a related Master's degree. 2 years of professional /research ● /teaching experience or M. Phil. degree in the

			concerned field Is preferable.
			- For Post-Doctoral Degree: The candidates should have scored a minimum of 55% or an equivalent grade in a related Master's degree and Ph.D.5 years professional/research/ Teaching experience in the concerned field is preferable. - The annual income of the family should be less than 6 lakhs INR from all sources. A copy of the latest tax assessment should be enclosed with the application. - The candidate should be below 35 years of age. - Only one child of the same parents will be eligible for the scholarship. - An individual can be awarded only once in his/ her lifetime. He/ she cannot be considered for the award for a second time. - Candidates who are employed can directly apply to the Ministry through the online portal. However, the application is valid only if there is a recommendation and a NOC from the employer
11.	Central sector scheme of scholarship for college and University Students.	Ministry of Education	- The applicants must be in the top 20th percentile merit list of class 12 result of concerned boards(SEB/CBSE/ICSE) or above 80% - The candidates must be pursuing regular courses of graduation/post-graduation/professional studies from colleges/universities recognized by AICTE, UGC, - MCI, DCI or other regulatory bodies. - The candidates belonging to reserved categories of SC, ST, OBC and PWD will get a reservation - of15%,7.5%, 27%and 5%,respectively.

			• The candidates' annual family income must not exceed INR 8 lakh. • The applicants must not be availing any other scholarship benefits. • Also, those students who are pursuing Diploma courses are not eligible for this merit-cum-means scholarship. •
12.	National Means cum Merit Scholarship Scheme	Ministry of education	• Students Whose parental income from all sources is Not more than Rs.1,50,000/- per annum are eligible to avail the scholarships. • The student must have a minimum of 55 % marks or equivalent grade in ClassVII examination for appearing in the selection test for award of scholarship (relatable by 5%for SC and ST students). • The student should be studying as a regular student in Government, Government-aided and local body schools. Students of NVS, KVS and residential schools are not entitled for the scholarships. • There is reservation as per State Government norms.
13.	Post Matric Scholarship for EBC	JK Social Welfare Department	Be an Indian national Be a permanent resident of J&K Belong to Economically Backward Classes of the general category Have passed the previous year examination Belong to the family where the annual income is not morethan INR 1,00,000 (OBC, PC, EBC and 2.5 lakhs for Sc students • Have passed matriculation and studying in higher secondary and above
14.	Pahari Speaking Scholarship for students	State Advisory Board for the development of Pahari	• Belong to Pahari Speaking People Category • Be a Post Matric Students pursuing diploma, graduation, post-graduation or professional degree in recognized government institution within or outside J&K • Have an annual family income not more than INR 2.5 lakhs

		Speaking	
15.	Educational Assistance for higher education	Labour and Employment Department	• Either of the parents of the students should be Beedi, Iron Ore Manganese & Chrome Ore Mines, Limestone & Dolomite Mines, Cine worker with at least six months service. This also includes Contract/ Gharkhata workers. • Total monthly Income of the Worker's family from all sources should not exceed • 10000/-
16.	NariShakti Puruskar	Ministry ofWomen andChild Development	• The awards are open to all individuals and institutions. • In case of individual category, the awardeemustbeatleast25years ofageonthelastdateofreceipt of nomination. • If the applicant is an institution, it should have worked there relevant field for at least 5 years. • The applicant should not be recipient of the same award earlier (including Stree ShaktiPuraskarsaswereawardedbytheMinistr y). • The Nari Shakti Puruskar may be awarded for outstanding work, preferably in exceptional circumstances, to individuals/groups /institutions / NGOs, etc. in the areas of:economic and social empowerment of women;effective implementation of women related legislations; gender mainstreaming and positive actions in favour of women. The NariShakti Puruskar may be awarded to individuals/ groups/ NGOs/ institutions etc.who encouraged women to participate indecision making roles; encouraged women's skill development in traditional and non-traditional

			sectors; facilitated basic amenities for rural women; promoted women in non- traditional sectors like science and technology,sports,art, culture, etc. ● An award shal lalso be given to a State/Union Territory, which has appreciably improved Child SexRatio (CSR). ● Normally the awards shall not be presentedposthumously; excepting in cases where deathoccurredsubsequenttoaproposalhavingbe ensubmitted to the Ministry in the manner asstipulatedin theseguidelines.
17	Prime Ministers Special Scholarship Scheme(PM SSS)	AICTE	● Students having domicile of Jammu & Kashmir. ● Passing 10+2 or 10+3 examination from J&K Board or CBSE located in J&K. ● Only those willing to study outside the State of J&K ● Whose family Income Rs.8.00Lakh or below per annum from all sources. ● Fulfilling minimum age and other eligibility criteria as prescribed by the colleges. ● Aadhar Card is essential for smooth disbursement scholarship through direct benefit transfer. ●

Financial Aid is also provided by the GCW Parade Ground Ground, College to the students eligible as per eligibility decided by the College Financial Aid Committee.

13.   Facilities Available In The Campus

Dr. Krishna Mohan Girls Hostel

Hostel accommodation is provided to the students who hail from far off places. Due to constraint

of limited accommodation the admission to the hostel is made on the basis of merit in the qualifying examination. In case two or more applicants fall in the same merit, preference will be given to those with lowest family income on the basis of income certificate issued by employer or Tehsildar. However, some seats are reserved for the wards of Indian Army personnel, Central Govt. employees and students belonging to SC/ST category.

SELECTION FOR HOSTEL ADMISSION:

Students shall be required to submit certificate in support of their place of residence, duly signed by employer of their parent or first class magistrate. Students suffering from any chronic infectious disease are not eligible for hostel accommodation. Gap cases are not eligible for admission to hostel. The Principal, in all matters, has the discretion to accept or reject the request for admission to the hostel and in no case a student can assert her claim. The intake capacity of the Hostel is 250 students

ADMISSION TO THE HOSTEL

Application for admission to the hostel shall be made by the student on the prescribed form, available with the college office, duly filled and submitted to the Office. Applicants are required to submit three passport size photographs along with the application form.

DOCUMENTS REQUIRED FOR ADMISSION TO THE HOSTEL:

➢ Photocopies of Mark List of qualifying examination

➢ Income Certificate from the competent authority

➢ Medical Certificate for Fitness

➢ Photocopy of Category Certificate issued by competent authority, if applicable.

FACILITIES IN THE HOSTEL:

The following facilities are available to students in the hostel:

 • Well ventilated, shared accommodation, each room provided with 3 beds.

 • Mess arrangement

 • Reading room

• Common dining hall.

• Common room

• First Aid facility and checkup when needed

HOSTEL FEE:

On selection for admission to the hostel the student shall be required to deposit the following fee as fixed by the Government.

- Admission fee Rs. 10
- Rent Rs. 200 (per annum)
- Electricity charges Rs. 200
- Water charges Rs. 50
- Furniture fund Rs. 200
- Utensils/crockery breakage Rs. 50
- Sports/entertainment fund Rs. 50
- Reading room fund Rs. 50
- Medical aid fund Rs. 30
- Service maintenance charges Rs. 660
- Hostel security (for 1st year) Rs. 200

Total annual fee for 1st and 2nd Semester	**Rs. 1700 Annual**
Fee for IIIrd and IVth Semester (Excluding Hostel Security)	**Rs.1500**
Mess Fee	**Rs. 2000 (per Month, subject to change)**
Mess Security	**Rs. 1500 (for Ist Semester only)**

(To be deposited at the time of admission and to be refunded after VI semester)

* Tentative Subject to change.

HOSTEL RULES

The students are required to follow the below mentioned rules in the hostel:

➢ No student shall change her allotted room without the prior permission of college administration.

➢ Boarders are not allowed to leave the hostel even to live temporarily elsewhere unless permitted by the competent authority on the written request by the parent.

➢ In the event of any emergency that demands the boarders to leave the college, they are required to sign in the register and give details of such a need. Strict disciplinary action will be taken for not reporting back in time. They will also record their arrival on their return.

➢ The warden is authorized to check the students in their rooms any time she deems fit.

➢ Parents are required to stay in touch with college authorities and visit their wards once a month if possible.

➢ **The name of the boarders remaining absent continuously for 15 days without prior permission will be struck off.**

➢ In case of illness, the hostel warden should be informed.

➢ Boarders are required to vacate hostel during vacations.

➢ Ragging in the hostel is strictly banned.

➢ Best hosteller award will be given to the student who has an impeccable behavior.

➢ Indiscipline of any nature will be dealt with strictness by the college authorities. The warning will be issued by the competent authority. If it goes unheeded, action under rules will be initiated. Further insensitivity to discipline will lead to expulsion of the boarder from the hostel by the competent authority.

➢ Visitors are not allowed to visit the students in their rooms. No guest is allowed to stay overnight.

➢ During holidays and other vacations boarders must lock the room and keep the keys with the warden.

➢ Students are required to take proper care of their belongings. The management shall not be responsible for any loss.

➢ The cost of any damage to the room, furniture or facilities provided therein arising out of improper use shall be borne by the student.

➢ Applicants are required to submit a list of expected visitors, duly signed by the parent/guardian and three passport size photographs of the visitors, along with the application form.

➢ Amusement of any kind which is likely to disturb others, is not allowed.

MESS RULES:

➢ At the time of admission to the hostel two months fees will have to be deposited in advance wherein one Month fee will be adjusted in the last month of the session.

➢ Mess charges are to be paid in advance up to 10th of every month. A fine of Rs.10/- per day will be imposed after the due date.

➢ **The mess charges/ rules (especially regarding dining and non-dining days) shall be defined in the contract signed between Hostel Mess Committee and the Mess Contractor.**

➢ **Any concession in Mess fee during the leave period of any hostel boarder shall be decided and defined in the above said contract.**

➢ Students will not be allowed to stay in the hostel and dine in the mess if they fail to pay the dues within one month.

➢ Students are required to pay all the dues before they vacate the accommodation during vacations. They will not be readmitted if they failed to do so and their security will not be refunded.

➢ After the production of NOC from the hostel warden, External Examination Roll No. Slip will be issued.

➢ All the hostel students ought to stay in the hostel till their last examination of the current session and pay the mess fee for the entire session.

➢ Students who leave the hostel before end of academic session shall not be eligible to get their hostel security refund and will not be eligible for seeking admission in the hostel in the next academic session.

ROOM MAINTENANCE:

➢ Students are responsible for proper maintenance of rooms and the furniture provided therein.

➢ Proper bedding shall be brought by the students themselves.

➢ Use of electric heaters, electric kettle and other electric appliances is strictly prohibited. LED bulbs to be used

➢ Boarders will make sure that lights and fans are switched off while leaving the room. Negligence in this regard can result in expulsion from the hostel.

DINING HALL RULES:

➢ No meal shall be served outside the dining hall.

Students are required to come in proper dress to the dining hall (night dress, bathroom sleepers are not allowed).

CANTEEN

The College has two canteens that serve hygienic and good quality food at a reasonable price. The canteen behind Maitreyi block has a seating capacity of 120 students. Nescafe Canteen near library

provides outdoor seating.

WI-FI CAMPUS

Internet has become a very powerful tool. Moreover, wireless connectivity helps in overcoming the restrictions of seating capacity in computer labs and helps the students to stay updated with the happenings anywhere in the world. GCW, Parade has WIFI connectivity in all its classrooms & Labs.

SMART BOARDS

50 smart boards have been installed in the College. This amazing technology not only enhances the way teachers teach, but it also enhances the way students learn. It provides students with an enriched learning experience by projecting visual elements. It also makes differentiated learning much easier because teachers are able to accommodate different learning styles.

MEDICAL FACILITY

The College has a separate Medical room equipped with surgical bed, BP apparatus, Weighing Machine and other basic necessary medical facilities. Qualified Paramedical staff for first aid facilities during medical emergencies is available in The College on all working days.

AUDITORIUM

The College has a newly constructed, well-structured auditorium that is built with the latest provisions. It is well ventilated and has a large seating capacity. The auditorium is built keeping in view the modern requirements. It also provides the right ambiance and environment for presentations and gatherings and to conduct various workshops, conferences and other academic programmes like seminars, workshops, symposiums, Guest Lectures etc. The auditorium is spacious enough to accommodate very large gatherings on special occasions. The purpose of the auditorium is to enhance the quality of education. To make this possible, the auditorium offers facilities such as LCD projectors, screens for delivering lectures. The auditorium is well-furnished, air-conditioned and equipped with modern projection and audio systems with access to the internet. It also provides ample opportunity for our staff and students to exhibit their talents in various activities.

GIRLS COMMON ROOM

There is a need for personal space for girls who are young adults. This is very essential for them to interact, discuss with their friends and also rest if needed. Our college has recognized the need for this personal space for girls and offers a well furnished Girls Common Room with a seating capacity of 200.

ART AND CRAFT CENTRE

Art is a creative activity that expresses imaginative or technical skill which is manifested in its product or an object. Our college has an art room which is the birthplace of many creative and innovative ideas. It beautifies the entire surrounding. It is open to every student in The College to discover and excel in divergent and creative thinking skills.

ECO FRIENDLY CAMPUS

GCW, Parade Ground College boasts of its green and clean campus which infuses positive vibes throughout. The College has taken the following initiatives to make its campus eco friendly.

- ☐ Botanical Garden
- ☐ E-Waste Disposal
- ☐ Solar Panel
- ☐ Navgrah Vaatika

SURVELLIANCE ENABLED CAMPUS

GCW, Parade College is equipped with high definition Closed Circuit Television cameras with a recording facility. The cameras deployed in Library, GCR, Auditorium, Smart Class room and common areas there by ensuring a vigilant campus. We at GCW, Parade make no compromise to ensure the security. The very existence of CCTV surveillance prevents any untoward incidents and makes the students feel safe.

CONFERENCE HALL

GCW, Parade College has the provision to host the meetings in the Conference Hall with a seating capacity of 140 and state of the art audio visual facilities.

14. New Endeavours

MCMP

RESEARCH HUB

SMART LABS

SMART CLASSROOMS

VIRTUAL LAB

BROWSING CENTRES

GYM   **GIRLS COMMON ROOM**

New Maitreyi Block was thrown open on 16th November 2022 by Hon'ble Lieutenant Governor Sh. Manoj Sinha with facilities like Lecture rooms, Incubation Cell, Committee Hall, Laboratories , Parking etc.

15. Extra-Curricular Activities

Sports

At GCW ,Parade Ground, Jammu, we firmly believe in the importance of sports and encourage our students to actively participate in a range of activities. The campus has various indoor and outdoor sports facilities to ensure a comprehensive learning environment. Gone are the days when the sport was viewed just as a fitness activity. Apart from physical strength, it builds discipline, confidence, team spirit, and accountability. With this in view, sporting events are our priority and The College has dedicated teams for various events which compete in Inter-college, Intra-college, Inter-University, National and International competitions.

Listed here are a few sporting events of the Session 2022-23

	➢ **1st POSITION AND 6 GOLD MEDALS IN INTER COLLEGE YOGA TOURNAMENT HELD AT UNIVERSITY OF JAMMU ON 1st -2nd DECEMBER, 2022**
	➢ **1st POSITION IN INTER COLLEGE BASKETBALL TOURNAMENT HELD AT UNIVERSITY OF JAMMU ON 7TH – 9TH DECEMBER 2022**

> **MANSI SAPOLIA GOT BRONZE MEDAL IN KHELO INDIA UNIVERSITY GAMES 2022, UTTAR PRADESH IN FENCING TOURNAMENTS**

NATIONAL CADETS CORPS (NCC):

The National Cadet Corps in India is a voluntary organisation that recruits cadets from high schools and colleges The Cadets are provided military training in small arms and parades.

The aims of NCC :

- To develop qualities of character, courage, camaraderie, discipline, leadership, secular outlook, spirit of adventure and the ideals of selfless service amongst the youth of the country.
- To create a human resource of organised, trained and motivated youth, to provide leadership in all walks of life and be always available for the service of the nation.
- To provide a suitable environment to motivate the youth to take up a career in the Armed forces. The students should enrol with the in-charge of the NCC unit of the college.

NCC cadets being felicitated at various levels for their excellent performances

➢ **Junior Under Officer Vidhisha Jamwal, Junior Under Officer Rhythm Bhardwaj and Cadet Bhoomi Khajuria from Govt. College for women Parade Ground Jammu selected for Special Guard of Honour in EBSB-SNIC Srinagar. They gave Guard of Honour to our Honourable L.G. Manoj Sinha ji, ADG of NCC , and Core Commander Of Northern Command.**	
➢ **Cadet Thinley Tsering choton and Cadet Padma youdol form Govt college for women Parade Ground Jammu Give their rocking performance in Himachal trekking camp and got second position.**	
➢ **Senior Under Officer Sumedha Sharma was selected for Youth Exchange Program (YEP) in Maldives. From whole JK&L Directorate, she was selected and gave their best performance in Maldives DG NCC Lt.Gen. sh. Gurbir pal singh and ADG of JK&L Directorate appreciate her for their outstanding performance.**	

➢ **CPL Simran sharma and Cadet Shivani Sharma was selected for J&K tableaus in Republic Day Parade 2023(Delhi). They visited President Home and Prime Minister Bhawan**	
➢ **Sgt Isha devi from GCW Parade Ground Jammu got Gold medal for over-all Best Cadet in All India Girls trekking Camp, Himachal Pradesh (Paprola)**	
➢ **NCC Cadet JUO Rhythm Bhardwaj was selected for EBSB(Ek Bharat Shreshtha Bharat) 2022. She got Silver medal in Kho-Kho and also appreciated by Co of 3DG bn Delhi Col. Vikram singh.**	

➢ **Senior Under Officer Vanshika Parihar and Senior Under Officer Sumedha Sharma from Govt college for women Parade Ground Jammu were selected for Officer Training Academy (OTA) Camp 2022. They gave their marvelous performance in the Academy.**

NATIONAL SERVICE SCHEME (NSS)

The National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs and Sports. It provides opportunity to the students to take part in various government led community service activities and programmes. The college has a dedicated NSS wing which strives to work towards arousing social consciousness of the students with overall objective of developing the personality of the students by organizing various activities time to time. The NSS wing of the college has 4 units, having one programme officer and 100 students in each unit. The activities include: Improvement of campus, constructive work in adopted village and tree plantation.

The students of NSS unit of GCW ,Parade Ground, Jammu celebrated International Yoga Day under the theme #YogaforVasudhaivaKutumbakam .

The students of NSS unit of GCW ,Parade Ground, Jammu participated in National Youth parliament 2023 on 30th May 2023.

NSS unit of GCW, Parade Ground, Jammu in collaboration with Nehru Yuva Kendra Sangathan organized the District Yuva Utsav in the college premises.

NSS GCW, Parade Ground, Jammu in collaboration with Fitness Club organised 7 day Fitness Week from 01-05-2023 to 07-05-2023.

NSS volunteers participated in Heritage Walk from Hari Niwas Palace to Mubarak Mandi orgsnised by Directorate of Tourism, Jammu and Kashmir.

16. General Rules

- ➢ **Ragging in any form, on or off the College Campus, including the hostel is a cognizable offence and the student/ students indulging in this practice will be severely punished, which can include explanation and expulsion from the College.**
- ➢ **Helpline numbers in case of Ragging:**
  Tel-No: 0191-2544305
  Email:principalgcwparade@gmail.com or
  Contact Dean Student Welfare committee/ Anti Ragging Committee

- No outsider is allowed to enter the College without a valid reason.
- **If a student is absent from the College without permission for more than fifteen consecutive days, her name shall be struck off from the College rolls and notified on the Notice Board.**
- Every student attending the College shall wear the College uniform as follows:-

   Summer for unmarried girls: Plain White Suit and Plain White Dupatta.

   For married girls: Pink Suit and Pink Dupatta.

   For Engaged girls: White Suit and Pink Dupatta.

   Winter: Same as above with black Cardigans/Coats.

- Any student who indulges in any indiscipline in the College shall not be eligible for any prize, certificate, college.
- Unlawful assembly of students in the College is not allowed.
- Covering walls in graffiti or sticking of posters is a cognizable offence.
- Students resorting to unfair means in the examination are liable to be punished.
- A student desirous of withdrawing her name from the College rolls should submit an application, countersigned by the parent/ guardian of the student. The withdrawal certificate shall be issued only after the student clears the College dues. Such student shall in no case be readmitted during the same academic session.
- Any student who indulges in any indiscipline in the College shall not be eligible for any prize, certificate, award or scholarship from the institution. This shall apply to all the students including NCC/ NSS volunteers, players or the hostel boarders.
- Students shall not leave the College premises during the working hours except with the permission of Dean Student Welfare.
- Change of section is not allowed.

Principal's decision in all administrative matters shall be final.

17. Code of Conduct

Code of Conduct for the Governing Body

1. Guide the College while fulfilling the objectives for which the College has been granted autonomous status.
2. Approve after detailed deliberation, the matters proposed and recommended by the College Academic Council.
3. Approve the introduction of new courses as per the requirements of the students and the market demands.
4. Approve the rules for admission in consonance with the reservation policy of the state Govt./National Policy.
5. Approve the evaluation strategies and methodologies, and introduce examination reforms on the recommendation of the examination section of the College.
6. Approve the constitution of Academic Council and Board of Studies.
7. It will have complete academic autonomy and can recommend the appointment of specific administrative staff to carry out various assignments concerned with the autonomous nature of the College.
8. Institute scholarships for meritorious students, medals, prizes and certificates for accomplishments of the students in the field of sports, culture and approve concessions in fee for the deserving students
9. Perform functions and constitute committees, as may be necessary and deemed fit for the proper development of the College.

Code of Conduct for Academic Council

1. Scrutinize and approve the proposals with or without modification of the Board of Studies with regard to courses of study, academic regulations, curriculum, syllabi and modifications thereof, guidelines for paper setting, examination, evaluation and other relevant issues regarding examination, etc. Provided that where the Academic Council differs on any proposal, it shall have the right to return the matter for reconsideration to the Board of Studies

concerned or reject it, after giving reasons to do so.

2. The Council has the right to return any recommendation or proposal submitted by Board of Studies concerning the above referred details (point 1) for reconsideration or complete rejection of issues as the council deems fit for the betterment of the academic development of the College.

3. Make regulations regarding the admission of students to different programmes of study in the College keeping in view the policy of the Government.

4. Approve provisions of sports/ research / IT/ hostel admission/other policies or rules concerned for the efficient and transparent function of the College.

5. Recommend proposals for introduction of new program to the Governing body for approval.

6. Recommend to the Governing Body for institution of scholarships, prizes and medals, and to frame regulations for the award of the same.

7. Advise the Governing Body on suggestions pertaining to academic affairs made by it.

8. Prepare syllabi for various courses keeping in view the objectives of the College, interest of the stakeholders and national requirement for consideration and approval of the Academic Council

9. Suggest methodologies for innovative teaching and evaluation techniques

10. Suggest panel of names to the Academic Council for appointment of examiners

11. Coordinate research, teaching, extension and other academic activities in the department/college.

Code of Conduct for the Principal

1. The Principal is the academic and administrative head of the institute and works for the growth of the institution. The Principal will implement the policies approved by the highest decision making body (Governing body/Department of Higher Education) of the College. Principal shall achieve coordination among various statutory committees and non-statutory bodies including the Academic Council.

2. Principal is the ex-officio member of Board of Governors, Chairman of Academic Council, Chairman of the finance committee and also Chief Controller of Examinations. Principal shall monitor- admissions, examinations, evaluations for smooth functioning of the College.

3. Principal is authorized to nominate Coordinators, Conveners and other functionaries in the administration.

4. Principal shall conduct the meetings of the Governing Body, Academic Council and Finance Committee as per the UGC guidelines for the Autonomous Colleges stipulated guidelines.

5. Principal shall coordinate and motivate the faculty, administrative authorities and the supporting staff, so as to play their respective roles more effectively.

6. Principal shall work for the common goal of providing effective technical education and guide to enable the students to carve out promising careers and lifelong learning.

7. Principal is the spokesperson of the institution and shall take part in regional, national and international conventions in serving the cause of development of education in particular.

8. In the matters related to decision implementation, the Principal will be assisted by the Governing Body and Academic Council of the College.

9. In matters related to academic work, the Principal will be assisted by the Board of studies and Heads of the Departments (HOD's).

10. An integrated timetable of the entire institution shall be prepared and submitted to the Principal. In this endeavor, convener of the timetable committee, along with the various HoD's extend support to the Principal.

11. Principal shall closely monitor the class work as per the timetables and the almanac with assistance of faculty in-charges.

12. Principal shall closely observe various academic activities like conduct of technical events, conferences, seminars, workshops etc.

13. Principal shall hold meetings of the heads of departments to review the progress of the academic work and suggest effective measures to achieve desired academic outcome. If necessary he/she shall instruct the HoD's to conduct remedial classes academically to support the slow learners.

14. In matters related to internal examinations, semester end examinations (both theory and practical), result analysis, detained candidates, Principal will be assisted by Controller of examinations and Project Directors of evaluation.

15. Principal shall also ensure quality assurance and should be assisted by coordinator IQAC.

16. Principal shall monitor, evaluate research, development and consultancy activities. He/She should advise faculty to get sponsored research projects from various funding agencies.

17. Principal shall promote industry-institute interaction for better employability of the students.

18.   Principal shall promote internal revenue generation activities with the help of staff and students.

19.   Principal shall ensure active role in Placement and Counselling for the students at semester end examination.

20.   Principal shall make efforts to look after the overall welfare of the staff and students.

21.   Principal shall submit the salary bills of all staff members of the College on the concerned portal.

22.   The Principal shall countersign all kinds of scholarship bills in respect of the students of The College.

23.   Principal shall ensure that there is adequate stationary, library books, periodicals, consumables for laboratories, workshops etc

Code of Conduct for the Teachers

Source: https://www.ugc.ac.in/pdfnews/5323630 New Draft UGCRegulation-2018

Teachers and their Responsibilities:

Whoever adopts teaching as a profession assumes the obligation to conduct himself/ herself in accordance with the ideal of the profession. A teacher is constantly under the scrutiny of his/her students and the society at large. Therefore, every teacher should see that there is no incompatibility between his/her precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teacher should be calm, patient and communicate by temperament and amiable in disposition.

Teacher should:

1.   Adhere to a responsible pattern of conduct and demeanor expected of them by the community;

2.   Manage their private affairs in a manner consistent with the dignity of the profession

3.   Seek to make professional growth continuous through study and research

4.   Express free and frank opinion by participation at professional meeting, seminars, conferences etc., towards the contribution of knowledge

5. Maintain active membership of professional organisations and strive to improve education and profession through them

6. Perform their duties in the form of teaching, tutorials, practical, seminar and research work, conscientiously and with dedication

7. Discourage and not indulge in plagiarism and other non ethical behavior in teaching and research

8. Abide by the acts, statutes and ordinances of the College and to respect its ideals, vision, mission, cultural practices and tradition;

9. Co-operate and assist in carrying out the functions relating to the educational responsibilities of the College, such as: assisting in appraising applications for admission, advising and counselling students as well as assisting the conduct of college examinations, including supervision, invigilation and evaluation; and

10. Participate in extension, co-curricular and extra-curricular activities, including the community service.

Teachers and students :Teachers should:

1. Respect the rights and dignity of the student in expressing his/her opinion;

2. Deal justly and impartially with students regardless of their religion, caste, gender, political, economic, social and physical characteristics; Recognise the difference in aptitude and capabilities among students and strive to meet their individual needs;

3. Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare;

4. Inculcate among students scientific temper, spirit of inquiry and ideals of democracy, patriotism, social justice, environmental protection and peace;

5. Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward

6. Refrain from inciting students against other students, colleagues or administration

Teachers and Colleagues : Teachers should:

1. Treat other members of the profession in the same manner as they themselves wish to be treated;

2. Speak respectfully of other teachers and render assistance for professional betterment;

3. Refrain from making unsubstantiated allegations against colleagues to higher authorities; and

4. Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavor.

Teachers and Authorities: Teachers should:

1. Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession.

2. Refrain from undertaking any other employment and commitment, including private tuitions and coaching classes which are likely to interfere with their professional responsibilities.

3. Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand

4. Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with the dignity of the profession

Teachers and Non- Teaching Staff: Teachers should:

1. Treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking in the institution

2. Help in the functioning of joint-staff councils covering both the teachers and the non-teaching staff.

Teachers and Guardians: Teachers should:

Maintain contact with the parents/guardians of students, and interact with them to discuss issues related to students academic and personal growth.

Code of Conduct for Students

University Grants Commission believes that a safe, secure and cohesive learning climate is an ineluctable precondition to quality education and research in HEIs. It should be the prime concern of educational administrators across the country to ensure that students are safeguarded against attacks, threats and accidents, both man-made and natural calamities. **(https://www.ugc.ac.in/pdfnews/4006064 Safety-of-Students-Guidelines.pdf)**

Institute has formulated Code of Conduct to improve overall development of students and teachers by

creating an effective teaching-learning atmosphere. It promotes professional behavior and academic integrity. The reputation of institution depends on the academic performance as well as on behaviour of the students.

All students are expected to observe rules and regulations to enable the smooth working of The College and keep harmony, silence and educational atmosphere in The College premises. Therefore all students of under graduate and post graduate departments shall comply with the code of conduct administered by the College.

1. Classes will start from 9.00 a.m. and shall continue up to 3.00 p.m. on all the six days of a week

2. No student shall leave the premises before the College timing without the prior permission of HOD/class teacher/student -welfare committee.

3. As per College rules 75% attendance is mandatory to appear in semester end examination.

4. Student's attendance in the following College Functions is mandatory: Foundation Day Celebrations, Annual Cultural Festival, Sports Day, NCC Day for NCC Students, NSS Day for NSS Students, the Annual Function and other College events.

5. Students are expected to obtain clearance from the College before the external examination on the basis of their attendance record and participation in the activities of the College.

6. Students not attending classes for more than four consecutive weeks must inform the Principal/Teacher In charge in writing or else their names shall be struck off the rolls of the College.

7. Application for leave is to be made in advance and submitted to the principal. In case of illness, application for leave along with a medical certificate (Issued by a Registered Medical Practitioner) signed by a parent and counter signed by concerned teachers should be submitted within "one week" of re-joining the College.

8. Every student of the College must always wear the valid Identity Card issued by The College with their recent photograph affixed, bearing the signature of the Principal.

9. Students should see the notice board daily and keep themselves well informed about the various notices that may be put up there from time to time.

10. Students must adhere to the Dress Code of the College and wear neat and tidy college uniform. Under special cases students are allowed to wear civil dress with prior permission of the College Discipline committee/ Student- Welfare Committee.

11. Ragging is strictly prohibited in the College premises. Any student/students involved in such

activities will be strongly dealt with. If any student/students is/are affected by the ragging in the College premises or outside of the College, she/they must inform immediately to the

Principal/ Discipline & Ragging committee Coordinator.

12. Consuming any form of addictive substance (like alcohol, opioid, etc.) is strictly prohibited in the premises

13. Every student must help to keep college premises/ class rooms & desk- chairs clean and neat, everyone must use a dust bin for throwing garbage.

14. College premises are under CCTV surveillance, everyone must follow the disciplinary manners in college premises/ classroom.

15. During the conduct of lectures, students should not loiter in and around the College premises.

16. Use of mobile phones in the classrooms, library, area etc. is strictly prohibited. Mobile phone should only be used in the permitted area of the College.

17. No friends/ guests/ visitors/any outsider shall be allowed with the students in the College premises/campus as well as in the classroom. Any visitor who enter college premises has to make an entry of name, address, purpose of visit, date time, and contact number and carry a valid identity card for reference.

18. Students should make use of the College Library during free periods.

19. For any kind of misbehavior with teachers/ administrative staff or creating disturbances in The College premises/ in classroom by a student or group of students, strict disciplinary action will be taken against her/them.

20. Students must conserve electricity and water. They must switch off lights & fans when they leave the classroom, study room of the library & computer lab.

21. In the event of continued poor class attendance by any student, the Principal has the authority to withhold permission for her to appear in the semester end examinations.

22. Any type of malpractice is strictly prohibited during Examinations.

23. Any function/program/ personal events in the College campus / class room may only be organized with prior permission of the Principal.

24. In case of any kind of problem or need of medical emergency in the College, students should report to the HOD/concerning teacher/ dispensary/Health Centre of The College, who will

help them solve their problem.

25. Each student should park vehicle at the parking area of the College.

26. A student may not knowingly provide false information or make misrepresentations to any College office. In addition, the forgery, alteration, or unauthorized possession or use of

College documents, records, or instruments of identification, forged or fraudulent communications (paper or electronic mail) are prohibited.

27. Students should maintain dignity by treating teaching and non-teaching staff with care and kindness.

28. Students are expected to read notices/circulars displayed on the notice board.

Code of Conduct of Library

1. Every staff/ student of the College is eligible for membership of the Library
2. Silence and discipline must be observed in the Library.
3. Personal belongings and eatables are not allowed inside the Library.
4. The library can be utilized by the students and staff from 9.00 A.M. to 5.00 P.M. on working days.
5. Misbehavior in the library/ reading room will lead to cancellation of admission in the library and serious disciplinary action will be taken against the concerning student/s.
6. All students should sign the entry register of the Library, before entering.
7. Students must handle the book/s very carefully.
8. All students should note that Library Cards are not transferable.
9. If a book is lost by the student, she shall replace the book (same title, author and edition) or shall pay the same cost of the book as fine.
10. Every student must satisfy themselves as to whether the books which they intend to borrow are in good condition or not, before leaving the issue counter, otherwise the student will be responsible for any loss or non return of books issued to her.
11. Members/students are not permitted to underline, write in, folding/ tearing of pages or defaced books in any way whatsoever.
12. The borrowed book should be returned on or before due date, if not, overdue charge of   Rupee one per day for students will be collected.
13. If the due date falls on holidays, return can be done on the following working day without fine.
14. A student who has lost library card shall make a written report to the librarian, then original or duplicate library card will be issued on payment of Rs. 20/-

15. All final year students should return their library card and library book based on library circular and obtain "NO OBJECTION CERTIFICATE" from the library for getting permission for Semester end Examination.

Code of Conduct for Laboratory Students

1. Students should avoid skin and eye contact with all chemicals in the laboratory
2. Students should know the locations of the laboratory, safety showers, eye wash stations and fire extinguishers.
3. Students should know all emergency exit routes.
4. Students should minimize chemical exposures.
5. Wearing of apron and gloves should be mandatory.
6. Closed toe shoes will be worn at all the times in the laboratory.
7. Students should not taste or intentionally sniff chemicals.
8. Students should avoid wearing jewelry/ synthetic clothes in the labs as this can pose multiple safety hazards.
9. The chemical bottles should not be kept open when not in use.
10. Students should never touch live circuits and electrical equipment's with wet hands.
11. Student are expected to leave their lab station neat, clean and organized at the end of each lab period.

19. Healthy Practices

The objective of these practices of the College is to live up to the expectations of various stakeholders.

1. The College has an active website www.gcwparade.in that is continually updated to maintain transparency in administrative affairs of the College. Besides facilitating stakeholders with easy access to the institutional information.
2. The entire process of admission is online, to make it hassle free, transparent and hence student friendly.
3. Additional/Remedial classes are held for weak students.
4. Guest lectures by subject area specialists are organized at regular intervals by various departments of The College to keep the staff and students updated in their respective subjects.
5. Tours, Picnics and subject field visits are regularly organized.
6. Skill based raining is made available to the students so that they become economically independent right after graduation.
7. The College regularly organizes workshops for the students and staff members regarding latest trends in knowledge.

8. College magazine is regularly printed.

9. Student Union and Presidium is elected in a democratic way where every student has the right to vote. This election is held under the supervision of Head of the institution and Student Welfare Committee.

10. Students spread awareness regarding different Social and health issues among different sections of the society through traditional folk medium like Nukkad natak and puppet shows and peace rallies.

11. Funds are raised by the students for the needy people of society by organizing fund raising programmes. This activity inculcates traditional value of respect and affection amongst the students.

12. SWOT analysis is done to assess the weaknesses, and strength of the institution.

13. New Projects are given to the students to inculcate scientific temperament among them.

14. Smart classes are introduced for the students.

15. Automated digitized library.

16. Use of innovative teaching pedagogy in order to sustain the interest of the students A few significant methodologies are as follows:
    i.   Industrial visits and field visits for experimental/participatory learning.
    ii.   Collaboration with NGOs and industries for training.
    iii. Projects / Surveys.

17. Scholarships and free books are provided to students from economically weaker sections.

18. Investiture Ceremony is organized and council members are formally felicitated.

19. Monthly meeting of Presidium with the principal to redress the grievances and take feedback for further growth.

20. Parent- Teacher meet is held every year.

21. The College has an established Alumnae Association. It supports academic and non-academic activities and is an integral part of the College, it provides leadership, active support, guidance, direction and meaningful services to its students and its staff.

22. Campus Placement of the students on the campus.

20. Grievance Redressal Cell

What is a Grievance?

Grievance is any type of complaint, problem or a feeling of resentment over something believed to be wrong or unfair.

The College has constituted the Students Welfare /Complaints and Grievances Committee to probe into the Students' grievances. The complaints and grievances Committee attempts to address genuine problems and complaints of students, whatever be the nature of the problem.

Objectives of the Cell:

- To create a platform where Students can point out their problems, regarding academic and non academic matters.

- To get suggestions from students for improvement in the college

- To recommend necessary steps for improvement in the light of students' suggestions.

Types of Grievances/Complaints:

- General complaints about facilities in the College
- Academics related complaints
- Sexual Harassment Complaints
- Complaints about General Cleanliness
- Hostel related complaints

Mechanism of Redressal

Grievances are scrutinized and appropriate solution is accorded. If not solved, the grievance is taken up with the Principal

Action taken is communicated to the concerned student. The College assures anonymity of the aggrieved.

Contact Details

Helpline number:

Students Welfare Cell-
94192- 02061

E-mail address -
deanstude11tswelfare.gcwp@gmail.
Com

Online grievance filing link-
https:// gcwparade.org/GRC/

21. Student Presidium

STRUCTURE OF COLLEGE PRESIDIUM

1.	President
2.	Vice-President
3.	General Secretary
4.	Volunteer Head
5.	Treasurer Head
6.	Media and Comm. Head
7.	Cultural Secretary
8.	Treasurer
9.	Joint Secretary (Arts)
10.	Joint Secretary (Science/B.C.A.)
11.	Joint Secretary (Com./Hons.)

22. The Glorious Alumnae

Principals who are serving / served in various Govt. Degree Colleges of UT of Jammu and Kashmir

1. Late Prof. Rita Jitender, Retd. Principal, Higher Education Dept. Jammu; Artist, Writer, Social Activist, Former Secretary J&K Academy of Art Culture and Languages.

2. Prof. Chanchal Pandoh, Retd. Principal, Higher Education Dept. Jammu.

3. Prof. Kiran Bakshi, Retd. Principal, Higher Education Dept. Jammu

4. Prof. Indira Rathore, Retd. Principal, Higher Education Dept. Jammu

5. Prof. Usha Jayee, Retd. Principal, Higher Education Dept. Jammu.

6. Prof. Asha Gupta, Retd. Principal, Higher Education Dept. Jammu

7. Prof. Nalini Kohli, Retd.Director Colleges, Department of Higher Education, J&K

8. Prof. Renu Goswami, Retd. Director Colleges, Department ofHigher Education, J&K

9. Prof. Kiran Bakshi, Retd. Higher Education Dept, Jammu

10. 10.Prof. Anita Sudan, Retd. Principal, Higher Education Dept. Jammu

11. Prof. Hemla Aggarwal, Retd. Principal, Higher Education Dept.

Jammu

12. Prof. Savitri Sharma, Retd. Principal, Higher Education. Jammu

13. Prof. Aruna Dubey, Retd. Principal, Higher Education Dept. Jammu

14. Prof. Sunita Sudan, Retd. Principal, Higher Education Dept Jammu

15. Prof. Minu Mahajan, at present Principal, GCW,Gandhi Nagar

16. Prof. Seema Mir, at present Principal, GDC, Kathua

17. Dr. Monika Sharma, at present Dean, Cluster University of Jammu.

18. Prof. Namrata Sharma, Retd. Principal, Higher Education Dept.

19. Prof. Ramneek Kour, at present Principal, GDC, Ramkot

20. Dr. Kulwinder Kaur, at present Principal, GDC, Reasi.

21. Prof. Ekta Gupta, at present Principal, COE, Jammu

22. Dr. Nidhi Kotwal, at present Principal, GDC, Basohli

23. Dr. Pragya Khanna, at present Principal, GDC, Hiranagar.

Alumnae of The College serving/ served as University Professors

1. Prof. Ved Ghai, Professor of Sanskrit, Taught Panini Sanskrit Grammar in Institute of Indian Studies, Copenhagen University, Denmark, Scholar of Dogri Language, Padma Bhushan Awardee (2004).

2. Dr. Meenakshi Kilam, Registrar, University of Jammu,

3. Prof. Sandeep Tandon, Coordinator M.Com, DDE, University of Jammu.
4. Dr. Jyoti Sharma, Assistant Prof, Kathua Campus, University of Jammu

5. Dr. Farah Choudhary, Assistant Professor, The Business School, University of Jammu
6. Prof. Anju Bhasin, Former Vice Chancellor, Cluster University, Jammu

Alumnae as Heads of various University/College Departments

1. Prof. Kiran Sumbali, HOD Education, University of Jammu.

2. Prof. Rita Mandosa, HOD, English University of Jammu.

3. Prof. Posh Charak   HOD, English University of Jammu / Former member Public Service Commission, J&K.

4. Prof. Deepshikha Kotwal, HOD, English University of Jammu.

5. Prof. Karuna Thakur, HOD, Political Science University of Jammu.

6. Prof. Alka Bakshi, Department of English University of Jammu.

7. Prof. Nirmal Kamal, HOD, Economics University of Jammu.

8. Prof. Neelam Gupta, HOD, Hindi University of Jammu.

9. Prof. Vishavraksha, Department of Sociology,University of Jammu.

10. Prof. Renu Sachar, Department of Chemistry University of Jammu.

11.Prof. Namrata Sharma, Department of Botany, University of Jammu.

14. Prof. Neelu Rohmitra, HOD, The Business School, Founder Director IIM Sirmaur.

15. Prof. Neelam Mohan, Retd. HOD, English, GCW Parade Ground Ground, Jammu

16. Prof. Renu Nanda, Dean Faculty of Education,

17. Prof. Tabassum Ara, Retd. HOD Education, GCW Parade Ground Ground, Jammu

18. Prof. Shabnam Suri, Retd. HOD Education, GCW Parade Ground Ground, Jammu

19. Prof. Shruti Sharma, Retd. HOD Education , GCW Parade Ground Ground, Jammu

20. Prof. Suman Gupta (Univ. of Kurukshetra)

21. Dr. Renu Anand, HOD Mathematics, GCW, Gandhi Nagar, Jammu

22. Prof. Mamta Gupta, HOD GCW Commerce , Gandhi Nagar, Jammu

Alumnae as Associate and Assistant Professors

1. Prof. Anju Bala, Associate Professor, MAM College, Jammu.

2. Dr. Veena Sumbria, Retd. Associate Professor in Botany, GDC, Paloura Jammu

3. Dr. Alpana Vohra, Associate Professor, Zoology, GCW, Parade Ground Jammu

4. Dr. Geetanjali Rajput, Assistant Professor, English, GGM, Science College Jammu

5. Dr. Poonam Kamotra, Associate Professor, Chemistry, GGM, Science College, Jammu

6. Dr. Anupama Gupta, Associate Professor, Mathematics, MAM, College Jammu

7. Dr. Monika Malhotra, Associate Professor, English, SPMR College for Commerce, Jammu

8. Prof. Bindhu Sharma, Associate Professor, English, GCW, Gandhi Nagar, Jammu

9. Prof. Archana Bakshi, Associate Professor, English, GDC, Bishnah, Jammu

10. Dr. Anju Bala, Associate Professor, English, GCW, Parade Ground, Jammu

18. Dr. Sonia Khajuria, Associate Professor, English GCW, Parade Ground, Jammu

19. Prof. Rashmi Arya, Assistant Professor, English, GDC, Bishnah, Jammu

20. Prof. Mala Bhasin, Associate Professor, Botany, GCW, Gandhi Nagar, Jammu

21. Prof. Harjeet Kaur, Associate Professor, Economics, GDC, Bishnah,

22. Dr. Anjana Gupta, Associate Professor, Chemistry, GGM, Science College, Jammu

23. Dr.Sumita Dham, Associate Professor, Chemistry, MAM College, Jammu

24. Prof. Nargis Nelofer, Assistant Professor, Zoology, GDC, R.S. Pura Jammu

25. Prof. Jyotika Bhasin, Associate Professor, Commerce ,GCW, Parade Ground, Jammu

26. Dr. Raj Jamwal, Assistant Professor, Hindi, GCW, Parade Ground, Jammu

27. Dr. Anupama Sharma, Retd. Associate Professor, Music GCW, Parade Ground,Jammu

28. Dr. Anupama Sharma, Associate Professor Hindi, GCW, Parade Ground, Jammu

29. Dr. Parveen Akhter, Assistant Professor, Education GDC, Reasi

30. Dr. Kawaljeet Kaur, Associate Professor, Mathematics, MAM College, Jammu

31. Prof. Rajani Kumari, Associate Professor, Economics, GCW, Gandhi Nagar Jammu

32. Prof. Anjela Querishi, Assistant Professor, History, GCW, Parade Ground, Jammu

33. Dr. Shivani Suri, Assistant Professor, English GCW, Parade Ground, Jammu

34. Prof. Neeru Dhalla, Associate Professor, Zoology, GDC, Akhnoor

35. Dr. Sadhana Sharma, Retd. Associate Professor, Zoology, GCW, Parade Ground,Jammu

36. Prof. Meenakshi Bandral, Associate Professor, Zoology, GDC, Paloura Jammu

37. Dr. Vasudha, Associate Professor, Zoology, GCW, Gandhi Nagar, Jammu

38. Prof. Tasleem, Assistant Professor, Zoology, GDC Paloura, Jammu

39. Prof. Meenu Sadhotra, Associate Professor, Zoology, GDC, Kathua

40. Dr. Anamika Baru, Associate Professor, Home Science, GCW, Parade Ground, Jammu

41. Dr. Satinder Kumari Juneja, Associate Professor, Chemistry, MAM, College

42. Dr. Pooja Nanda, Associate Professor, Chemistry, GCW, Parade Ground, Jammu

43. Prof. Anjali Abrol, Associate Professor, Chemistry, GCW, Parade Ground, Jammu

44. Prof. Sunanda Rani, Associate Professor, Chemistry,

45. Dr. Sapna Sharma, Associate Professor, Chemistry, GDC, Paloura, Jammu

46. Dr. Shalika Gupta, Associate Professor, Education, GCW, Parade Ground, Jammu

47. Prof. Neena Kumari, Associate Professor, Political Science, GCW, Parade Ground, Jammu

48. Dr. Sarita Khajuria, Assistant Professor, Dogri, GDC, Jindhra.

49. Dr. Rupinder Kaur, Associate Professor, Economics, GCW, Parade Ground, Jammu

50. Prof. Jasmeet Kaur, Associate Professor, Music, GCW, Parade Ground, Jammu

51. Prof. Shivali Gupta, Associate Professor, Sociology , GDC, Samba

52. Prof. Ajay Gupta, Associate Professor, Chemistry, GGM, Science College, Jammu

53. Prof. Sweety Verma, Associate Professor, Chemistry

54. Prof. Shally Chadha, Associate Professor, Chemistry

55. Dr. Preeti Dubey, Assistant Professor, GCW, Parade Ground, Jammu

56. Prof. Meenakshi Jamwal, Assistant Professor, Commerce, GCW, Parade Ground, Jammu

57. Prof. Jyoti Bahl, Assistant Professor, Commerce, GCW, Parade Ground, Jammu

58. Dr. Archana Gupta, Associate Professor, Zoology

59. Dr. Sarabjeet Kaur, Associate Professor, Zoology, GDC, Samba

60. Prof. Ruhi Gupta, Assistant Professor, Sociology, GCW, Parade Ground, Jammu

61. Dr. Banpreet Kaur, Associate Professor, English, MAM, College Jammu

62. Dr. Ravinder Kaur, Associate Professor, Psychology, GCW, Parade Ground, Jammu

63. Prof. Preeti Mahajan, Assistant Professor, Education, GCW, Parade Ground, Jammu

64. Prof. Reena Bhagat, Assistant Professor, English, GDC, Udhampur

65. Dr. Reena Salaria, Associate Professor, English, MAM College Jammmu

66. Dr.Ritu Magotra, Associate Professor, English, GCW, Parade Ground, Jammu

67. Dr. Neena Gupta, Associate Professor, English, GDC, RS Pura

68. Dr. Iesha Sharma, Assistant Professor, English, GCW, Parade Ground,Jammu

69. Prof. Neha Gupta, Assistant Professor, Commerce, GCW, Parade Ground, Jammu

70. Prof. Neha Gupta, Assistant Professor, Environmental Science, GCW, Parade Ground, Jammu

Alumnae in Administrative services

1. Ms. Rani Gargi Billoria ,Former Member Legislative Council(MLC)

2. Ms. Sheetal Nanda, Commissioner Secretary, Social Welfare, Department Civil Secretariat

3. Ms. Shama Jain, IFS, Indian Foreign Servicein1983

4. Smt. Ashu Gupta, Joint Director (E&S), JKES

5. Ms Rajni Charak, Director Planning , NHM, J&K

6. Ms. Sushma Chowdhary, Retd, IAS

7. Ms. Rajni Sharma, Superintendent of Police

8. Smt. Meera Jamwal, First Woman Senior President J&K Bank

9. Ms. Anjali Sharma, Director-Doordarshan, Jammu

10. Lt. Meenakshi Razdan, First Woman Commissioned Officer of Indian Navy.

11. Ms. Meera Jamwal, JKAS

12. Ms. Dev Lata, JKAS

13. Ms.Rashmi Kashyap, JKAS

14. Ms .Sunita Sharma, JKAS

15. Ms. Namrata Dogra, JKAS

16. Ms. Manju Rashid, JKPS

17. Ms. Deepshikha, JKAS

18. Ms.Vriti Uppal, JKAS

19. Ms. Shwetambari Gupta, JKPS

20. Ms. Savita Chouhan, JKAS

21. Ms. Ritika, JKAS

22. Ms. Hansja Sharma,, Lt. In Indian Army

Alumna in Judiciary services
1. Ms. Monika Chibber Sharma, Advocate, Punjab and Haryana High Court

Alumnae as Entrepreneurs
1. Ms. Sheetal Rajput, Journalist, ZEE TV

2. Ms. Rushmi Sharma, Journalist

3. . Ms. Ifra Kak, Theatre Director & Cultural Officer, JU

4. Ms. Tania Gupta, Internationally Acclaimed Singer

5. Ms Sakshi Beri, Young Entrepreneur, Owner of Art Studio, Caliberi

6. Ms. Taranum Khan, CCS, Career strategist (Canada)

7. Ms. Sonali Dogra, Winner of PTC Voice of Punjab-Season-6

8. Ms. Shreya Pandoh, Cyber Security Programmer

9. Ms. Pallavi Sareen Journalist, Editor-in-Chief Straight Line News.

10. Ms. Aarti Mahajan Dingra, Certified fitness Instructor /Social Media Influencer/ Event Organiser

11. Ms. Pavit Kour, Certified International Yoga Instructor, Zumba Instructor and a Professional Dancer, Owner B.A.S.T.E Space of Performing Arts

12. Ms. Sunita Wazir Bhat

13. Ms. Vishalli Thakur, Make-up Artist

14. Dr. Alka Sharma, Member Counselling Cell Directorate of School Education Jammu, Anchor, Newsreader, Errand Moderator

Alumnae in Corporate Sector
1. Ms Nikita Abrol, Radio Jockey, MY FM (Chandigarh)

Alumnae in NGOs
1. Mrs. Usha Gupta, NRI

2. Ms. Preeti Choudhary, First Female Biker of the UT, Social Activist, and Founder Member of 'Mission Shakti'

23. Meritorious Students

List of Position holders of B.A Semester-VI (2022)

S.No.	Name	Parentage	Percentage	Rank
1	PRIYA THAKUR	ROSHAN LAL THAKUR	86.00%	Ist
2	HIVREEN KOUR	BHOPINDER SINGH	85.00%	2nd
3	SAUMYA DIWAKER	HEMANT KUMAR	83.88%	3rd

List of Position holders of B.Sc Semester-VI (2022)

S.No.	Name	Parentage	Percentage	Rank
1	SONALIKA SHARMA	SANJEEV KUMAR	85.24%	Ist
2	MEENAKSHI RAWAL	MAJOR SINGH RAJWAL	84.73%	2nd
3	SONAM GUPTA	VIJAY GUPTA	84.67%	3rd

List of Position holders of B.Com Semester-VI (2022)

S.No.	Name	Parentage	Percentage	Rank
1.	SABIYA SULTANA	HISSABUDDIN	82.96%	Ist
2.	SHALINI RADHA	PREM LAL	82.84%	2nd
3.	AYUSHI SHARMA	RAMAN KUMAR BAIGRA	82.60%	3rd

List of Position holders of B.CA Semester-VI (2022)

S.No.	Name	Parentage	Percentage	Rank
1	SHAMSHAD AKHTAR	GUL MOHD DAR	75.09%	Ist
2	SHRIYA MEHRA	RAVI KUMAR	74.39%	2nd
3	SAKSHI PANDITA	BRIJ NATH PANDITA	73.58%	3rd

24. Student's Helplines

For any problem/ queries/ information, following students' helplines are available (Call: during office hours only; SMS/ Mail/ Whatsapp (anytime)

S.No	Name of the Helpline	Call/Whatsap p/ SMS	Email-ID
1	General Enquiry	0191-2544305	deanstudentswelfare.gcwp@gmail.com
2	Students Welfare Cell	94192-02061	deanstudentswelfare.gcwp@gmail.com
3	Anti Ragging Helpline	94191-03074 94192-02061 18001805522 (Tollfree)	antiragging.gcwp@gmail.com principalgcwparade@gmail.com http://www.aman movement.org
4	Committee Against Sexual	94191-03074	cash.gcwp@gmail.com

	Harassment(CASH)		principalgcwparade@gmail.com
5	Examination Helpline	94695-94166	coeparade20@gmail.com
6	Psychological Counselling Helpline	94192-02068	psy.counsellingcellgcwparade@gmail.com
7	Career Counselling Helpline	94192-02053	careercounsellinggcwparade@gmail.com
8	Training and Placement Helpline	94192-02081	trainingplacementcellgcwparade@gmail.com
9	Admission Helpline (only when admission in open)	94192-02081	gcwparadeadmissions@gmail.com
10.	Helpline for payment Failure	6005757236	
11	University Section (For Degrees /Certificates/ Mark sheets):	0191-2544305	univsectiongcwp@gmail.com
12	NCC Helpline	-------	gcwparadegroundncc@gmail.com
13	NSS Helpline	-------	nss.gcwp@gmail.com
14	Sports Helpline	-------	gcwparadegroundsports@gmail.com
15	Facebook Page	-------	PrincipalGcwParadeJammu
16	Instagram	-------	PrincipalGcwparade
17	Youtube Channel	-------	GCWParadeGroundJammu

Note:-

1. No call should be made beyond official hours except issues pertaining to S.No.3, 4 and 6.

2. No call should be made directly to the Principal except in emergency situations.

Prospectus Compilation Committee:

1. Dr Alpana Vohra (Convener)
2. Dr Iesha Sharma
3. Dr Ainee Ambreena
4. Dr Mamta Sharma
5. Prof. Shivani Slathia
6. Prof. Neha Gupta
7. Prof. Qayoom Chouhan.